1. CALL TO ORDER
   The Chair will call the meeting to order and recognizes that tonight’s meeting is being held on the traditional territory of the Snuneymuxw people.

2. ADDITIONS TO THE AGENDA

3. DELETIONS TO THE AGENDA

4. CHANGE IN ORDER

5. APPROVAL OF THE AGENDA

6. APPROVAL OF THE MINUTES

   6.1 Minutes - January 2012
   That the minutes of the Education Committee Meeting held January 11, 2012 be approved.

7. PRESENTATIONS

8. EDUCATIONAL UPDATE - Report from Ms. Frisson and Ms. Southwick

   8.1 Ms. Elizabeth Pennel - Early Learning Update
8.2 Ms. Shelley Beleznay - Success for All: Learning Empowered by Technology

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING
   No correspondence was referred to the Education Committee from the January Board Meeting.

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. QUESTION PERIOD
   Questions from the audience must be submitted in writing and given to the Board’s Executive Assistant (Cathy Kelt) for submission to the Chair. The question period is intended to enable the public to obtain clarifying information regarding a current agenda item.

   *Forms are available in the information rack near the entrance of the Board Room*

13. ADJOURNMENT
THE BOARD OF SCHOOL TRUSTEES OF SCHOOL DISTRICT 68
MINUTES OF EDUCATION COMMITTEE
HELD JANUARY 11, 2012

PRESENT:
Trustees
K. Howland, Chair
D. Allen
B. Bard
J. Brennan
K. Howland
D. Neary
B. Robinson
T. Saunders
S. Welch

Staff
D. Hutchinson, Superintendent/CEO
F. Frisson, Assistant Superintendent
C. Southwick, Assistant Superintendent
D. Reimer, Director of Communications
C. Kelt, Executive Assistant

Meeting No. E4

ABSENT
N. Curley

IN ATTENDANCE
J. Smith, CUPE Rep
C. Lintott, NSAA Rep

CALL TO ORDER
The Chair called the meeting to order at 6:02 pm and recognized that tonight’s meeting is being held on the traditional territory of the Snuneymuxw people.

ADDITIONS TO THE AGENDA
There were no additions to the Agenda this evening.

DELETIONS TO THE AGENDA
There were no deletions to the Agenda this evening.

CHANGE IN ORDER
There was no change in order to the Agenda this evening.

APPROVAL OF THE AGENDA
IT WAS MOVED BY Trustee Brennan
IT WAS SECONDED BY Trustee Bard
Folio
E12/01/11-01
That the Agenda be approved.
CARRIED UNANIMOUSLY

ELECTION OF VICE-CHAIR
Chair Howland called for nominations for the position of Vice-Chair of the Education Committee.
Trustee Saunders nominated Trustee Robinson.

Chair Howland called for nominations for the position of Vice-Chair of the Education Committee a second time, and a third time. Hearing no further nominations, she asked Trustee Robinson if he would accept the position. He stated he would.

Chair Howland declared Trustee Robinson Vice-Chair of the Education Committee.

**APPROVAL OF THE MINUTES**

IT WAS MOVED BY Trustee Neary
IT WAS SECONDED BY Trustee Allen

Folio
E12/01/11-02

That the minutes of the Education Committee meeting held November 9, 2011 be approved.

CARRIED UNANIMOUSLY

**PRESENTATIONS**

**EDUCATIONAL UPDATE**

- **January 2012 Update**

  Ms. Frisson and Ms. Southwick gave the Education Committee updates on several educational initiatives.

  - A Grade 2 Literacy Project is underway in five SD68 schools where there was a significant percentage of Grade 1 students who were not meeting expectations by the end of the last school year. The Grade 2 classes in those schools will benefit from extra resources during this school year.

  - The Educational Technology Advisory Committee is making plans to start the process of putting into action the recommendations of the IBM Technology Review.

  - The district hosted its first Level 1 Threat Assessment Training led by the district’s own Threat Assessment Team.

  - The district is in the process of hiring additional teachers-on-call. There were 230 applicants for elementary, secondary and French Immersion positions.
A process is underway to ensure that all Kindergarten classrooms in the district are brought up to a baseline standards level in respect to equipment and facilities.

The district is cost sharing with Vancouver Island University on a project that makes it possible for Teacher Mary Lynn Epps to work with two secondary schools and with a group of Grade 4 and 5 teachers on an inquiry coaching project to encourage collaboration, formative assessment and innovation.

CORRESPONDENCE
REFERRED FROM THE REGULAR BOARD MEETING
There was no correspondence referred from the December Board Meeting.

UNFINISHED BUSINESS
Superintendent's Report on Student Achievement
The Education Committee members held an in-depth discussion on the Superintendent's Report on Achievement.

The report spoke about areas of improvement for the district as well as challenging areas. It also outlines the effect of interventions and programs with specific reference to goals and targets set out in the district's Achievement Contract and discusses the work that has been done to support children in care as well as assessment in the area of early learning.

NEW BUSINESS
There was no New Business on the Agenda this evening.

QUESTION PERIOD
There were no questions this evening.

ADJOURNMENT
IT WAS MOVED BY Trustee Brennan
IT WAS SECONDED BY Trustee Allen
That the meeting be adjourned.
CARRIED UNANIMOUSLY

The meeting adjourned at 8:05 pm.