

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
REGULAR BOARD MEETING
AGENDA**

Wednesday, March 29, 2023, 6:00 PM

BOARD ROOM

395 Wakesiah Avenue

Nanaimo, BC V9R 3K6

Policy 2.4 Role of the Chair and Vice-Chair

The Chairperson, or designate, shall be the official spokesperson to the news media for the Board.

Pages

1. CALL TO ORDER

The Chair will call the meeting to order. With great respect and humility, we acknowledge and honour the lands of the Snuneymuxw people. The Snuneymuxw people maintain their profound, unique and spiritual connection to the land through ageless traditions, teachings, stewardship and expressions of reciprocity.

2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA

3. ADDITIONS

4. DELETIONS

5. CHANGE IN ORDER

6. APPROVAL OF THE AGENDA

That the Agenda be approved.

7. APPROVAL OF THE MINUTES

That the minutes from the Regular Board of Education meeting held on February 22, 2023, be adopted.

8. SECTION 72(3) REPORT

5

That the Section 72(3) Report from the Closed Board of Education meeting on February 22, 2023, and the Special Closed Board of Education meeting on March 22, 2023, be received.

9. ANNOUNCEMENTS AND REMINDERS

Education Committee Meeting: April 5, 2023

Business Committee Meeting: April 12, 2023

Board of Education Meeting: April 26, 2023

Statutory Holidays: April 7th - Good Friday; April 10th - Easter Monday (Schools Closed)

10. PRESENTATIONS

11. CORRESPONDENCE

12. COMMITTEE REPORTS

12.1 Business Committee

12.1.1 Privacy Management Program

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Policy – Privacy and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

12.1.2 Cedar Childcare

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to apply through the Childcare BC New Spaces Fund to add a childcare space at Cedar Elementary to accommodate future childcare space needs.

12.2 Education Committee

13. SENIOR STAFF REPORTS

13.1	Laura Tait, Deputy Superintendent	15
	Re: Local School Calendar	
	<i>That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the attached three-year Local School Calendars for 2023/24, 2024/25 and 2025/26.</i>	
13.2	Dale Burgos, Executive Director of Communications, Privacy & Engagement	63
	Re: ThoughtExchange Budget Survey Results	
13.3	Mark Walsh, Secretary-Treasurer	66
	Re: NDSS Report	
	<i>That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to conduct further consultation as well as provide additional information with respect to potential NDSS options and report back to the Board with recommendations and next steps for the Board to consider.</i>	
14.	UNFINISHED BUSINESS	
15.	NEW BUSINESS	
16.	FOR INFORMATION	
16.1	Board Motions Report	70
16.2	Trustee Committee Reports	74

17. QUESTION PERIOD

Question Period is intended to enable the public to obtain clarifying information regarding a current agenda item.

Individuals wishing to ask questions of the Board upon completion of Committee and Board sessions shall do so in writing on the form provided which includes their name, street address and email address. The individual will be asked to verify his/her self and be afforded the opportunity to read out their own question. Each individual shall be limited to one follow-up question upon receiving a response. Forms are available in the information rack near the entrance of the Board Room.

If the meeting is being held online, individuals wishing to ask questions of the Board shall type their question in the Q&A compose box on the right side of the screen and then select send. Your question will be read by the Board or Committee Chair.

Questions and responses will be included in the video of the meeting and the meeting minutes and will be part of the public record.

18. ADJOURNMENT

That the meeting be adjourned.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE REGULAR BOARD MEETING

February 22, 2023

Trustees	G. Keller, Chair N. Bailey T. Brzovic L. Lee	C. Morvay L. Pellegrin T. Rokeby M. Robinson
Absent	C. McKay, Vice Chair	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer L. Tait, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA

There were none.

3. ADDITIONS

Item 15.1 - New Business: International Education & Homestay Program

4. DELETIONS

There were no deletions.

5. CHANGE IN ORDER

There was no change in order.

6. APPROVAL OF THE AGENDA

R23/02/22-01

IT WAS MOVED BY Trustee Pellegrin

IT WAS SECONDED BY Trustee Robinson

That the Agenda be approved.

CARRIED UNANIMOUSLY

7. APPROVAL OF THE MINUTES

R23/02/22-02

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Lee

That the minutes from the Regular Board of Education meeting held on January 25, 2023, be adopted.

CARRIED UNANIMOUSLY

8. SECTION 72(3) REPORT

8.1 Section 72(3) Report

R23/02/22-03

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Robinson

That the Section 72(3) Report from the Closed Board of Education meeting on January 25, 2023 and the Special Closed Board of Education meetings on February 1 and 15, 2023, be received.

CARRIED UNANIMOUSLY

9. ANNOUNCEMENTS AND REMINDERS

Education Committee Meeting: March 1, 2023

Business Committee Meeting: March 8, 2023

Board of Education Meeting: March 29, 2023

Spring Break: March 11 - March 26, 2023

10. PRESENTATIONS

10.1 Gabriola PAC Sub-Committee

Re: Capacity Issues at NDSS

Julie Sperber presented on behalf of the Gabriola PAC Sub-Committee with respect to Scenario 1 - move to Cedar Secondary School. Their presentation, together with a petition, is attached to the Agenda.

10.2 NDSS Lacrosse Academy

Re: Capacity Issues at NDSS

Lindsay Gunderson and Kirsten White presented on behalf of the NDSS Island Lacrosse Academy with respect to Scenario 2 - move programs of choice to John Barsby Secondary School. The presentation is attached to the Agenda.

11. **CORRESPONDENCE**

11.1 Minister Fleming, Ministry of Transportation and Infrastructure

Re: Crosswalk Safety

R23/02/22-04

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from the Minister of Transportation and Infrastructure to be received and filed.

CARRIED UNANIMOUSLY

11.2 Minister Singh, Ministry of Education and Child Care

Re: NDSS

R23/02/22-05

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Morvay

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from the Minister of Education and Child Care to be received and filed.

CARRIED UNANIMOUSLY

11.3 G. Boutilier

Re: Bayview Elementary Safe Access Concerns

R23/02/22-06

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from G. Boutilier to staff for response.

CARRIED UNANIMOUSLY

11.4 D. & A. Mahony

Re: Facilities Plan/Budgeting Process

R23/02/22-07

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from D and A Mahony to staff for response.

CARRIED UNANIMOUSLY

12. **COMMITTEE REPORTS**

12.1 Business Committee

12.1.1 Financial Planning & Reporting Policy

R23/02/22-08

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Bailey

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Financial Planning and Reporting Policy and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

CARRIED UNANIMOUSLY

12.1.2 Amended Annual Budget

R23/02/22-09

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Bailey

That the Board of Education of School District No.68 (Nanaimo-Ladysmith) give the School District No. 68 (Nanaimo-Ladysmith) 2022/2023 Amended Annual Budget Bylaw all three readings at one meeting, today, February 22, 2023.

CARRIED UNANIMOUSLY

R23/02/22-10

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Morvay

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 68 (NANAIMO-LADYSMITH) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this Bylaw.
2. This Bylaw may be cited as School District No. 68 (Nanaimo-Ladysmith) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$194,734,241 for the 2022/2023 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THIS 22ND DAY OF FEBRUARY 2023.

CARRIED UNANIMOUSLY

R23/02/22-11

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Bailey

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 68 (NANAIMO-LADYSMITH) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

READ A SECOND TIME THIS 22ND DAY OF FEBRUARY 2023.

CARRIED UNANIMOUSLY

R23/02/22-12

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Rokeby

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 68 (NANAIMO-LADYSMITH) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

READ A THIRD TIME AND ADOPTED THIS 22ND DAY OF FEBRUARY 2023.

CARRIED UNANIMOUSLY

12.1.3 Environmental Sustainability Action Plan

R23/02/22-13

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Chair to write to relevant Ministries with respect to its relevant environmental targets, including GHG reduction goals, highlighting our efforts and recognizing Ministry support and requesting funding or other actions to assist the Board in overcoming barriers to meet its targets.

CARRIED UNANIMOUSLY

12.2 Education Committee

N/A

13. SENIOR STAFF REPORTS

13.1 Mark Walsh, Secretary-Treasurer

Re: Minor Capital Bylaw Amendment

Mark Walsh advised that the next step in the process for the District to draw the additional funds from the Ministry of Education and Child Care is for the Board to amend the Capital Bylaw. An Action Sheet is attached to the Agenda.

R23/02/22-14

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Bailey

That the Board of Education approve the amendment to Minor Capital Bylaw No. 2022/23-CPSD68-02 to read Capital Bylaw No. Capital Bylaw No. 2022/23-CPSD68-03, reflecting the Ministry of Education and Child Care's amendment to the Annual Programs Funding Agreement to supplement our electric Bus(es) purchase and additional funds for charging infrastructure.

CARRIED UNANIMOUSLY

14. UNFINISHED BUSINESS

There was none.

15. NEW BUSINESS

15.1 Trustee Robinson

Re: International Education & Homestay Program

Trustee Robinson shared the District's need for additional homestay families for our international students. Trustee Robinson encouraged staff and the community to consider hosting an international student and to connect with the International Education Department for more information.

16. FOR INFORMATION

16.1 Board Motions Report

The Board Motions Report was received as information.

16.2 Trustee Committee Reports

Trustee Committee Reports were received as information.

17. QUESTION PERIOD

There was one question from Chloe Straw (straw.chloe@gmail.com): Could this petition be presented to our MLA with a request to take it to the Legislature and a sit down with the Ministry of Education that upgrades to NDSS need to be funded.

Answer: The Board of Education has NDSS as its top priority for both seismic and replacement and has already requested expansion. In addition, the Board has just written to the new Minister of Education and Child Care to make them aware of the issues associated with NDSS for both capacity and seismic conditions. We welcome any community support that we can get to advocate to the province for a replacement of NDSS.

18. **ADJOURNMENT**

The meeting adjourned at 7:12 pm.

R23/02/22-15

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Pellegrin

That the meeting be adjourned.

CARRIED UNANIMOUSLY

Mark Walsh, Secretary-Treasurer

Greg Keller, Chair

**BOARD OF EDUCATION OF SCHOOL DISTRICT 68
(NANAIMO-LADYSMITH)**

Report of the Closed Board Meeting February 22, 2023

Minutes – Section 72(3) Report

(3) A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board.

Trustees

N. Bailey
T. Brzovic
G. Keller
L. Lee
C. Morvay
L. Pellegrin
M. Robinson
T. Rokeby

Absent

Charlene McKay

General Decisions Made by the Board

- Personnel Matters
- Asset Management

General Matters Discussed by the Board

- Personnel Matters
- Asset Management

**BOARD OF EDUCATION OF SCHOOL DISTRICT 68
(NANAIMO-LADYSMITH)**

Report of the Special Closed Board Meeting March 22, 2023

Minutes – Section 72(3) Report

(3) A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board.

Trustees

N. Bailey
T. Brzovic
G. Keller
L. Lee
C. Morvay
L. Pellegrin
M. Robinson
T. Rokeby
C. McKay

Absent

N/A

General Decisions Made by the Board

- Personnel Matters

General Matters Discussed by the Board

- Personnel Matters

**NANAIMO LADYSMITH PUBLIC SCHOOLS
BOARD OF EDUCATION
PUBLIC MEETING
ACTION SHEET**

DATE: March 29, 2023
TO: Board of Education
FROM: Laura Tait, Deputy Superintendent
SUBJECT: Local School Calendars 2023-2024, 2024-2025 and 2025-2026

Recommendation

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the attached three-year Local School Calendars for 2023/24, 2024/25 and 2025/26.

Background

On December 7, 2022, the Education Committee passed the following motion:

“The Education Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) make the attached three-year draft Local School Calendar for 2023/24, 2024/25 and 2025/26 available to the public for 30 days utilizing the consultation process as per Board Governance, Section 1, 2.17 and to report back at the February Education Committee meeting with recommendations.”

The consultation process consisted of sharing background information and draft calendars with staff and families through a variety of communication platforms, including district news and website and social media outlets. The district received approximately 39 emails from the community. Feedback primarily focused on the following topics:

- Truth and Reconciliation
- The timing of Professional Development days with statutory holidays
- December and Spring Break timing
- Length of Spring Break
- Agreed with proposed calendars

Rationale for the placement of spring/winter breaks and non-instructional days was provided in the December 7, 2022, Action Sheet, which is attached as Appendix C.

Spring Break

On March 3, 2023, the District reached an agreement with the NDTA to extend the two-week spring break Letter of Understanding on an ongoing basis. Accordingly, the calendars being recommended for approval each have a two-week spring break.

Appendix A: Local School Calendars 2022-2023, 2023-2024 and 2024-2025

Appendix B: Community Feedback

Appendix C: December 7, 2022 Action Sheet



SEPTEMBER

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OCTOBER

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NOVEMBER

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JANUARY

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APRIL

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Schools open for students	Tuesday, September 5, 2023
National Day for Truth & Reconciliation	Monday, October 2, 2023 (<i>observed</i>)
Thanksgiving Day	Monday, October 9, 2023
Professional Development Day	Friday, October 20, 2023
Professional Development Day	Friday, November 3, 2023
Remembrance Day	Monday, November 13, 2023 (<i>observed</i>)
Last day of classes before winter break	Friday, December 22, 2023
Winter break – Schools not in session	December 23 – January 7, 2024
Schools reopen after winter break	Monday, January 8, 2024
Professional Development Day	Monday, February 5, 2024
Professional Development Day	Tuesday, February 6, 2024
Family Day	Monday, February 19, 2024
Last day of classes before spring break	Friday, March 8, 2024
Spring break – Schools not in session	March 9 – March 24, 2024
Schools reopen after spring break	Monday, March 25, 2024
Good Friday	Friday, March 29, 2024
Easter Monday	Monday, April 1, 2024
Professional Development Day	Monday, April 29, 2024
Victoria Day	Monday, May 20, 2024
Curriculum Implementation Day	Thursday, June 27, 2024
Year-end Administrative Day	Friday, June 28, 2024



STATUTORY HOLIDAY



VACATION PERIOD



NON-INSTRUCTIONAL DAY



ADMINISTRATIVE DAY

Total days in session: 188

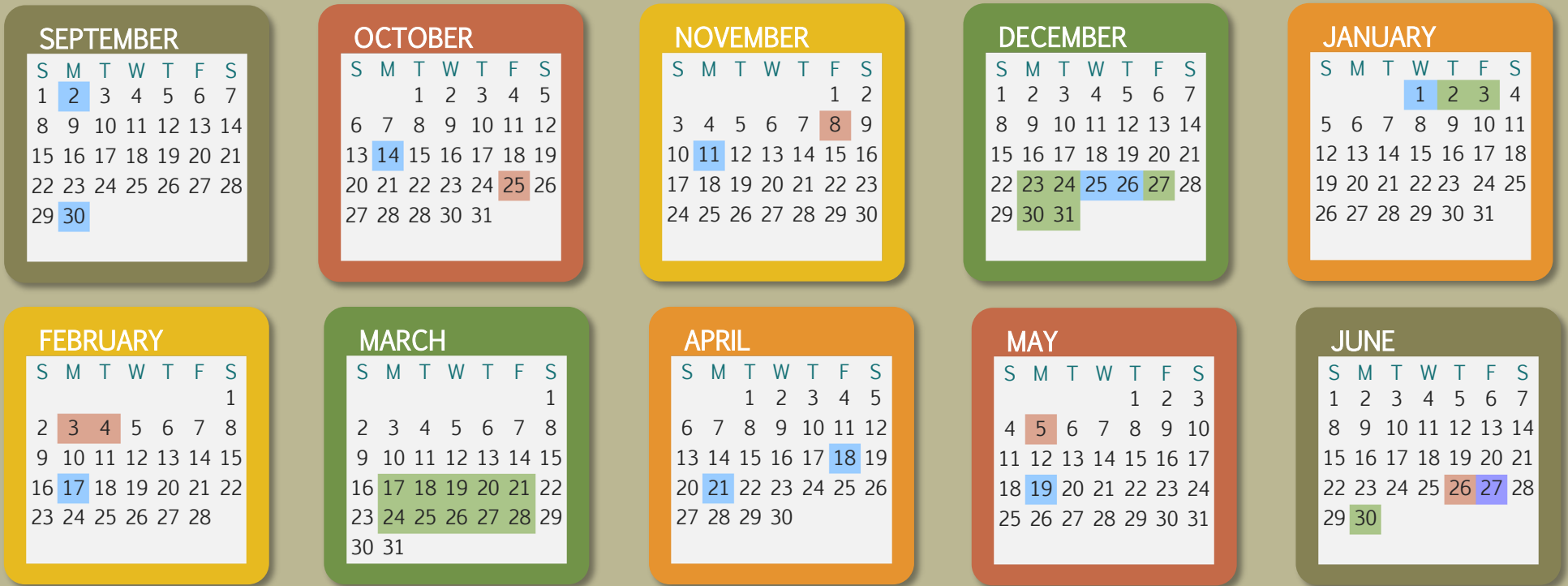
Minimum number of hours of instruction that must be offered as per School Act and Calendar Regulation:

853 hours of instruction for students in Kindergarten
878 hours of instruction for students in Grades 1 to 7
952 hours of instruction for students in Grades 8 to 12

ONLINE LEARNING (K-12): Island Connect Ed has year-round schooling with the school closed during district-wide winter and spring vacations and August 7, 2023 – August 25, 2023 for summer vacation.



2023 – 2024
School Calendar



Schools open for students	Tuesday, September 3, 2024
National Day for Truth & Reconciliation	Monday, September 30, 2024
Thanksgiving Day	Monday, October 14, 2024
Professional Development Day	Friday, October 25, 2024
Professional Development Day	Friday, November 8, 2024
Remembrance Day	Monday, November 11, 2024
Last day of classes before winter break	Friday, December 20, 2024
Winter break – Schools not in session	December 21 – January 5, 2025
Schools reopen after winter break	Monday, January 6, 2025
Professional Development Day	Monday, February 3, 2025
Professional Development Day	Tuesday, February 4, 2025
Family Day	Monday, February 17, 2025
Last day of classes before spring break	Friday, March 14, 2025
Spring break – Schools not in session	March 15 – March 30, 2025
Schools reopen after spring break	Monday, March 31, 2025
Good Friday	Friday, April 18, 2025
Easter Monday	Monday, April 21, 2025
Professional Development Day	Monday, May 5, 2025
Victoria Day	Monday, May 19, 2025
Curriculum Implementation Day	Thursday, June 26, 2025
Year-end Administrative Day	Friday, June 27, 2025

- STATUTORY HOLIDAY
- NON-INSTRUCTIONAL DAY
- VACATION PERIOD
- ADMINISTRATIVE DAY

Total days in session: 187

Minimum number of hours of instruction that must be offered as per School Act and Calendar Regulation:
 853 hours of instruction for students in Kindergarten
 878 hours of instruction for students in Grades 1 to 7
 952 hours of instruction for students in Grades 8 to 12

ONLINE LEARNING (K-12): Island Connect Ed has year-round schooling with the school closed during district-wide winter and spring vacations and August 5, 2024 – August 23, 2024 for summer vacation.

SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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JANUARY

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MARCH

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APRIL


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JUNE

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 STATUTORY HOLIDAY
 NON-INSTRUCTIONAL DAY

 VACATION PERIOD
 ADMINISTRATIVE DAY

Total days in session: 187

Minimum number of hours of instruction that must be offered as per School Act and Calendar Regulation:

853 hours of instruction for students in Kindergarten
 878 hours of instruction for students in Grades 1 to 7
 952 hours of instruction for students in Grades 8 to 12

ONLINE LEARNING (K-12): Island Connect Ed has year-round schooling with the school closed during district-wide winter and spring vacations and August 4, 2025 – August 22, 2025 for summer vacation.



2025 – 2026 School Calendar

Schools open for students	Tuesday, September 2, 2025
National Day for Truth & Reconciliation	Tuesday, September 30, 2025
Thanksgiving Day	Monday, October 13, 2025
Professional Development Day	Friday, October 24, 2025
Professional Development Day	Monday, November 10, 2025
Remembrance Day	Tuesday, November 11, 2025
Last day of classes before winter break	Friday, December 19, 2025
Winter break – Schools not in session	December 20 – January 4, 2026
Schools reopen after winter break	Monday, January 5, 2026
Professional Development Day	Monday, February 9, 2026
Professional Development Day	Tuesday, February 10, 2026
Family Day	Monday, February 16, 2026
Last day of classes before spring break	Friday, March 13, 2026
Spring break – Schools not in session	March 14 – March 29, 2026
Schools reopen after spring break	Monday, March 30, 2026
Good Friday	Friday, April 3, 2026
Easter Monday	Monday, April 6, 2026
Professional Development Day	Friday, April 24, 2026
Victoria Day	Monday, May 18, 2026
Curriculum Implementation Day	Thursday, June 25, 2026
Year-end Administrative Day	Friday, June 26, 2026

From:
To:
Subject:
Date:

From: Mark Fawdry
Sent: December 15, 2022 4:05 PM
To: Dale Burgos <Dale.Burgos@sd68.bc.ca>; Consultation <consultation@sd68.bc.ca>
Subject: Re: Calendar Feedback

CAUTION: External Message

From: Dale Burgos <Dale.Burgos@sd68.bc.ca>
Sent: Thursday, December 15, 2022 3:58:48 PM
To: Mark Fawdry
Subject: RE: Calendar Feedback

Thanks for the feedback Mark.

We left those days out on purpose as it is a federal stat holiday and the province is making decisions year by year.

Dale Burgos (He/Him/His)
 Executive Director of Communications, Privacy & Community Engagement
 Direct 250 741-5273 | Cell 250 616-6463

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We acknowledge that we live, work, learn and play on the unceded and traditional territories of the Coast Salish peoples - Snaw Naw As, Snuneymuxw, and Stz'uminus Nations.

-----Original Message-----

From: Mark Fawdry **Sent:** December 15, 2022 3:50 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calendar Feedback

Hello, just wanted to point out that all of those calendars are missing Truth and Reconciliation Day. Other than that, looks good!

Thank you,
 Mark Fawdry

***** CAUTION: External Message *****

From:
To:
Subject:
Date:

From: Audrey Growcott
Sent: December 16, 2022 10:14 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calendar Feedback

CAUTION: External Message

Thanks for the insight and ability to give feedback on the calendars. I'm curious why Truth and Reconciliation day is not recognized on these calendars as it is a federally recognized statutory holiday as of 2021.

Thanks
Audrey

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From:
To:
Subject:
Date:

-----Original Message-----

From: Maren McLean <>
Sent: December 15, 2022 10:07 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calendar feedback

Good morning,
Is September 30th a stat holiday for truth and reconciliation day?
Thanks
Maren McLean

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From:
To:
Subject:
Date:

From: Jennifer Smith
Sent: December 15, 2022 11:02 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: RE: Consultation: DRAFT 3-year local school calendar

CAUTION: External Message

Hi,

I find the most difficulty with the school calendar is when Pro-D Days are blocked together into a 4-day weekend. That is much harder to co-ordinate and manage than a 3-day weekend.

I would like to suggest that there be additional 3-day Pro-D weekends instead, and all 4-day weekends be eliminated from the calendar.

Sincerely,

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From: [J](#)
To:
Subject:
Date:

-----Original Message-----

From: Valerie
Sent: January 2, 2023 6:31 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: 2023-2024 draft

Hello,

Please can you move professional development days to align with statutory holidays. For example, pro-d day November 10 2023 with Remembrance Day Holiday November 13. This allows for families to travel to visit with grandparents etc.

Thank you,
Valerie

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From:
To:
Subject: FW: Community engagement re: school calendars for the next 3 school years.
Date: January 24, 2023 8:45:05 AM

-----Original Message-----

From: Tavia Cowie
Sent: December 15, 2022 8:56 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Community engagement re: school calendars for the next 3 school years.

Hello,

I was wondering why the February professional days are not grouped with the family day holiday. (Ie: Feb 15 & 16 in 2023-24; Feb 13 & 14 in 2024-25; Feb 12 & 13 in 2025-26). I feel that it would benefit families rather than having two very short weeks so close together.

Also, in the 2023-24 draft the final curriculum implementation day is dated April 27 within the written dates, however it is blocked off on June 27th on number calendar.

Thank you for your consideration on these changes.

Sincerely,

Tavia Cowie, BA, RMT

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From:
To:
Subject:
Date:

-----Original Message-----

From: Lindsey Paauwe
Sent: December 15, 2022 9:09 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Feedback for school

Hi

I like how other school districts format their year with stats. For example, comox valley uses the last week of august for three or 4 instructional/pro d days which allows less disturbances for parents during the year to find alternative care. It may intrude on the last week of teachers vacation, but much more efficient for families during the school year.

You can see this on comox valleys calendar for this year and next.

Lindsey Paauwe

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From:
To:
Subject:
Date:

From: Holly Taylor
Sent: December 20, 2022 3:02 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: Re: Consultation: DRAFT 3-year local school calendar

CAUTION: External Message

My feedback would be to move the Nov. 3, 2023 non-instructional day to Nov. 10 as there are already so many short weeks leading up to then it would be simpler to have the non-instructional day combined with Remembrance Day and combining it is similar to other years.

My other suggestion would be to move the February 9/10, 2024 non-instructional days to February 2/3, 2024. Having 5 full weeks prior with no breaks is a long run for the kids/families and moving it up to Feb. 2/3 is more in line with years past.

Thanks,
Holly

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From:
To:
Subject:
Date:

From: 单涯
Sent: December 17, 2022 7:46 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: feedback about school calendar 2022-2023

CAUTION: External Message

Hello all,

My name is Rachel and I have been in Canada for 6 years. I am a daycare teacher and a mom with two boys, 13 and 2. To make it more specific, I am an immigrant mom with no family here to help, and I am going back to school to pursue my degree in the new year.

I understand it's my personal choice to lead my life in this busy and stressful situation, but I have a dream here in Canada which I was determined to be the place to help me fulfill my life. However, after reviewing the school calendar, all of them seems good to me, but, based on my experience working with family and children, I am kind of concerning about the professional day. It's crucial for teachers to improve their knowledge and skills in order to better support and meet students' and family needs; however, it appears to be a big issue for those who has to go to work and/or school to take the day off to look after their children, as some daycares follow school calendars.

I am sure that thousands of parents would have the same concern regarding to the ProD day, unfortunately, I do not have a solution to this problem. But I am thinking about some changes or alternatives, i.e. maybe paid dayoff for working parents on the ProD day, or some programs funded by government that could take young children as needed.

Thank you so much for your effort to make the year round calendar to meet all of our needs, and a big thank you for taking the time to read my feedback. I appreciate it!

Rachel

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From:
To:
Subject:
Date:

From: Jolene Edmunds **Sent:** December 21, 2022 12:37 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: School Calendar Feedback

CAUTION: External Message

For the most part I understand that many things impact the school calendar, however, the double pro-d days in February of each year are a bit much. If there is a significant reason for this perhaps it could be explained? There is already a statutory holiday in February, it is the shortest month, and choosing a Monday and Tuesday is a significant impact on family schedules and finances.

We have had these double pro-d days for a number of years now and I don't know a single parent who doesn't find it costly, inconvenient (more than typical), or who understands why it is set up that way. Can these days not be moved to the end of the year, end of the December teaching period or start of January teaching period?

As I mentioned, perhaps there is a good reason for the double days, but if so, can it please be communicated more clearly, because right now it just seems irreverent.

Thank you for your consideration.

Kindly,
Jolene

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From:
To:
Subject:
Date:

From: Tara Wren
Sent: January 2, 2023 8:27 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: Re: Consultation: DRAFT 3-year local school calendar

CAUTION: External Message

Parent of 2 elementary school kids.

Love the double Feb non-instruction day. See that there's usually consideration for matching up the Nov non-instructional with the stat to create a 4 day weekend. Am wondering about the possibility of doing that also or instead with the Oct stat. This suggestion / preference is purely weather-based. Am finding that in recent years, we try to get together with extended family when we can hold events outdoors. Thanksgiving can be a bit hit-or-miss, but by Nov it's all miss. A 4-day for Thanksgiving would really help us with this.

I know that you're balancing other people's needs to NOT have 4-day breaks, but wanted to add my voice as pro-4-day-breaks. A 3 day creates a total mess for our schedule, and making it 4 only makes it 10% messier (and then would ensure we have more regular-rhythm weeks that support both our work schedules and our neurodiverse structure-lovers).

Thanks for asking for input,

Tara Wren

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From:
To:
Subject:
Date:

From: KDeIDel **Sent:** December 15, 2022 8:56 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: School calendar

CAUTION: External Message

Just looking at it all and thinking that pro d days should go after Halloween when it makes sense, like 2024/ 2025 calendar year, as Halloween is a Thursday. I find every year my kids and other parents always question why this doesn't happen. Thanks Karen Delves

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From:
To:
Subject:
Date:

-----Original Message-----

From: Heather Trawick
Sent: December 16, 2022 12:03 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: 3 year school calendar feedback

To whom it may concern,

I see that in both the 2023-2024 and the 2024-2025 school years, there is a non-instructional day in early November. In 2023 it is November 3.

I would like to suggest that for both these years, and any year November 1 is a weekday, the non-instructional day be moved to November 1. It is because it is the day after Halloween and always a day where very little learning happens because the students are either too overtired and sleepy in the morning and then hopped up on sugar in the afternoon.

Early in my career as a teacher in Coquitlam, when schools picked the dates for their school based pro-d, we always picked November 1. Elementary parents especially appreciated not having to drag their younger children to school half asleep that day.

Thank you for taking my thoughts into consideration.

Sincerely,
Heather Trawick

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From:
To:
Subject:
Date:

From: Gerald and Erin St. Pierre
Sent: December 15, 2022 8:54 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calendars

CAUTION: External Message

Is September 30th not a stat?

Also the middle calendar. I think the Pro D Friday November 8th should be moved to Friday November 1st - day after Halloween! I think that helps more people than making an extra long weekend!

Thanks,
Erin

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From:
To:
Subject:
Date:

From: courtenay Althouse

Sent: December 15, 2022 8:55 AM

To: Consultation **Subject:** School Calendar Feedback

CAUTION: External Message

Hi there,

great job on the calendar, my only feedback would be to ask that when we do the Pro D day in November, can we schedule it for the day after Halloween?

Personally, as a parent ,on Halloween my kid is up later, he is jacked up on candy and if he didnt have to go to school the next day, it would make my life a lot easier than having him off school 2 days later.

I think for teachers it would work as well since they wont have to deal with students who are tired and bringing all sorts of Candy to school from the excitement.

Thats my 2 cents.

Thanks for listening

Courtenay

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From:
To:
Subject:
Date:

-----Original Message-----

From: Miriam Hornby
Sent: December 15, 2022 10:26 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calender comments

My thoughts on the school calendar.

Let's face it, the closer you take school to Christmas, the less work gets done. I think changing the dates next year to be off on the 15th of December and coming back the day after New Year's day is a much better move. Teachers can get back to educational topics right away. No matter how much you ask teachers to keep teaching right till the 22nd, kids leave for holidays, they are unfocused because of all the activities occurring for the season etc. The risk of kids (and families) being sick also increases the closer you take school to Christmas Day. At least with a week before hand, parents can control who they expose themselves to which means families have a greater chance to celebrate that special day without having to worry about whether a child is bringing the flu home. Educationally, it makes more sense then having them off that first week of January. For high schoolers it also means an extra week in their semester that is closer to semester end instead of losing that week. One would hope that this would impact the end of semester tests and the cramming in of projects into just a few weeks. Gives students more time to prepare for the end of the semester.

Thanks
Miriam Hornby

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From:
To:
Subject:
Date:

From: Sarah Lane
Sent: December 15, 2022 9:35 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Re: Consultation: DRAFT 3-year local school calendar

CAUTION: External Message

Hi there,

I am not sure what kind of feedback you are looking for, and how much my words will influence your long-term, district-wide decisions. Assuming this is just protocol?

All looks fine - would be nice to have more time before Christmas on that first schedule - less time after Christmas, but Year 2 and Year 3 are fine.

Thanks,

Sarah

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From:
To:
Subject:
Date:

From: Regan McKeever
Sent: December 18, 2022 10:08 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: school calendars

CAUTION: External Message

Thank you for putting together draft school calendars for the following three years, and for requesting feedback.

My only request would be to shift the winter break holidays to a week earlier. They are falling too close to actual Christmas the way you have them scheduled. It is better for the kids to have time to prepare for the holiday the week before, and be able to work at their jobs when it's the busy season as well. They do not need a week off AFTER New Years. That also matches up better with most employers as most of us have to return to work right after New Year's, but it's less busy the week before Christmas.

I hope you will consider shifting them to start the week earlier and having the kids return to school January 2nd (or 3rd, wherever it falls).

Thank you,

Regan McKeever

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From:
To:
Subject:
Date:

From: Izabela Oliver
Sent: December 15, 2022 9:40 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: School year calendars

CAUTION: External Message

Hi,

For the school year of 2023-2024, it would be great if the kids could have their winter break similar to what they have this year.

So, instead of Dec. 25, 2023 -Jan. 5, 2024, it would be great if it could be December 18-29, 2023 instead.

The other year's calendars look great.

Thank you

Izabela Oliver

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From:
To:
Subject:
Date:

-----Original Message-----

From: Ericka Brown
Sent: December 17, 2022 1:57 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: School Year Drafts

Hello!

For the 2023/24 year, our preference would be for winter break to begin Dec 16 and go back to school Jan 2, or even a mid week start of Dec 20-Jan 3. Having just two days prior to Christmas off makes it hard to make travel or social plans, avoid people being sick for the special day, and means nearly 2 weeks of 'I'm bored' because Christmas has already passed and there's nothing to look forward to or get ready for. Please consider changing it to be more inline with what was done this year, giving a week before and a week after of Christmas Day off. The other years are better as Christmas Day moves forward in the week adding a couple more days beforehand.

Thank you!

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From:
To:
Subject:
Date:

From: [REDACTED]
Sent: December 15, 2022 9:21 AM
To: No-Reply <NoReply@sd68.bc.ca>; Consultation <consultation@sd68.bc.ca>
Subject: Re: Consultation: DRAFT 3-year local school calendar

CAUTION: External Message

Hi,

Feedback on the 23/24 and 24/25 calendar, please bump back winter break a week, it's crazy to have it so late and close to Christmas as well as have it overlapping so far into January. Please remove my name from any feedback to reporting I expect this to be anonymous

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From:
To:
Subject:
Date:

From: Mandy B
Sent: December 20, 2022 12:31 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Fw: Consultation: DRAFT 3-year local school calendar

CAUTION: External Message

My main concern regarding these proposed calendars are the 2-week long Spring Breaks. That is far too long of a stretch for working parents to have to find & pay for child care.

Thank you,
- Mandy Brown

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From:
To:
Subject:
Date:

-----Original Message-----

From: Lene
Sent: December 15, 2022 11:00 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calendar feedback

Good morning,

I just want to thank you for your continued support of a two week spring break. As a teacher I appreciate the break to re-energize for the final months of the year but, more importantly, I find that students need that two weeks. They come back rested and ready to learn. I worked for years and noticed with my own children that one week was not enough of a break. I always said that one week was not enough. They lacked focus because they did not have enough time to re-group for the final, busy months of the school year.

Lene Rounis

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From:
To:
Subject:
Date:

-----Original Message-----

From: Joanne Rishworth
Sent: January 15, 2023 11:15 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Feedback

Hi there, for the 2023-2024 year, you could look into starting March Break one week later so that the break ends up being combined with the Easter long weekend. It seems silly to have 2 weeks off for March Break and then go back for 4 days and then be off for 4 days again.

Thanks,
Joanne

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From:
To:
Subject:
Date:

From: Maryah McKibbin
Sent: December 15, 2022 10:56 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Community Engagement 3 Year Calendar

Good morning,

I notice that for the next 3 years the district is continuing to offer the administrative day on the last day of June rather than the first day of September. Learning leaders at NDSS discussed how beneficial it would be for new and returning staff to have an administrative day as the first day back in September. A day to allow for staff to be back in the building and set up plans, as a school team for grade 8s, and to get new staff oriented with all the various expectations and procedures specific to each school site. I would propose that before this calendar is finalized that this topic be discussed at a PVP meeting and a recommendation brought forward from administrators. My understanding for our own administration team is that this idea has been floated in the past and the NDSS team feels it a worthwhile discussion.

Cheers,
Maryah

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From:
To:
Subject: FW: Administrative Day suggestion 34
Date: January 24, 2023 10:37:14 AM

From: Nick Janzen
Sent: December 15, 2022 12:09 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: Administrative Day suggestion

My suggestion is to change the administrative day planned for the end of June to September. The move would allow for new teachers to be better oriented to the building and expectations. Chances for departments to orient themselves, and to plan a robust welcome for grade 8s could also be tackled. This year, as with many previous, the time was not enough before students were in the building and questions about homerooms, locks, parking, sunshine fund etc. abounded.

Nick Janzen

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From:
To:
Subject:
Date:

From: Carol Funk
Sent: December 15, 2022 11:25 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: draft district calendar

Rather than having the administrative day planned for the end of June (when the year is coming to an end), move it to September. The move would allow for new teachers to be better oriented to the building and expectations. Chances for departments to orient themselves, and to plan a robust welcome for students (in particular grade 8s) could also be tackled. This year, as with many previous, the time was not enough before students were in the building and questions about homerooms, locks, parking, sunshine fund etc. abounded....

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From:
To:
Subject:
Date:

From: Erin Bee
Sent: December 15, 2022 8:58 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: School calendar - input and feedback

CAUTION: External Message

Hi there,

I wanted to give my two cents about the school calendar. Thank you for holding space for input!

I personally would prefer a one week spring break and one less week of school in June. That would mean getting out of school around June 20th instead of June 27th.

If the adjustment could be made elsewhere, that would be fine, as long as school gets out earlier in June instead of just before Canada Day.

When I was younger school did not go till the end of June. I don't understand why school goes so long these days. It is really hard to convince children to go to school when the weather is beautiful and summer has already started.

Additionally, low income families such as myself (single mom with three children) cannot afford extended vacations, for example, in the spring. All of these extra vacation days and pro D days are extremely hard for parents. It is very stressful and expensive to find child care.

In conclusion, I am begging you guys to do less vacation days and planning days during the year, and just make the school year end earlier in June instead.

Thank you so much!,

Erin

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From:
To:
Subject:
Date:

From: Selena MacKay **Sent:** December 15, 2022 10:26 AM

To: Consultation <consultation@sd68.bc.ca>

Subject: Feedback - Draft 3 yr. local school calendar

CAUTION: External Message

Good morning

Regarding the draft three-year local school calendar for 2023-24, 2024-25 and 2025-26, I just wanted to say that I appreciate this being shared. I had no idea that it needed to be done so far ahead of time. I think it looks great.

Thank you.
Selena MacKay

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From:
To:
Subject:
Date:

-----Original Message-----

From: Mallory Brenner
Sent: December 15, 2022 3:18 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calendar

Are these going to b available for parents ?
If so I think these are a great idea instead of monthly news letters

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From:
To:
Subject:
Date:

From: Heather Dean
Sent: December 16, 2022 10:41 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Calendar feedback

CAUTION: External Message

All of these links lead to a 404- file not found message. Can you please let me know how I might view these calendars.

Thank you
Heather Dean

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From:
To:
Subject:
Date:

From: barbara prince
Sent: December 15, 2022 11:09 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Consultation for school year

CAUTION: External Message

Hello,

As a parent of 2 children, and one is special needs I would like the school board to consider a year round school schedule the 2 months off in the summer is too long and not affordable for families to pay for childcare. Also, for special needs children I feel it is just too long for them to retain the skills and learning. Thank you,

Barbara

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From:
To:
Subject:
Date:

From: Laura Augustine
Sent: December 15, 2022 8:50 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Feedback for school calendar

CAUTION: External Message

Thanks for reaching out to parents for thoughts before solidifying the dates.

I found a couple things.

* Sept 4 2023 is a Monday. If school is to start on the Tuesday, it would be the 5th of September.

*A thought, I wonder if pro D Friday and Mondays that extend the weekend into 4 day weekends are useful. I liked those this year personally, it offers an opportunity for families to do a short getaway without missing school. If October 20th and October 23rd were both B Pro D days that would create that opportunity.

* curriculum implementation day is listed as April 27th, but I think it's supposed to say June 27th.

Thanks!
Laura Augustine

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From:
To:
Subject:
Date:

-----Original Message-----

From:
Sent: December 15, 2022 8:31 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: Feedback for School Calendars

Dear Board Members,
I am pleased with the arrangements of the school calendars for the next three years.
Kind regards,
Marisa Paisley

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From:
To:
Subject:
Date:

-----Original Message-----

From: April Levins
Sent: December 15, 2022 9:03 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Feedback school calendar

Good morning,

Some feedback on the 23 to 26 SD68 proposed school calendars. First of all, the September 30 stat is missing from all three calendars. Also, in the 23–24 calendar it looks like there is an error. I believe curriculum implementation day should say June 27 not April 27.

In the 23-24 calendar and the 24-25calendar, I am wondering why the Christmas break is starting so late. For families with university students, the students have more time off before Christmas and return after the January 1 holiday. I'm wondering why SD68 wouldn't try for the same?

Kindest regards,
April

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From:
To:
Subject:
Date:

-----Original Message-----

From: Todd Drew
Sent: December 15, 2022 9:48 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: Proposed calendar

Links don't work to the proposed calendar. It I do have a some feedback though

1- spring break should be 1 week, not 2. It's a huge financial burden on families, especially the ones that have 2 working parents.

2- pro- d days should be all lumped together before the school year starts- delay the start by two weeks if you have to. I fully support paid professional development, but the way it's currently scheduled places a large financial burden on parents.

With appreciation,

Todd Drew

From:
To:
Subject:
Date:

From: isabelle goyer
Sent: December 15, 2022 4:36 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: School calendar

CAUTION: External Message

Good afternoon,

Thank you for giving us the opportunity to give our opinion on the calendars. As a parent, I really appreciate the two weeks of break in December and March. It is a good way for children, even teenagers like my daughter, to decompress from the ongoing stress and anxiety coming from work load, assessment, and requirements. We also appreciate that the last day, in June, isn't the 29th or so anymore. Again, for teenagers, it allows them to find a summer job after a few days of break, and for little ones, the last two weeks of June are very difficult and tiresome.

We really like the three years planning.

Regards,
Isabelle and JC

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From:
To:
Subject:
Date:

-----Original Message-----

From: Alyssa.childress
Sent: December 15, 2022 9:10 AM
To: Consultation <consultation@sd68.bc.ca>
Subject: School calendar drafts

I think that for the 23/24 school year, Christmas vacation should be from Dec 18 to Jan 2. This will give flexibility to families who want to travel to relatives for Christmas vs the proposed where school is not out until dec 22 resulting in everyone having to travel on the weekend before Christmas (when ferries are at the busiest!). Also, personally, my family enjoys the time leading up to Christmas to do baking, decorating, and other activities together. The proposed schedule will not really allow for much of that either...

Also, none of the draft calendars have Truth and Reconciliation Day on them. Why is that?

Thank you for seeking input,
Alyssa Childress

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From:
To:
Subject:
Date:

From: Katie Lonsdale
Sent: January 5, 2023 1:02 PM
To: Consultation <consultation@sd68.bc.ca>
Subject: School Calendars

For those teachers/staff who work in NLPS and have children who attend a different school district, it would be wonderful if we could align our school breaks (Winter and Spring Break) with SD69 and SD79 to support these families.

Huychqa,

Katie Lonsdale (she/her)

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**NANAIMO LADYSMITH PUBLIC SCHOOLS
EDUCATION COMMITTEE
PUBLIC MEETING
ACTION SHEET**

DATE: December 7, 2022
TO: Education Committee
FROM: Laura Tait, Deputy Superintendent
SUBJECT: Local Three-Year Calendar

Recommendation:

The Education Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) make the attached three-year draft Local School Calendar for 2023/24, 2024/25 and 2025/26 available to the public for 30 days utilizing the consultation process as per Board Governance, Section 1, 2.17 and to report back at the February Education Committee meeting with recommendations.

Information

Under the *School Act*, Boards have the authority to set calendars for the schools in their districts, following consultation with parents and Board employees. Once this is complete, Boards submit their proposed calendars to the Ministry of Education and Child Care for review.

The Ministry sets the minimum number of instructional hours under the School Calendar Regulation, but it is up to Boards to determine the following, subject to the applicable legislation:

- the beginning and the end of the school year
- the length of school days
- the number of non-instructional days
- the timetable

Boards are required to submit their calendars to the Ministry of Education and Child Care for review and may submit calendars for up to 3 consecutive years at one time. A Board must, in accordance with the regulations, prepare a school calendar for each school in its school district for each school calendar year. Each school calendar should cover the school year and, where the school calendar is not based on the school year, it must cover a period of 12 consecutive months. The school calendar must cover a period of more than 12 consecutive months, if necessary, to ensure that it applies immediately on the expiration of the previous school calendar. This means that for the majority of school districts, 2022/23 school calendars will begin on July 1, 2023.

School calendars must include all of the information prescribed by the Minister and may include variations for one or more groups of students in a school, and may include any other information that the board considers necessary.

School calendars are submitted using forms prescribed by the Ministry and must be received no later than March 31, 2023. This means that the school calendars must be made available to the parents of the schools and employees of the board assigned to the schools, for feedback, at least one month before March 31, 2023.

Under the School Calendar Regulation, the following information is prescribed for a school that is not a distributed learning school:

- the number and dates of the days in session;
- the number and dates of each day of instruction;
- the vacation periods and the dates of statutory holidays;
- the dates of each non-instructional day;
- the number of hours of instruction offered to students in each grade.

The following information is prescribed in respect of a school calendar for a distributed learning school:

- the number and dates of the days in session;
- the dates on which the principal, vice principals, directors of instruction and teachers of the school are available for instruction;
- the vacation period and the dates of statutory holidays.

A Board may amend a school calendar made available to the public, if the amendment is necessary. Such amended school calendar must be made available to the public within 30 days of the amendment.

The following are the prescribed minimum hours of instruction that a board must offer to students enrolled in the schools in its school district:

- (a) 853 hours of instruction for students in kindergarten;
- (b) 878 hours of instruction for students in grades 1 to 7;
- (c) 952 hours of instruction for students in grades 8 to 12.

There are no prescribed minimum hours of instruction that a board must offer to students enrolled in a distributed learning school.

Background

In December 2019 the Board of Education formed an advisory ad hoc local School Calendar Committee to develop and recommend a local school calendar to the Education Committee and Board of Education.

The School Calendar Committee has met on 5 occasions to create a three-year local school calendar to begin in 2023/24 school year. The recommendations from the School Calendar Committee were brought forward to the Joint Professional Development Committee for discussion early fall 2022.

Discussion

Considerations for the placement of spring/winter breaks and non-instructional days include:

- Balancing the needs of families with the need for supportive professional development structures; meaning that some Pro D days are back to back and some are single days
- Consideration for Statutory Holidays
- Alignment with neighboring districts

The following are the types of non-instructional days:

- **School-based Pro D Days (3):** All teachers (and sometimes CUPE) are at the school learning together; NDTA purview.
- **District Pro D Day (1):** A Pro D Day that is organized by the NDTA Pro D Committee, where all teachers gather at one school to learn together; NDTA purview.
- **Provincial Specialist Association (PSA) Day – BCTF (1):** All teachers have the option of attending events offered by various provincial teacher associations; those teachers not attending a PSA gather at one place to learn individually or in small groups; BCTF chooses this date every year; NDTA purview.
- **Curriculum Implementation Day (1):** All teachers (and sometimes CUPE) focus on the same topic as prescribed by the Ministry of Education & Child Care; District purview
- **Administrative Day (1):** All staff are at their school sites focusing on myriad administrative topics; Principal purview.

CUPE Pro D Days/Non-Instructional Days (4) fall on the same dates as NDTA Pro D Days.

Professional learning is paramount to teacher practice. Research, technology and practice often change at a fast rate. Educators need to stay abreast of wise practices in education to best serve the students in their care. Educators model a growth mindset, when they themselves are students with their own learning.

Spring Break

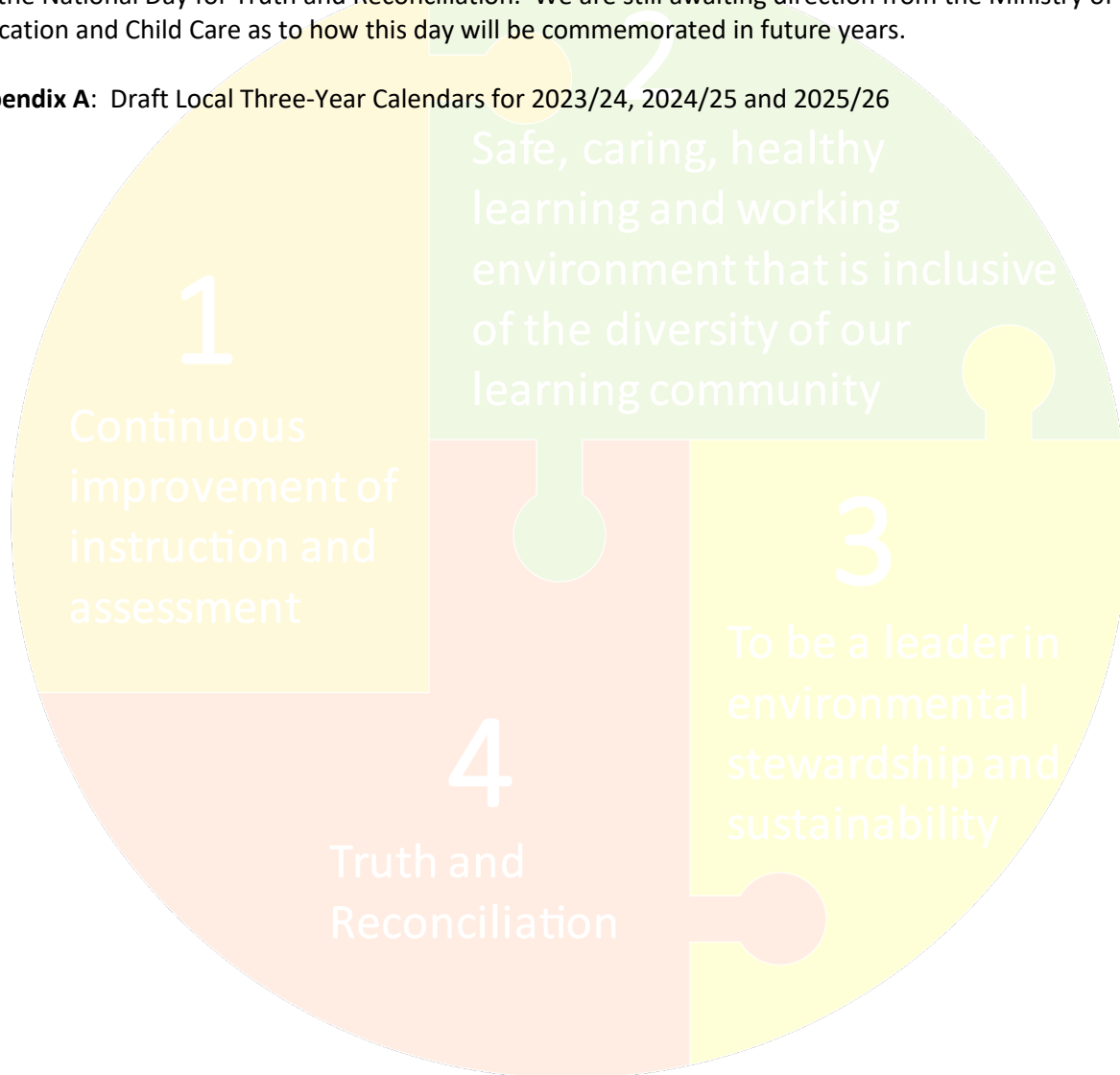
The current Letter of Understanding – Two Week Spring Break is in place for the 20-21, 21-22 and 22-23 school years. The Calendar Committee has proposed a two-week Spring Break for the next three years. This proposal needs to be negotiated separately with the NDTA. These negotiations are currently in progress. The Calendar Committee is also prepared to make a recommendation of a one-week spring break, if necessary.

In accordance with the *School Act* and based upon discussions with the Joint Professional Development Committee, the School Calendar Committee is recommending the attached three-year Local School Calendars beginning in 2023/24.

Next Steps

Should the Education Committee recommend above motion for Board approval, and once passed by the Board, the draft calendars will be available to the public for 30 days utilizing the consultation process as per Board Governance, Section 1, 2.17. Staff will report on community feedback at the February Education Committee meeting together with a recommendation for the local three-year calendars.

It should be noted that the calendar will likely have to be amended late spring to recognize September 30, the National Day for Truth and Reconciliation. We are still awaiting direction from the Ministry of Education and Child Care as to how this day will be commemorated in future years.

Appendix A: Draft Local Three-Year Calendars for 2023/24, 2024/25 and 2025/26



NANAIMO LADYSMITH PUBLIC SCHOOLS

BOARD OF EDUCATION PUBLIC MEETING

INFORMATION SHEET

DATE: March 29, 2022
TO: Board of Education
FROM: Dale Burgos, Executive Director Communication, Privacy & Engagement
SUBJECT: Consultation Feedback – 2023-24 Budget

Background

On February 21, 2023, the district began the 2023-24 budget consultation process using the ThoughtExchange engagement tool and email feedback. Feedback on these two platforms completed on March 10, 2023, with a virtual open house to be held on Thursday, March 30, 2023.

The community engagement webpage and background information with instructions on how to participate was posted on: <https://www.sd68.bc.ca/board/community-engagement/>

Information on the community engagement period was:

- Emailed to all district staff via district email
- Emailed to all families via School Messenger platform
- Posted in district news
- Shared on social media (Facebook, Twitter and Instagram)

Consultation Timeline

- Tuesday, February 21, 2023
 - Email to families
 - District news for staff
 - Social media posts
- Monday, March 6, 2023
 - Reminder email to staff and families
 - Social media posts
- Thursday, March 30, 2023 - 5-6 p.m.
 - Virtual open house session (TEAMS)

ThoughtExchange big question:

As we continue to plan the upcoming budget, what are some priorities we should consider?

The qualifier questions:

Understanding that you may identify with more than one of the following roles. Please select the role you identify most closely with for the purposes of this exchange.

- ☐ An employee of the district
- ☒ A parent or guardian of a student in the district
- ☐ A student of the district
- ☐ A member of a partner group (Eg. Indigenous, city/town council, business owner)
- ☐ A member of the general community
- ☐ Other

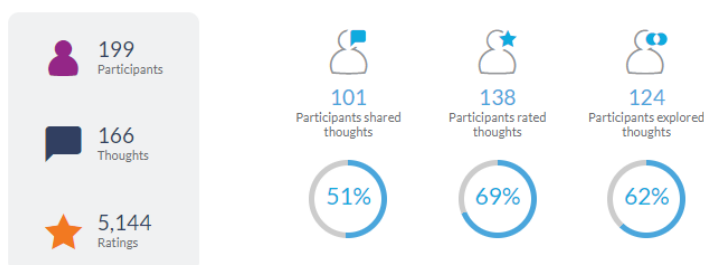
In which region do you reside?

- ☐ Ladysmith region
- ☒ Nanaimo region
- ☐ Other

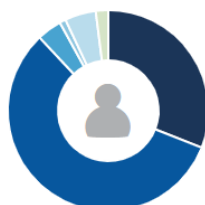
Results

We did not receive email feedback, ThoughtExchange was the platform of preference during this consultation. Below is a summary of participants:

As we continue to plan the upcoming budget, what are some priorities we should consider?



– Understanding that you may identify with more than one of the following roles. Please select the role you identify most closely with for the purposes of this exchange.



%		Answer
31%	(59)	An employee of the district
57%	(110)	A parent or guardian of a student in the district
4%	(7)	A student of the district
1%	(2)	A member of a partner group (Eg. Indigenous, city/town council, business owner)
5%	(9)	A member of the general community
2%	(4)	Other

Three options to view the top thoughts and ratings:

- [Overall Top Thoughts](#)
- [District Employee – Top Thoughts](#)
- [Families – Top Thoughts](#)
- [Students – Top Thoughts](#)
- [General Community – Top Thoughts](#)

NANAIMO LADYSMITH PUBLIC SCHOOLS
BOARD OF EDUCATION
PUBLIC MEETING
ACTION SHEET

DATE: March 29, 2023
TO: Board of Education
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: NDSS Consultation Report

Recommendation

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to conduct further consultation as well as provide additional information with respect to potential NDSS options and report back to the Board with recommendations and next steps for the Board to consider.

Background

On Wednesday, January 25, 2023, the Board of Education passed the following motion:

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to initiate a consultation process with respect to addressing capacity issues at Nanaimo District Secondary School with potentially impacted communities and report back to the Board with recommendations and next steps for the Board to consider.

The NDSS – Ensuring Capacity and Safety (the “Report”) referenced in the motion can be found on the [NDSS Consultation webpage](#).

This Information Sheet and its attachments will review:

1. The Consultation Process the pursuant to the Report;
2. What we heard with respect to each option presented in the Report;
3. Present other idea put forward by the community; and
4. Provide recommended motion and rationale for a potential next step for the Board to consider in proceeding on the issue.

Introduction

As outlined in the Report, the purpose of the consultation was to address a significant current and future capacity issue at NLPS’ largest school, NDSS. The District wants to acknowledge that the process has caused stress to potentially impacted students and their families. However, addressing the capacity issue at NDSS is extremely important.

While the District’s success rates continue to reach all-time highs, including at NDSS, the stresses of operating a school so far above capacity impact staff and students in a variety of ways. For instance, lack of elective, specialty spaces and amenities as well as bathroom spaces impacting student choice and comfort. Recently, it has been identified that students are regularly late due to the crowded hallways between classes. The District is concerned about the expansion of portables. The situation, while made functional by the work of our staff, will continue to deteriorate as populations grow.

As the District prioritizes the replacement of NDSS due to condition and seismic safety issues, it is also contemplating an expansion. However, given there is excess capacity in John Barsby and Cedar, it will be difficult to argue to the Ministry of Education and Child Care to fund the entirety of the expansion. The only mechanism for the Board to raise funds is to move funds from our operating budget (e.g. classrooms and support) or to sell land.

Finally, the District would like to acknowledge the passionate, articulate and respectful community that is NLPS. The community has not only pressed the District to ensure accuracy of information they have presented the potential impacts on students of the presented options in a manner that has shifted thinking and led to alternate conclusions.

The Consultation Process

A community engagement webpage included background information with instructions on how to participate during the consultation period: <https://www.sd68.bc.ca/board/community-engagement/>
Information on the community engagement period was:

- Emailed to all district staff via district email
- Emailed to all families via School Messenger platform
- Posted in district news
- Shared on social media (Facebook, Twitter and Instagram)

The consultation period began on January 26, 2023. The community had until February 28, 2023, to provide feedback by emailing consultation@sd68.bc.ca, ThoughtExchange, an in-person session at Gabriola Elementary or during the virtual open house.

Timeline

- Thursday, January 26, 2023
 - Email to families
 - District news for staff
 - Social media posts
- Friday, January 27, 2023
 - Launch the “Ensuring Capacity and Safety at NDSS” [webpage](#)
- Monday, February 13, 2023
 - Reminder email to staff and families
 - Social media posts
- Thursday, February 16, 2023
 - In-person engagement session at Gabriola Elementary from 5:30 to 7 p.m.
- Tuesday, February 21, 2023
 - Virtual open house session (MS Teams) 5 to 6 p.m.
- Monday, February 27, 2023
 - Reminder email to staff and families
 - Social media posts
- Thursday, March 9, 2023
 - In-person session with Lacrosse Families at NDSS from 5:00 to 6 pm.

What we heard

ThoughtExchange

- [Overview report](#) (Overall top thoughts)
- [Report](#) – Parent/Caregiver top thoughts
- [Report](#) – Student top thoughts
- [Report](#) – Employee top thoughts
- [Report](#) – General Community top thoughts

Email

- Received 57 emails (see Appendix A: NDSS Consultation – All email Feedback)
- Email themes along with frequency of mention (see Appendix B: “NDSS Capacity – Email Feedback overview – March 2023.pdf”)

In-person

- Gabriola Island table notes held on February 16, 2023 (see Appendix C: “Gabriola Elementary – consultation table notes.pdf”)

Virtual open house

- Public [meeting](#) held on Microsoft Teams held on February 21, 2023

Regular Board Meeting

- Public meeting held on February 22, 2023
- Received [presentations](#) from Gabriola Elementary PAC and NDSS Lacrosse Academy

Next Steps

Given the feedback and the determination that no changes would happen for September of 2023 the recommended motion is intended to provide more time for staff to dig deeper into the impact of a determination by the Board.

Specially, the following issues required additional discussion and research:

1. The impact of not doing anything.

For instance, staff have not spent much time hearing the thoughts of students and parents who were not going to be impacted by a potential move. Gathering information from this group is important.

2. The impact of expansion of portables.

If the Board passes the motion, staff intend to visit mainland schools with capacity issues that NDSS is predicted to reach if no steps are taken to address the issue.

3. The impact of potentially losing the programs of choice.

Significant feedback has suggested that the programs (lacrosse, soccer, volleyball) could be at risk if moved. Staff feel further discussion about both the reality of potentially losing the programs as well as the impact on student outcomes is worthy of further review.

4. A costing of portable expansion and potential contribution to future expansion.

As previously noted, the costs of additional portables leading up to an expansion will be paid for by the Board (all of the funds for portables and some of the funds for the expansion). Staff require time to determine the budgetary impact of such a decision and where the fund would come from.

Appendix A: NDSS Consultation – All email Feedback

Appendix B: NDSS Capacity – Email Feedback overview – March 2023

Appendix C: Gabriola Elementary – consultation table notes

Motion	Comments	Assigned	Due Date	Completed
R23/02/22-06	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from G. Boutilier to staff for response.	Dale Burgos	2023-03-01	Yes
R23/02/22-07	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from D and A Mahony to staff for response.	Dale Burgos	2023-03-01	Yes
R23/02/22-08	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Financial Planning and Reporting Policy and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.	Dale Burgos	2023-03-22	Ongoing
R23/02/22-13	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Chair to write to relevant Ministries with respect to its relevant environmental targets, including GHG reduction goals, highlighting our efforts and recognizing Ministry support and requesting funding or other actions to assist the Board in overcoming barriers to meet its targets.	Dale Burgos	2023-03-01	Yes
R23/01/25-07	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to initiate a consultation process with respect to addressing capacity issues at Nanaimo District Secondary School with potentially impacted communities and report back to the Board with recommendations and next steps for the Board to consider.	Mark Walsh/Dale Burgos		Ongoing

R22/06/17-11	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) continue to apply for an expansion at Departure Bay in the 2023-24 capital plan with the intention of replacing portable usage at the school. Such an expansion would not be intended to expand the capacity of the school beyond 400 (the current enrollment of the school) but is intended to remove the portables at the site.	Mark Walsh		Ongoing
R22/06/17-12	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to prepare for the re-opening of Rutherford Elementary School and the redrawing of the boundaries of McGirr, Randerson Ridge and Frank J. Ney (with the potential of other minor boundary shifts) with an opening date of either September 2024 or 2025 as determined following the district's confirmation of enrollment early October 2022.	Mark Walsh		Ongoing
R22/06/17-13	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to initiate a consultation process with respect to addressing capacity issues with potentially impacted communities in Ladysmith and report back to the Board with recommendations and next steps for the Board to consider.	Mark Walsh		Ongoing

R22/02/23-13	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) requests a staff report on the viability of creating a before and after school care program, including a business case for a pilot program, utilizing CUPE support staff, and where: The program is financially self-sustainable, given no funding for such a program from the Ministry of Education for staffing; Costs charged for services are on a cost-recovery basis to maintain the lowest possible cost to those accessing the provision of before and after school care service; Consideration has been given to the District's experience of piloting the seamless care program; and, Will be provided to the Board in September 2022.	Mark Walsh	Sept, 2022	Ongoing
R20/09/23-17	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct Staff to work with the City of Nanaimo on the draft concept of making NDSS Community Field a medium sized stadium as per the draft City of Nanaimo Stadium Report.	Scott Saywell	Fall 2020	Ongoing
R20/06/24-09	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer Inclusion Policy 2.10 to the Policy Advisory Committee for review from an anti-racist perspective that acknowledges and address' the existence of systemic racism and provides the necessary revisions and to provide any recommended changes to the Board for consideration in the fall of 2020.	Policy Advisory Committee	Fall 2020	Ongoing

R19/12/18-09	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) immediately strike an advisory ad hoc local school calendar committee with appropriate representation; and that the local school calendar committee develop and recommend a local school calendar, to the Education Committee and Board of Education.	Laura Tait		Ongoing
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TRUSTEE LIAISON COMMITTEE REPORT

Trustee Lee

NDSS Lacrosse Academy Meeting March 9

Presentation of Survey results from Kristen
2 surveys – 1 for lacrosse families and 1 for beach volleyball and soccer
Results emailed to Mark Walsh

Bottom line is there is no support from parents and students in academies moving from NDSS to John Barsby

Questions/Comments from Parents

- Why can't adults move, rather than students? Idea of the District Office becoming NDSS classroom space
- Why can't the district ask to use some of VIU classrooms?
Response: This was done during covid, using the empty available international building (this is now in use)
- Comments around the length of the consultation process. The idea that 30 days is too short of a period
- Parents saying that if their student is in the academy and they are out of catchment, students can catch the city bus directly to NDSS. That option isn't present for John Barsby
- The academy is a family. There is a strong connection amongst the students and the larger NDSS community
- The academy has a very strong legacy of achievement. The mentorship that happens is unique to the academy and amongst the students.
- What about looking at the feeder school catchments? Ie- Forest Park to Wellington, Mountainview etc.
- Why would there be an expansion at Hammond Bay when all of those students feed into NDSS?
Response :There was an option in the North End consultation about making Hammond Bay dual track, but it wasn't an approved option
- Why can't French Immersion move to Barsby?
Response: Not enough room for this
- Comments around band aid solutions, as Nanaimo is growing and this is going to continue to be a problem
- 1 student spoke to the fact that NDSS Islanders are a known name in the Lacrosse world. The name speaks for itself in the Lacrosse world. He mentioned that there are numerous players who receive scholarships based on the success of the players and the academy that students wouldn't be able to access without the academy