1. CALL TO ORDER
   The Chair will call the meeting to order and recognizes that tonight’s meeting is being held on the traditional territory of the Snuneymuxw people.

2. ADDITIONS TO THE AGENDA

3. DELETIONS TO THE AGENDA

4. CHANGE IN ORDER

5. APPROVAL OF THE AGENDA

6. APPROVAL OF THE MINUTES
   6.1 That the Minutes of the Education Committee Meeting held March 6, 2013 be approved.

7. PRESENTATIONS
   7.1 Carleigh Nelson, Student
       Positive Education Experience

8. EDUCATIONAL UPDATE - Report from Mr. Blain, Deputy Superintendent
Please note that the proceedings of this meeting are being recorded to assist in the preparation of the minutes of the meeting. The recording of this meeting are records of the School District, as defined in the Freedom of Information and Protection of Privacy Act, and as such may be the subject of access requests under the Act.

8.1 Aboriginal Education Report
Laura Tait, District Principal

8.2 Industrial Training Authority (ITA)
Scott Saywell, Assistant Superintendent
Tim Davie, District Principal

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING
No correspondence referred from the April Board Meeting

10. UNFINISHED BUSINESS

10.1 Amended Procedure 2.5.1
Referred to Education Committee from March 27th Board Meeting for further discussion

11. NEW BUSINESS

12. QUESTION PERIOD
Questions from the audience must be submitted in writing and given to the Board’s Executive Assistant (Cathy Kelt) for submission to the Chair. The question period is intended to enable the public to obtain clarifying information regarding a current agenda item.

Forms are available in the information rack near the entrance of the Board Room

13. ADJOURNMENT
THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF EDUCATION COMMITTEE
HELD MARCH 6, 2013

PRESENT:
Trustees
B. Robinson, Acting Chair
B. Bard
J. Brennan
N. Curley
T. Saunders

Staff
D. Hutchinson, Superintendent/CEO
J. Blain, Deputy Superintendent
D. Reimer, Director of Communications
C. Kelt, Executive Assistant

Meeting No. E7

ABSENT
D. Allen
K. Howland
D. Neary
S. Welch

IN ATTENDANCE
V. Burns, NDTA Rep
T. Watson, NSAA Rep
A. Cameron, DPAC Rep

CALL TO ORDER
The Chair called the meeting to order at 6:00 pm and recognized that tonight’s meeting is being held on the traditional territory of the Snuneymuxw people.

ADDITIONS TO THE AGENDA
There were no additions to the Agenda this evening.

DELETIONS TO THE AGENDA
Item 8.1 - Project Reel Life was removed from the Agenda.

CHANGE IN ORDER
There was no change in order to the Agenda this evening.

APPROVAL OF THE AGENDA
IT WAS MOVED BY Trustee Brennan
IT WAS SECONDED BY Trustee Curley
Folio
E13/03/06/-01
That the Agenda be approved.
CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES
IT WAS MOVED BY Trustee Curley
IT WAS SECONDED BY Trustee Bard
Folio
E13/03/06/-02
That the minutes of the Education Committee Meeting held February 13, 2013 be approved.
CARRIED UNANIMOUSLY
PRESENTATIONS

Lynn Brown, Instructional Coordinator
Secondary FitForLife PE11 Girls Inquiry Team

Lynn Brown, Instructional Coordinator, along with the Wellington Secondary Grade 11 students in Gina Goertzen’s Grade 11 girls “Fit for Life” class gave a presentation about a project they carried out during the class last semester.

The inquiry question that the students investigated was, “How will designing and peer coaching varied physical activities inspire elementary students to be physically active?”

The class designed a physical activity program for elementary students featuring seven different activities and then presented the program to students at South Wellington and Coal Tyee elementary schools. The program also focused on the four C’s – cooperation, communication, commitment and control.

Virginia Burns, 2nd Vice-President, NDTA
RE: RTI and Learning Services

Virginia Burns, NDTA 2nd Vice-President, gave an overview of a survey that the union conducted asking for their members’ opinions on the implementation of response to intervention (RTI) in the district.

She said the purpose of the survey was to collect baseline data on teachers’ opinions. Questions asked related to teachers’ level of understanding of the RTI model in the district and how it affected their work and the work of school-based teams.

She said several concerns were identified through the results of the survey and the union looks forward to continuing to work with the district to implement the RTI model in a way that supports teachers and students.

EDUCATIONAL UPDATE -
Report from John Blain, Deputy Superintendent

Mr. Blain updated the Committee on the activities of the Learning Services Department. He commented on the following items:

Success for All follow-up
Budget Strategies
Local Bargaining with CUPE and NDTA
Board Authority Authorized Course (BAA)

The course was proposed by Dover Bay Teachers Gordon Graham, John Eby and Janet Nelson. The course has been designed to give students an opportunity to think critically about contemporary issues related to environmental problems, on both a local and global scale. It was noted that the course will offer many opportunities for community-based projects.

IT WAS MOVED BY Trustee Brennan
IT WAS SECONDED BY Trustee Curley

Folio E13/03/06-03

That the Education Committee recommends to the Board of Education of School District 68 (Nanaimo-Ladysmith) that that BAA Course “Environmental Stewardship” for Dover Bay Secondary School be approved.

CARRIED UNANIMOUSLY

CORRESPONDENCE
REFERRED FROM THE REGULAR BOARD MEETING

There was no correspondence referred from the February Board Meeting.

UNFINISHED BUSINESS

There was no Unfinished Business on the Agenda this evening.

NEW BUSINESS

There was no New Business on the Agenda this evening.

QUESTION PERIOD

There were no questions this evening.
ADJOURNMENT

IT WAS MOVED BY Trustee Curley
IT WAS SECONDED BY Trustee Brennan

That the meeting be adjourned.
CARRIED UNANIMOUSLY

The meeting adjourned at 9:33 pm.
THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68

ACTION SHEET

DATE: March 27, 2013

TO: Board of Education

FROM: Dave Hutchinson, Superintendent

SUBJECT: Amend Board Procedure 2.5.1 – Governance Procedure Board Meetings From Section 1 - Board Governance

BACKGROUND

Board Procedure 1000(C) was amended in June 2010 to include the following:

2.12.3 Presenters under the age of 19, who have not been granted status as Independent Minors must have the approval of their parent/guardian before making a presentation to the Board or a Standing Committee;

A student of School District 68 must also have the approval of their supervising principal before permission will be granted to make a presentation to the Board or a Standing Committee regarding a school matter;

Where the Principal will not so approve, the Superintendent or designate can approve of the presentation;

The final decision of whether or not to hear a presentation will be decided by the Board of Education or the Committee Chair, as appropriate.

When Section 1000 Board Governance was revised and adopted by the Board in December 2012 this was inadvertently deleted.

RECOMMENDATION

That the Board of Education of School District 68 (Nanaimo-Ladysmith) amends Procedure 2.5.1 Governance Procedure Board Meetings to include 2.12.3.
Excerpt from Procedure 2.5.1 Governance Procedure Board Meetings

2.12.6 Delegation Presentations

2.12.6.1 To ensure the best possible reception of a presentation by the Board, delegations are requested to:

- Appoint a spokesperson
- Arrive in adequate time for the meeting
- Maintain a quiet, orderly manner
- Avoid repeating verbatim the brief, especially if it is already before the Board in writing
- Permit the spokesperson to respond to questions from Trustees.

2.12.6.2 Once the presentation is completed and Trustees have had an opportunity for questions, it is in order for the delegation to remain or leave the Meeting.

2.12.3 Presenters under the age of 19, who have not been granted status as Independent Minors must have the approval of their parent/guardian before making a presentation to the Board or a Standing Committee:

A student of School District 68 must also have the approval of their supervising principal before permission will be granted to make a presentation to the Board or a Standing Committee regarding a school matter;

Where the Principal will not so approve, the Superintendent or designate can approve of the presentation;

The final decision of whether or not to hear a presentation will be decided by the Board of Education or the Committee Chair, as appropriate.

2.12.6.4 After the presentation and questions of clarification have been completed the item may be referred to the current agenda under “New Business” upon a majority vote of the Board.

2.12.6.45 Decisions on presentations to the Board will not normally be made at the Meeting at which a presentation is heard, as the Trustees may require additional information or time for study and discussion. As an item under “New Business” the Board will either:

- Refer the item to an appropriate Standing Committee Meeting for investigation and report;
- Refer the item to Staff for investigation and a report;
- Refer the item to a subsequent Regular Meeting of the Board;
- Refer the item to a Special meeting of the Board;
- Consider the matter as an emergent item and deliberate the matter; or,
- Determine that the item requires no consideration and thank the presenter(s) for their presentation.

2.12.6.56 It is the prerogative of the Board to decide the course of action to be taken on items presented. The Board reserves the right to delay consideration of a presentation from one Meeting to the next or subsequent Meetings.

2.12.6.67 Individuals or spokesperson of delegations will be informed by the Office of the Secretary-Treasurer of any decisions/action taken by the Board on their presentation to the Board.

2.12.6.75 The Office of the Secretary-Treasurer will advise all individuals or groups wishing to make a presentation to the Board that a copy of this Procedure is available upon request.