

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68  
REGULAR BOARD MEETING  
AGENDA**

**Wednesday, February 26, 2020, 6:00 PM**

**BOARD ROOM**

**395 Wakesiah Avenue**

**Nanaimo, BC V9R 3K6**

**Policy 2.6 Meetings and Board Operations**

Subject matter is restricted to salary negotiations; personnel matters- acquisition, sale, lease, exchange, legal matters, confidential communication

**Policy 2.4 Role of the Chair and Vice-Chair**

The Chairperson, or designate, shall be the official spokesperson to the news media for the Board.

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**Pages**

**1. CALL TO ORDER**

The Chair will call the meeting to order and recognizes that tonight's meeting is being held on the traditional territory of the Snuneymuxw people.

**2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA**

**3. ADDITIONS**

**4. DELETIONS**

**5. CHANGE IN ORDER**

**6. APPROVAL OF THE AGENDA**

That the Agenda be approved.

**7. APPROVAL OF THE MINUTES**

**7.1 Minutes - January 29, 2020**

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the minutes from the Regular Board of Education meeting held January 29, 2020.

## **8. SECTION 72(3) REPORT**

- 8.1 Section 72(3) Report - Special Closed Board Meeting - January 21, 2020 11

That the Section 72(3) Report from the Special Closed Board Meeting on January 21, 2020, be received

- 8.2 Section 72(3) Report - Closed Board Meeting - January 29, 2020

That the Section 72(3) Report from the Closed Board Meeting on January 29, 2020, be received.

- 8.3 Section 72(3) Report - Special Closed Board Meeting - February 12, 2020 12

That the Section 72(3) Report from the Special Closed Board Meeting on February 12, 2020, be received.

## **9. ANNOUNCEMENTS AND REMINDERS**

### **Reminders**

March 4, 2020 - Education Committee Meeting at 4:00 pm

March 4, 2020 - Business Committee Meeting at 6:00 pm

March 11, 2020 - Regular Board Meeting at 6:00 pm

March 13, 2020 - Last Day of Classes before Spring Vacation

March 30, 2020 - Schools re-open after Spring Vacation

March 31, 2020 - Long Range Facilities Plan Open House - NDSS Gym 6:00 pm

## **10. PRESENTATIONS**

## **11. CORRESPONDENCE**

- 11.1 Minister of Education, Rob Fleming 13

Re: Supporting Student Success

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from Minister of Education Rob Fleming, to be received and filed.

11.2 Ken Flannagan

16

Re: Compensation and Benefits

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from Ken Flannagan re compensation and benefits, to be received and filed.

11.3 Cowichan Valley Regional District

17

Re: CVRD Official Community Plan

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from CVRD re Official Community Plan, to be received and filed.

## **12. COMMITTEE REPORTS**

12.1 Business Committee

12.1.1 Cilaire Seismic Project

That the Board of Education directs staff to award the contract to Herold Engineering Ltd. for the design and construction supervision for the Seismic Mitigation Project - Cilaire Elementary School, subject to funding and the successful negotiation of a Service Agreement.

That the Board of Education directs staff to award the contract to Bradley Shuya Architect Inc., for the design and construction supervision for the Woodlands Secondary School renovations, supplementary to the Seismic Mitigation Project - Cilaire Elementary School, subject to funding approval and the successful negotiation of a Service Agreement.

12.1.2 2019/2020 Amended Budget

That the Board of Education of School District No.68 (Nanaimo-Ladysmith) give all three readings of the 2019/2020 Amended Annual Budget Bylaw during the February 26, 2020, Open Board meeting; and

That the Board of Education of School District No.68 (Nanaimo-Ladysmith) adopt the 2019/2020 Amended Annual Budget Bylaw during the February 26, 2020, Open Board meeting.

12.2 Education Committee

**13. SENIOR STAFF REPORTS**

13.1 Superintendent Scott Saywell

18

Re: Long Range Facilities Plan Update/Timeline

13.2 Acting Secretary-Treasurer Scott Saywell

Re: Draft 2020-2021 Budget Calendar

**14. UNFINISHED BUSINESS**

**15. NEW BUSINESS**

15.1 Chair McKay

Re: Nanaimo Sport Achievement Awards

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) request that the Board Chair write a letter of congratulations to the students and employees who were nominated for an award at the 15th Annual Nanaimo Sports Achievement Awards on February 20, 2020.

**16. FOR INFORMATION**

16.1 Vandalism Report

21

16.2 Board Motions Report

31

**17. QUESTION PERIOD**

Question Period is intended to enable the public to obtain clarifying information regarding a current agenda item.

Individuals wishing to ask questions of the Board upon completion of Committee and Board sessions shall do so in writing on the form provided which includes their name, street address and email address. The individual will be asked to verify his/her self and be afforded the opportunity to read out their own question. Each individual shall be limited to one follow-up question upon receiving a response. Questions and responses will be included in the video of the meeting and the meeting minutes and will be part of the public record.

Forms are available in the information rack near the entrance of the Board Room.

**18. ADJOURNMENT**

That the meeting be adjourned.

## THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68

### MINUTES OF THE REGULAR BOARD MEETING

January 29, 2020

Trustees	C. McKay, Chair L.M. Barron, Vice Chair T. Brzovic S. Higginson	G. Keller B. Robinson J. Stanley E. Wilkinson
Absent	C. O'Neill	
Staff	S. Saywell, Superintendent/CEO T. Davie, Deputy Superintendent	D. Burgos, Executive Director of Communications K. Matthews, Manager, Administrative Services

#### 1. **CALL TO ORDER**

The Chair called the meeting to order at 6:03 pm and recognized that tonight's meeting is being held on the traditional territory of the Snuneymuxw people.

#### 2. **TRANSFER OF ITEMS TO OPEN MEETING AGENDA**

There was none.

#### 3. **ADDITIONS**

There were no additions.

#### 4. **DELETIONS**

There were no deletions.

#### 5. **CHANGE IN ORDER**

There was no change.

#### 6. **APPROVAL OF THE AGENDA**

R20/01/29-01

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Brzovic

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**7. APPROVAL OF THE MINUTES**

**7.1 Minutes - December 18, 2019**

R20/01/29-02

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the minutes from the Regular Board of Education meeting held December 18, 2019.

ABSTAINED: Trustee Higginson

**CARRIED UNANIMOUSLY**

**7.2 Minutes - December 4, 2019**

R20/01/29-03

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Wilkinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the minutes from the Annual General meeting held December 4, 2019.

**CARRIED UNANIMOUSLY**

**8. SECTION 72(3) REPORT**

**8.1 Section 72(3) Report - Closed Board Meeting - December 18, 2019**

R20/01/29-04

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Higginson

That the Section 72(3) Report from the Closed Board Meeting on December 18, 2019, be received.

**CARRIED UNANIMOUSLY**

**8.2 Section 72(3) Report - Special Closed Board Meeting - December 20, 2019**

R20/01/29-05

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Barron

That the Section 72(3) Report from the Special Closed Board Meeting on December 20, 2019, be received.

ABSTAINED: Trustee Keller

**CARRIED UNANIMOUSLY**

8.3 Section 72(3) Report - Special Closed Board Meeting - January 9, 2020

R20/01/29-06

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Wilkinson

That the Section 72(3) Report from the Special Closed Board Meeting on January 9, 2020, be received.

**CARRIED UNANIMOUSLY**

9. **ANNOUNCEMENTS AND REMINDERS**

9.2 Chair McKay

The Board congratulated Diane McGonigle and Jacquie Poulin, principals at Pleasant Valley and Frank J. Ney elementary schools, respectively, as they were honoured at the recent WE Day event in Vancouver. Five B.C. educators received the I Teach WE Award at the educational partner's breakfast the morning of the WE Day event. Last school year, McGonigle and Poulin organized the WE Walk for Water initiative in which students carried milk jugs filled with water to represent the pails of water that global citizens and our Indigenous people carry from clean water sources into their homes.

10. **PRESENTATIONS**

There were no presentations.

11. **CORRESPONDENCE**

11.1 NDTA

R20/01/29-07

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Higginson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence re: NLPS Strategic Plan be received and filed.

**CARRIED UNANIMOUSLY**

11.2 Minister Rob Fleming

R20/01/29-08

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Wilkinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence re: Premier's Awards to be received and filed.

**CARRIED UNANIMOUSLY**

**12. COMMITTEE REPORTS**

**12.1 Business Committee**

There were none.

**12.2 Education Committee**

There were none.

**13. SENIOR STAFF REPORTS**

**13.1 Acting Secretary-Treasurer Scott Saywell**

Director of Finance, Taunia Sutton, provided an update on the accumulated surplus.

**13.2 Superintendent Scott Saywell**

Superintendent Scott Saywell provided a high-level overview of the district's new Operational Plan. The Learning Services, Human Resources, and Facilities departments also provided a more in-depth operational plan update. The presentations are attached to the Agenda.

**13.3 Department of Learning Services - School Plans**

The Board was presented with two school plans:

- Uplands Park Elementary Principal Tonia Collins and Vice-Principal Trisha Armour shared their school's plan.
- NDSS former Principal Geoff Steel shared NDSS's school plan.

**14. UNFINISHED BUSINESS**

There was none.

**15. NEW BUSINESS**

**15.1 Vice Chair Barron**

R20/01/29-09

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) request that the Board Chair write a letter of support for the Restorative Justice Youth Mentoring Program's grant application.

**CARRIED UNANIMOUSLY**

**16. FOR INFORMATION**

**16.1 Vandalism Report**

The Vandalism Report was received as information.

**16.2 Board Motions Report**

The Board Motions Report was received as information.

**17. QUESTION PERIOD**

There was one question this evening from Jeremy Inscho:

Does the scope of the calendar committee referenced in Board Motion R19/12/18-09 include financial considerations and impacts in any way similar to the 2009 management committee that recommended a 5 day school closure to be attached to Spring Break as to save over \$500,000?

It was answered by Board Chair McKay: No, the calendar committee is an ad hoc committee that has been struck that is similar to one previous that did not discuss in-depth the financial considerations in setting a three-year calendar. They are two separate committees.

**18. ADJOURNMENT**

The meeting adjourned at 7:58 pm.

R20/01/29-10

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Stanley

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

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Scott Saywell, Acting Secretary-Treasurer

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Charlene McKay, Chair

**BOARD OF EDUCATION OF SCHOOL DISTRICT 68  
(NANAIMO-LADYSMITH)**

Report of the Special Closed Board Meeting January 21, 2020

Minutes – Section 72(3) Report

(3) A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board.

**Trustees**

C. McKay  
L.M. Barron  
S. Higginson  
G. Keller  
T. Brzovic  
C. O'Neill  
J. Stanley  
B. Robinson  
E. Wilkinson

**Absent**

N/A

**General Decisions Made by the Board**

- Personnel Matters
- Bargaining

**General Matters Discussed by the Board**

- Personnel Matters
- Bargaining

**BOARD OF EDUCATION OF SCHOOL DISTRICT 68  
(NANAIMO-LADYSMITH)**

Report of the Special Closed Board Meeting February 12, 2020

Minutes – Section 72(3) Report

(3) A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board.

**Trustees**

C. McKay  
L.M. Barron  
S. Higginson  
G. Keller  
T. Brzovic  
C. O'Neill  
J. Stanley  
B. Robinson  
E. Wilkinson

**Absent**

N/A

**General Decisions Made by the Board**

- Personnel Matters
- Asset Management

**General Matters Discussed by the Board**

- Personnel Matters
- Asset Management



January 20, 2020

Ref: 217543

Dear Board Chairs,

As we begin a new year and a new decade, I would like to thank you as our public education co-governance partners for a productive 2019. Through effective collaboration, we are making substantial investments in students, building a better future for our children and ensuring the prosperity of our province.

With your leadership, British Columbia (BC) students entering their final years of secondary school are enjoying a modernized graduation program and an innovative new curriculum. With an increased focus on creative and critical thinking, communication, and personal and social responsibility, the new curriculum will produce educated citizens who are able to contribute to a rapidly changing world and shape a better future for us all. With your engagement and support, we are also on the way towards a comprehensive career strategy that will improve transition rates from high school to post-secondary education and training.

Heading into the new decade, we know a gap remains in student outcomes for those who struggle with mental health issues. Last fall we made additional investments in mental health supports in schools, bringing new funding to nearly \$12 million since 2018. This year, we are also looking forward to our third education-focussed mental health conference. In 2018, for the first time, representatives of BC's public, independent and First Nations schools, police, health authorities, and child and youth mental-health workers met together to develop tangible strategies to make life better for students struggling with mental-health issues. I am also very pleased our government has responded, in partnership with you, to the scourge of vaping in schools with a comprehensive regulatory action plan that is leading other provinces and territories.

Government has also been expanding our provincial ERASE (Expect Respect and a Safe Education) strategy to include a focus on guns and gangs in our school communities. ERASE is a comprehensive prevention and intervention strategy designed to foster school connectedness; address bullying; prevent violence; and provide support to school districts during critical incidents. Last month I joined my colleagues in Surrey to announce an additional \$4.93 million to scale-up this important initiative to four additional communities: Campbell River, Chilliwack, Courtenay and Hope.

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We have expanded our focus to now include gang prevention, mental health and wellness, substance abuse, cyberbullying and supporting students of all sexual orientations and gender identities.

Indigenous students in BC are now completing secondary school at the highest rate in history, with 69.4 percent completing in 2018/19 – an 8 percent increase since 2013/14. In addition, there are now 17 First Nations languages approved to be taught in BC schools, with more in development. In total, we have increased funding for Indigenous education by 29 percent since 2016/17, bringing the total to \$89.6 million this school year. On the path to meaningful reconciliation, more work needs to be done to ensure Indigenous knowledges flourish in BC classrooms for the betterment of all students. Our focus has also expanded to better help students in the care of government to be more successful and engaged in their school communities.

Outcomes for students with special needs in BC are also showing steady improvements. Completion rates were 75.5 percent last school year, up from 63.5 percent 10 years ago. An additional 1,000 education assistants have been hired in the past two years, which has increased the number of classes supported by an education assistant by 37 percent. In total, Government is supporting students with special needs with an estimated \$571 million in supplemental funding in 2019/20 – an increase of \$106 million (23 percent) since the 2016/17 school year.

The Ministry of Education is continuing to speed up the pace of investments in seismic upgrades, school expansions and new schools. With over \$1.7 billion invested since I became the Minister of Education, kids have more safe and modern places to learn. As part of our work to ensure quality child care services are available to families, Government has created over 2,600 new child care spaces in schools by funding Neighbourhood Learning Centres at 23 new or replacement schools since September 2017. With Budget 2020 coming up, school districts will continue to see Government's commitment to invest in public education. Further information will be coming from the Ministry of Education in March.

A key part of supporting student success is ensuring we continue to maintain a highly qualified educator workforce. We have invested \$3.5 million to create about 250 new seats in teacher education programs in B.C. These seats will help fill demand by training 70 special education, 20 secondary math and physics, 74 French and about 85 Indigenous educators. This is in addition to more than 1,500 potential new teachers graduating each year from B.C. universities.

Following the 2019 federal election, I am seizing the opportunity to address the problem of student hunger in schools. Through open discussions with my counterparts in Ottawa, my goal is to leverage funding for school meals. Government has achieved a lot for students in BC, but there are still too many kids in our communities going to school hungry each day. This must change. With your help, I believe we can ensure that no student is held back from learning by the pain of an empty stomach.

.../3

After thorough consultation with many of you, and with the final reports from the working groups, my colleagues and I are currently working on a plan to reform and improve the current funding model. The goal is to improve reliability, transparency and ensure that no student falls between the cracks. I know you are eagerly awaiting an update, and I will have more information to share with you in the coming weeks.

I want to thank you again for your incredible work on behalf of students, parents, teachers and support staff and for empowering our government to make foundational changes and long overdue improvements to our education system. Last year your support allowed us to ensure BC became the first jurisdiction in North America to make menstrual products available and free for all students.

I am more confident than ever before that with strong partnerships in education, we can keep moving forward to provide the best educational opportunities possible for all BC students.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Rob Fleming', written in a cursive style.

Rob Fleming  
Minister

**Karen Matthews**

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**Subject:** FW: Compensation and benefits

-----Original Message-----

From: Ken Flannagan

Sent: January 28, 2020 4:11 PM

To: Communications <[Communications@sd68.bc.ca](mailto:Communications@sd68.bc.ca)>

Subject: Compensation and benefits

I,Just read an article in local paper about proposed increases for Trustees and also potential for Trustees to be enrolled in benefit plans..If reporting is correct, I have concerns about proposed increases and as well Trustees are not in my opinion employees and thus should not be eligible for benefits.. believe B C employment legislation doesn't support as well..Please ensure Board receives my concern.. Thanks..

Ken Flannagan  
Nanaimo resident

Sent from my iPhone

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175 Ingram Street  
Duncan, BC V9L 1N8  
[www.cvrld.bc.ca](http://www.cvrld.bc.ca)

Office: 250.746.2500  
Fax: 250.746.2513  
Toll Free: 1.800.665.3955

January 23, 2020

File No.: 6480-20-HOCP

Charlene McKay  
Board Chair  
School District 68 Nanaimo Ladysmith  
395 Wakesiah Avenue  
**NANAIMO BC V9R 3K6**

Dear Charlene McKay:

**Re: CVRD Official Community Plan**

Our region is facing significant challenges such as population growth pressure, an evolving economy and a changing climate. In response, the Cowichan Valley Regional District (CVRD) is developing a new Official Community Plan (OCP) to guide land use and growth in our nine electoral areas.

As we modernize our OCP, please join us in the conversation about our collective path forward by taking part in any of the following initial input opportunities:

**Public Open Houses:**

February 1, 2020 (1- 4 p.m.)	<b>The HUB at Cowichan Station</b> 2375 Koksilah Road, Duncan
February 2, 2020 (1- 4 p.m.)	<b>Cowichan Lake Arena</b> Multipurpose Room, 311 South Shore Road, Lake Cowichan
February 8, 2020 (1- 4 p.m.)	<b>North Oyster Community Center</b> Room 201, 13467 Cedar Road, Ladysmith
February 9, 2020 (1- 4 p.m.)	<b>Kerry Park Recreation Centre</b> Denis McLean Room, 1035 Shawnigan-Mill Bay Road, Mill Bay

**Online Questionnaire:**

Please visit [www.cvrld.bc.ca/regionalocp](http://www.cvrld.bc.ca/regionalocp) to complete our questionnaire. Responses will be accepted until February 22, 2020, and paper copies are available at CVRD offices.

To learn more about the OCP Modernization project, visit [www.cvrld.bc.ca/regionalocp](http://www.cvrld.bc.ca/regionalocp) or contact Project Manager, Coralie Breen at 250.746.2625 or [coralie.breen@cvrd.bc.ca](mailto:coralie.breen@cvrd.bc.ca).

We look forward to your participation.

Sincerely,

Ann Kjerulf, MCIP, RPP  
General Manager  
Land Use Services Department  
AK/lkw



## **NANAIMO LADYSMITH PUBLIC SCHOOLS**

### **BOARD OF EDUCATION PUBLIC MEETING**

#### **INFORMATION SHEET**

**DATE:** February 26, 2020  
**TO:** Board of Education  
**FROM:** Scott Saywell, Superintendent/Acting Secretary Treasurer  
**SUBJECT:** Long Range Facilities Plan (LRFP) Update/Timeline

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#### **Background:**

Nanaimo Ladysmith school district's Long Range Facilities Plan (LRFP) was last completed on September 2, 2015. The previous plan focused on addressing 13 years of enrolment decline and the associated loss of revenue that results from fewer students. The April 26, 2017, 'Becoming Sustainable' Facilities Plan Update, which was an update to the 2015 LRFP, recommended school closures and consolidation as one of the strategies to reduce annual operating costs, reduce future capital expenses, and identify capital assets for future consideration.

As a result of implementing these recommendations, we are now on a much stronger financial footing. One of the strategies employed, at the time, was the closure of facilities not required for school space needs.

The district's circumstances have materially changed since the last LRFP update. In addition to being on stronger financial footing, NLPS is now experiencing enrolment growth following 13 years of decline. NLPS has added a significant number of classroom spaces to meet the needs of the school community and to meet the requirements of the recent Supreme Court of Canada ruling on classroom size and composition. Both of these dynamics have led the district into a future requiring additional space to support optimal teaching and learning.

Changes to the 2015 National Building Code (NBC2015) reflected significantly increased assumptions for ground force motions from a Cascadia Fault subduction event off the west coast of Vancouver Island and Haida Gwaii. Specifically, the expectations are for more intense shaking on Vancouver Island and Haida Gwaii (more than 2x the intensity in some regions) than previously assumed, as well as greater impacts in areas with soft soils. Three secondary schools and 29 elementary schools in NLPS have recently been re-assessed and identified as requiring seismic upgrading. By comparison, only three schools had been previously identified under the old building code guidelines.

As a result of these changing circumstances, NLPS began the next phase of facilities planning at the end of 2019 and is looking for input on the development of our LRFP, which along with the Board's Strategic Plan, will guide its vision and decisions concerning facilities, over the next 10-15 years.

Over the coming months, NLPS will be hearing from its partners, community members, parents and local governments as we gather feedback to develop our new LRFP. Our approach is intended to be collaborative in nature, with ample opportunity for the public to come to a greater understanding of some of the challenges and opportunities facing the district, and to provide direct input into the LRFP document as it is developed.

### **Long Range Facilities Plan Timeline Development:**

		<b>Status:</b>
1	Project Initiation & Initial Data Gathering	Complete
2	Development of Board LRFP Guiding Principles	Complete
3	<b>LRFP Draft 1</b> <ul style="list-style-type: none"> <li>• Updated Enrolment projections</li> <li>• Strategy Considerations</li> <li>• Background Materials</li> <li>• Board review and public consultation</li> </ul>	May 2020
4	Stakeholder Engagement (see table below)	Throughout life of project
6	<b>LRFP Draft 2</b> <ul style="list-style-type: none"> <li>• Board review and public consultation</li> </ul>	June 2020
7	Finalized and Board approved LRFP	July 2020
8	Implementation of LRFP	2020/21 School Year

### **Specific Engagement Approach and Timeline:**

A three-phased engagement approach will occur throughout the life of the project.

<b>Engagement Phase:</b>	<b>IAP2 Public Participation Goal:</b>	<b>Specific Actions:</b>	<b>Status</b>
<u>Phase One:</u> <u>Setting the Stage</u>		Board approves engagement goals, objectives, principles  Board approves stakeholder engagement plan	Completed
<u>Phase 2: Gathering Input</u>	INFORM/CONSULT	Launch public engagement website and release LRFP background document on constraints and opportunities of current educational programming, facilities, enrolment projections, etc.  <u>Background documents on website:</u> <ul style="list-style-type: none"> <li><input type="checkbox"/> Engagement Framework</li> <li><input type="checkbox"/> Qs and As</li> <li><input type="checkbox"/> Commonly used terms</li> <li><input type="checkbox"/> Educational Program Overview</li> <li><input type="checkbox"/> Enrolment</li> <li><input type="checkbox"/> Facilities Condition Index</li> <li><input type="checkbox"/> Seismic</li> </ul>	Completed

Engagement Phase:	IAP2 Public Participation Goal:	Specific Actions:	Status
		<p>Survey public on “How would you like to be engaged?”</p> <p>Release results of survey “How would you like to be engaged?”</p> <p>Announce dates of public open house based on survey results</p>	
	CONSULT/INVOLVE	<p>Meet with Board to discuss LRFP process</p> <p>Host first public open house to inform, consult and involve the public in the LRFP process.</p>	<p>February 2020</p> <p>March 31, 2020</p>
<u>Phase 3: Building the Plan</u>	INVOLVE	<p>Survey public to inform Board of Education decisions</p> <p>Summary document provided to public outlining what was heard during consultations.</p> <p>Draft LRFP provided to public on public engagement website for comments.</p> <p>Host public open house to discuss what was heard in earlier stages and gather input on Draft LRFP.</p>	<p>April 2020</p> <p>April 2020</p> <p>May 2020</p> <p>June 2020</p>
	INVOLVE	<p>Revised LRFP document provided to the public including a report out on how key considerations/options raised during the earlier consultations were addressed.</p>	<p>July 2020</p>

<b>Vandalism</b>					
2020-01-01		2020-01-31			
SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
<b>Bayview</b>	2020-01-27	Replaced 3 broken windows	\$160.00	\$96.88	\$256.88
			<b>\$160.00</b>	<b>\$96.88</b>	<b>\$256.88</b>
<b>Brechin</b>	2020-01-06	Replaces steel drain cover that had been stolen.	\$80.00	\$5.34	\$85.34
	2020-01-07	Removed graffiti	\$40.00	\$21.36	\$61.36
			<b>\$120.00</b>	<b>\$26.70</b>	<b>\$146.70</b>
<b>Chase River</b>	2020-01-06	Replaced shattered window	\$80.00	\$32.30	\$112.30
	2020-01-07	Replaced broken window	\$40.00	\$34.41	\$74.41
	2020-01-13	Replaced broken window	\$160.00	\$103.23	\$263.23
	2020-01-13	Cleaned up glass from broken windows	\$80.00	\$0.00	\$80.00
			<b>\$360.00</b>	<b>\$169.94</b>	<b>\$529.94</b>
<b>Cilaire</b>	2020-01-21	Removed extensive graffiti	\$40.00	\$53.40	\$93.40

SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
Cilaire	2020-01-30	Repaired basketball hoops in gym	\$120.00	\$42.72	\$162.72
			<b>\$160.00</b>	<b>\$96.12</b>	<b>\$256.12</b>
Cinnabar Valley	2020-01-06	Replaced several broken windows.	\$160.00	\$317.32	\$477.32
	2020-01-22	Replaced broken window	\$80.00	\$32.30	\$112.30
			<b>\$240.00</b>	<b>\$349.62</b>	<b>\$589.62</b>
Coal Tyee	2020-01-06	Removed inappropriate graffiti	\$80.00	\$10.68	\$90.68
			<b>\$80.00</b>	<b>\$10.68</b>	<b>\$90.68</b>
Departure Bay	2020-01-20	Removed offensive and extensive graffiti	\$120.00	\$117.48	\$237.48
			<b>\$120.00</b>	<b>\$117.48</b>	<b>\$237.48</b>
Dover Bay SS	2020-01-06	Replaced toilet paper holder that had been ripped off	\$60.00	\$13.88	\$73.88
	2020-01-17	Repaired gym door	\$40.00	\$0.00	\$40.00
			<b>\$100.00</b>	<b>\$13.88</b>	<b>\$113.88</b>
Fairview	2020-01-06	Cleaned up glass from broken window	\$40.00	\$0.00	\$40.00

SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
<b>Fairview</b>	2020-01-20	cleaned up garbage that had been spread around	\$40.00	\$0.00	\$40.00
	2020-01-21	Removed offensive graffiti	\$40.00	\$21.36	\$61.36
	2020-01-23	cleaned up broken bottles	\$40.00	\$0.00	\$40.00
	2020-01-23	Replaced missing garbage can lid	\$40.00	\$0.00	\$40.00
	2020-01-27	Replaced broken window	\$160.00	\$240.39	\$400.39
			<b>\$360.00</b>	<b>\$261.75</b>	<b>\$621.75</b>
<b>Forest Park</b>	2020-01-10	Removed debris from lock cylinder	\$20.00	\$0.00	\$20.00
	2020-01-13	Removed inappropriate graffiti	\$40.00	\$16.02	\$56.02
			<b>\$60.00</b>	<b>\$16.02</b>	<b>\$76.02</b>
<b>Georgia Ave</b>	2020-01-07	Replaced broken window	\$80.00	\$56.42	\$136.42
			<b>\$80.00</b>	<b>\$56.42</b>	<b>\$136.42</b>
<b>Hammond Bay</b>	2020-01-17	Removed debris from lock cylinder	\$20.00	\$0.00	\$20.00

SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
<b>Hammond Bay</b>	2020-01-22	Cleaned up garbage spread by homeless.	\$40.00		
			<b>\$60.00</b>	<b>\$0.00</b>	<b>\$20.00</b>
<b>Harewood</b>	2020-01-20	Removed graffiti	\$40.00	\$32.04	\$72.04
			<b>\$40.00</b>	<b>\$32.04</b>	<b>\$72.04</b>
<b>John Barsby SS</b>	2020-01-07	Replaced broken window	\$80.00	\$32.30	\$112.30
	2020-01-13	Removed extensive and offensive graffiti	\$40.00	\$21.36	\$61.36
			<b>\$120.00</b>	<b>\$53.66</b>	<b>\$173.66</b>
<b>Ladysmith Board Office</b>	2020-01-09	Removed inappropriate graffiti	\$40.00	\$21.36	\$61.36
			<b>\$40.00</b>	<b>\$21.36</b>	<b>\$61.36</b>
<b>Ladysmith Intermediate</b>	2020-01-09	Removed innapropriate graffiti	\$40.00	\$10.68	\$50.68
	2020-01-10	Repaired flag pole broken off the front of the school.	\$100.00	\$0.00	\$100.00
			<b>\$140.00</b>	<b>\$10.68</b>	<b>\$150.68</b>
<b>Ladysmith SS</b>	2020-01-02	replaced stolen drain cover	\$40.00	\$10.00	\$50.00

SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
Ladysmith SS	2020-01-03	Storm drain cover removed and thrown at light fixture	\$160.00	\$218.94	\$378.94
	2020-01-13	Replaced window trim that had been pried	\$120.00	\$0.00	\$120.00
	2020-01-13	Removed debris from lock cylinder	\$40.00	\$0.00	\$40.00
			<b>\$360.00</b>	<b>\$228.94</b>	<b>\$588.94</b>
NDSS	2020-01-03	Repaired holes in fence	\$160.00	\$106.80	\$266.80
	2020-01-07	Removed extensive and inappropriate graffiti	\$80.00	\$42.72	\$122.72
	2020-01-08	Extensive spray paint graffiti	\$80.00	\$53.40	\$133.40
	2020-01-20	Replaced toilet paper holders	\$80.00	\$21.36	\$101.36
	2020-01-21	Replaced broken window	\$80.00	\$125.38	\$205.38
	2020-01-23	Removed spray paint from windows with chemicals	\$40.00	\$21.36	\$61.36
	2020-01-27	Replaced toilet roll dispenser	\$20.00	\$10.68	\$30.68

SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
NDSS	2020-01-29	Repaired damaged bathroom stall doors	\$60.00	\$12.82	\$72.82
			<b>\$600.00</b>	<b>\$394.52</b>	<b>\$994.52</b>
North Cedar Intermediate	2020-01-08	Removed inappropriate and offensive graffiti	\$40.00	\$10.68	\$50.68
			<b>\$40.00</b>	<b>\$10.68</b>	<b>\$50.68</b>
Park Avenue	2020-01-06	Replaced broken windows	\$80.00	\$32.30	\$112.30
	2020-01-10	Replaced broken window	\$80.00	\$32.30	\$112.30
	2020-01-23	Removed inappropriate graffiti	\$40.00	\$21.36	\$61.36
Park Avenue	2020-01-24	Repaired damaged basketball hoop	\$80.00	\$0.00	\$80.00
			<b>\$280.00</b>	<b>\$85.96</b>	<b>\$365.96</b>
Quarterway	2020-01-08	Replaced broken window	\$80.00	\$174.53	\$254.53
			<b>\$80.00</b>	<b>\$174.53</b>	<b>\$254.53</b>
Quennell Gym	2020-01-09	Repaired a hole cut in the fence.	\$40.00	\$0.00	\$40.00

SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
<b>Quennell Gym</b>	2020-01-10	Removed graffiti	\$40.00	\$32.04	\$72.04
			<b>\$80.00</b>	<b>\$32.04</b>	<b>\$112.04</b>
<b>Uplands Park</b>	2020-01-06	Removed graffiti	\$40.00	\$21.36	\$61.36
			<b>\$40.00</b>	<b>\$21.36</b>	<b>\$61.36</b>
<b>Wellington SS</b>	2020-01-06	Cleaned up homeless and debris	\$40.00	\$0.00	\$40.00
	2020-01-07	Removed homeless and debris.	\$40.00	\$0.00	\$40.00
	2020-01-13	Removed homeless and debris	\$40.00	\$0.00	\$40.00
<b>Woodlands SS</b>			<b>\$120.00</b>	<b>\$0.00</b>	<b>\$120.00</b>
	2020-01-03	Removed inappropriate graffiti	\$40.00	\$32.00	\$72.00
	2020-01-09	Removed graffiti	\$40.00	\$21.36	\$61.36
	2020-01-10	Removed inappropriate graffiti	\$80.00	\$21.36	\$101.36
	2020-01-23	Removed inappropriate graffiti	\$40.00	\$10.68	\$50.68

SCHOOL NAME	DATE	DESCRIPTION	LABOUR	MATERIAL	TOTAL
			\$200.00	\$85.40	\$285.40
		<b>Grand Total:</b>	<b>\$4,040.00</b>	<b>\$2,366.66</b>	<b>\$6,366.66</b>

<b>District total of incidents</b>	<b>60</b>
<b>Labour</b>	<b>\$4,040.00</b>
<b>Material</b>	<b>\$2,366.66</b>
<b>Total:</b>	<b>\$6,366.66</b>

## Vandalism Report - Summary by Schools

	2020-01-01	2020-01-31		
SCHOOLNAME	Labour	Material	Total Cost	
Bayview	\$160.00	\$96.88	\$256.88	4.01%
Brechin	\$120.00	\$26.70	\$146.70	2.29%
Chase River	\$360.00	\$169.94	\$529.94	8.27%
Cilaire	\$160.00	\$96.12	\$256.12	4.00%
Cinnabar Valley	\$240.00	\$349.62	\$589.62	9.20%
Coal Tyee	\$80.00	\$10.68	\$90.68	1.42%
Departure Bay	\$120.00	\$117.48	\$237.48	3.71%
Dover Bay SS	\$100.00	\$13.88	\$113.88	1.78%
Fairview	\$360.00	\$261.75	\$621.75	9.70%
Forest Park	\$60.00	\$16.02	\$76.02	1.19%
Georgia Ave	\$80.00	\$56.42	\$136.42	2.13%
Hammond Bay	\$60.00	\$0.00	\$20.00	0.94%
Harewood	\$40.00	\$32.04	\$72.04	1.12%
John Barsby SS	\$120.00	\$53.66	\$173.66	2.71%
Ladysmith Board Office	\$40.00	\$21.36	\$61.36	0.96%
Ladysmith Intermediate	\$140.00	\$10.68	\$150.68	2.35%
Ladysmith SS	\$360.00	\$228.94	\$588.94	9.19%
NDSS	\$600.00	\$394.52	\$994.52	15.52%
North Cedar Intermediate	\$40.00	\$10.68	\$50.68	0.79%
Park Avenue	\$280.00	\$85.96	\$365.96	5.71%

SCHOOLNAME	Labour	Material	Total Cost	
Quarterway	\$80.00	\$174.53	\$254.53	3.97%
Quennell Gym	\$80.00	\$32.04	\$112.04	1.75%
Uplands Park	\$40.00	\$21.36	\$61.36	0.96%
Wellington SS	\$120.00	\$0.00	\$120.00	1.87%
Woodlands SS	\$200.00	\$85.40	\$285.40	4.45%
Grand Total:	\$4,040.00	\$2,366.66	\$6,366.66	

District total of incidents	60
Labour:	63.06%
Material	36.94%

<b>Motion</b>	<b>Comments</b>	<b>Assigned</b>	<b>Due Date</b>	<b>Completed</b>
R20/01/29-09	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) request that the Board Chair write a letter of support for the Restorative Justice Youth Mentoring Program's grant application.	Dale Burgos	20-Feb	Yes
R19/12/18-10	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) ask Staff to provide information on the feasibility of conducting an Accessibility Audit of facilities.	Scott Saywell	2020	Ongoing
R19/12/18-09	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) immediately strike an advisory ad hoc local school calendar committee with appropriate representation; and that the local school calendar committee develop and recommend a local school calendar, to the Education Committee and Board of Education.	Scott Saywell	2020	Ongoing
R19/11/27-09	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) request that staff provide recommendations for employee recognition and any associated costs.	Scott Saywell/Patricia Trick	Jul-05	No
R19/09/25-16	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) request that staff plan a community engagement session located in Ladysmith for 2020.	Dale Burgos	2020	No
R19/09/25-09	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence re: Automatic External Defibrillators in Schools to staff for response and to report to the Board during the budget process.	Scott Saywell	Spring 2020	No

R19/06/19-03	That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) ask staff to review and propose a reasonable equity solution for both Trustee remuneration and benefits, including retroactive considerations	Scott Saywell	Feb-20	No
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## TRUSTEE LIAISON COMMITTEE REPORT

### Trustee McKay

**Committee Name:** Board Policy Committee

In attendance: Trustees McKay, Barron, Stanley, Keller, Superintendent Saywell, and Director of Communications Dale Burgos.

#### Update:

The policy committee met on January 31. We discussed three main subject areas: Public Participation Policy (community engagement), Climate Policy, and looking at policy updates through the lens of Syeyutsus. We had two guests attend this meeting; Trustee Keller and Director of Communications Dale Burgos.

A brainstorm discussion was held regarding developing a community engagement policy. Dale collected ideas from everyone, and will provide a draft back to the Policy Committee at our next meeting February 21.

We also reviewed the motion around a Climate policy. The group agreed that one of the motions put forward by Trustee Stanley was a great base for this policy, and Trustee Stanley volunteered to work on a draft to bring back at our February meeting for further discussion.

The Board asked the policy committee to consider whether the draft on policy development had been looked at through the lens of Syeyutsus. In late Fall, we discussed this concept with Stephanie Johnson and Ted Cadwallader how we might consider this. As a result of this discussion and further advice, I updated the policy committee that we would be asking the Syeyutsus family to hold a joint family meeting with the Board, so that the Board of Education might seek the guidance of our knowledge keepers on how we can make policy and board decisions through the lens of our Seyutsus framework.

Finally, we agreed that our work plan needed to be updated in keeping with our current timeline of work. I committed to providing that updated work plan to the committee.

Our next meeting topics will include a review of the public participation draft, initial look at climate change policy draft, update on meeting with Syeyutsus, and planning for our next meeting.

#### For consideration of the Board:

- Upcoming meeting with Syeyutsus Family.
- Consideration of 3 draft policies to be brought to the board in the Spring.