

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
EDUCATION COMMITTEEMEETING
AGENDA

Wednesday, October 4, 2023, 6:00 PM
ONLINE MICROSOFT TEAMS MEETING

Please note that the proceedings of this meeting are being recorded to assist in the preparation of the minutes of the meeting. The recording of this meeting are records of the School District, as defined in the Freedom of Information and Protection of Privacy Act, and as such may be the subject of access requests under the Act.

Pages

1. CALL TO ORDER

The Chair will call the meeting to order. With great respect and humility, we acknowledge and honour the lands of the Snuneymuxw people. The Snuneymuxw people maintain their profound, unique and spiritual connection to the land through ageless traditions, teachings, stewardship and expressions of reciprocity.

2. ADDITIONS TO THE AGENDA

3. DELETIONS TO THE AGENDA

4. CHANGE IN ORDER

5. APPROVAL OF THE AGENDA

That the Agenda be approved.

6. APPROVAL OF THE MINUTES

4

That the minutes from the Education Committee meeting held on June 7, 2023, be approved.

7. PRESENTATIONS

8. SENIOR STAFF REPORTS

8.1 Laura Tait, Deputy Superintendent

Re: Department of Learning Services Operational Plan 2023-2024

8.2 Department of Learning Services

8

Re: School Start Up

Presentation on the Board Goal: Safe, Caring and Healthy Learning and Working Environment that is inclusive of diversity of our entire learning community

Objectives:

- Increase the number of students who feel welcomed, safe, connected, and have a sense of belonging in their schools;
- Increase the number of students who feel there are two or more adults at their school who care about them.

School Presentations by McGirr Elementary and Learning Alternatives.

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

10. UNFINISHED BUSINESS

10.1 Mark Walsh, Secretary-Treasurer

10

Re: Student Voice Ad Hoc Committee Update

11. NEW BUSINESS

12. QUESTION PERIOD

Question Period is intended to enable the public to obtain clarifying information regarding a current agenda item.

Individuals wishing to ask questions of the Board upon completion of Committee and Board sessions shall do so in writing on the form provided which includes their name, street address and email address. The individual will be asked to verify his/her self and be afforded the opportunity to read out their own question. Each individual shall be limited to one follow-up question upon receiving a response. Forms are available in the information rack near the entrance of the Board Room.

If the meeting is being held online, individuals wishing to ask questions of the Board shall type their question in the Q&A compose box on the right side of the screen and then select send. Your question will be read by the Board or Committee Chair.

Questions and responses will be included in the video of the meeting and the meeting minutes and will be part of the public record.

13. ANNOUNCEMENTS

The month of October is is Dyslexia and ADHD Awareness month.

14. ADJOURNMENT

That the meeting be adjourned.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE EDUCATION COMMITTEE MEETING

June 7, 2023

Trustees	N. Bailey, Chair C. Morvay, Vice Chair T. Brzovic G. Keller L. Lee L. Pellegrin M. Robinson T. Rokeby
Absent	C. McKay
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	NDTA Representative: Jo Cornthwaite

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

2. ADDITIONS TO THE AGENDA

"Pride Month" be added under New Business as 11.1

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

E23/06/07-01

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Lee

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

E23/06/07-02

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Pellegrin

That the minutes from the Education Committee meeting held on May 3, 2023, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were none.

8. SENIOR STAFF REPORTS

8.1 Department of Learning Services

Presentation on the Board Goal: Continuous improvement in students with complex and unique abilities, Indigenous and overall student population on student achievement

Senior staff from the Department of Learning Services provided an overview of the District's creation of a data system that supports adaptive and responsive decision making towards improved student success. An Information Sheet is attached to the Agenda.

8.2 Department of Learning Services - Nicole Davey, Director of Instruction - Learning and Innovation

Re: Enhancing Understanding of Tier 1 Systems of Support

Nicole Davey provided an overview of the District's Tier 1 System Supports. An Information Sheet is attached to the Agenda.

8.3 Celebrating the 2022/2023 School Year - District Review Story

[District Review Story](#)

Scott Saywell, Don Balcombe and Jacquie Poulin presented the District's Review Story which included a slideshow of pictures from schools across the District. The District Review Story is attached to the Agenda.

8.4 Don Balcombe, Assistant Superintendent

Re: Student Representation at Education Committee Meetings

Don Balcombe provided an overview of student engagement involvement across the District.

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Brzovic

The Education Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Board Chair to appoint an ad hoc committee with a mandate to identify and come up with solutions to the challenges as outlined in the report.

E23/06/07-03

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Brzovic

Motion to Amend:

The Education Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Board Chair to appoint an ad hoc **Student Voice** committee with a mandate to identify and come up with solutions to the challenges as outlined in the report **dated June 7, 2023**.

CARRIED UNANIMOUSLY

E23/06/07-04

On the Motion as Amended:

The Education Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Board Chair to appoint an ad hoc Student Voice Committee with a mandate to identify and come up with solutions to the challenges as outlined in the report dated June 7, 2023.

CARRIED UNANIMOUSLY

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

11.1 Trustee Robinson

Re: Pride Month

Dale Burgos shared the Pride events that will be taking place this weekend and invited the public to attend the pride parade.

12. **QUESTION PERIOD**

There were no questions.

13. **ADJOURNMENT**

The meeting adjourned at 7:45 pm.

E23/06/07-05

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Morvay

That the meeting be adjourned.

CARRIED UNANIMOUSLY



NANAIMO LADYSMITH PUBLIC SCHOOLS

EDUCATION COMMITTEE PUBLIC MEETING

INFORMATION SHEET

DATE: October 4, 2023
TO: Education Committee
FROM: Don Balcombe, Assistant Superintendent and
Jacquie Poulin, Assistant Superintendent
SUBJECT: School Start-Up

Background

This Information Sheet is intended to provide the Committee with an update on school start-up.

Discussion

The planning for school start-up began back in February with enrolment projections. Staffing was allocated in late April, and enrolment was tracked throughout the summer in anticipation of the new school year. In late August and early September, as registration was confirmed, the following schools had additional staffing assigned to address enrolment increases or class size and composition challenges:

Georgia Ave, Ladysmith Primary, and Ladysmith Intermediate each had a new division created since August while Forest Park Elementary had two new divisions created. Seaview Elementary was reduced by one division in August. Most schools throughout the district were organized into classrooms by Monday, September 11th. During the first week of school, a variety of instructional approaches were utilized, including cross-grade and whole-grade activities focused on welcoming students and building community.

Secondary schools welcomed returning and new students with a variety of activities and events in September to build community and help students and staff settle into the new school year. Additional portables are on site this year at NDSS and Wellington to address enrolment pressures. Learning Alternatives has experienced its first September with all of its programs consolidated at the Woodlands site.

Staff have returned to school with bright smiles and positive energy after coming off a summer of sunshine. It has been a pleasure to see and join in some of the regular September activities and events such as Open-house events and Terry Fox runs while also hearing of the start up extra-curricular sports and various clubs.

As a district we are continuing the growth and learning around the importance of justice, equity, diversity, and inclusion as focal points for our work to meet the needs of our learners, our staff, and our families.

All schools start the year off with an emphasis on building a safe, caring, and supportive community. Student learning survey data provides schools with information on the number of students who feel they have two or more adults that care about them. Schools use this data as they build layers of support for students with vulnerabilities.

Despite all the amazing efforts and structures in place, inevitably schools do experience peer conflict and bullying. We work with staff and students to clearly understand the difference between bullying and peer conflict and review the process on how issues are resolved. Schools do follow [AP 312](#) as a guide, with a focus on the work with students being 'educative, preventative, and restorative'.

**NANAIMO LADYSMITH PUBLIC SCHOOLS
EDUCATION COMMITTEE
PUBLIC MEETING
INFORMATION SHEET**

DATE: October 4, 2023
TO: Education Committee
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: Student Voice

Background

On June 28, 2023, the Board of Education passed the following motion:

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Board Chair to appoint an ad hoc Student Voice Committee with a mandate to identify and come up with solutions to the challenges as outlined in the report dated June 7, 2023.

This Information Sheet will provide an update on this committee.

Discussion

The committee is set up similarly to previous ad hoc committees of the Board, however, there are two students assigned. The Student Voice Committee has been formed with the following membership:

Charlene McKay, Board Vice Chair
Mark Robinson, Trustee
Mark Walsh, Secretary-Treasurer
Don Balcombe, Assistant Superintendent, Secondary
Andrea Davidson, Principal Wellington Secondary School
NDTA Representative
CUPE Representative
DPAC Representative
L4L Representative
2 Student Representatives (from Wellington Secondary and Ladysmith Secondary)

As Policy 2.5 – Board Meeting Procedures provides ad hoc committees' terms of reference shall be determined by the committee and their processes are not subject to Policy 2.6.

As required by Policy 2.5, the committee will create a report which will conclude its work. There is no timeline for this work to be complete. Three meeting dates have been set commencing on October 5, 2023.