

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68  
EDUCATION COMMITTEE MEETING  
AGENDA

Wednesday, September 9, 2020, 6:00 PM  
ONLINE MICROSOFT TEAMS MEETING

Please note that the proceedings of this meeting are being recorded to assist in the preparation of the minutes of the meeting. The recording of this meeting are records of the School District, as defined in the Freedom of Information and Protection of Privacy Act, and as such may be the subject of access requests under the Act.

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Pages

1. CALL TO ORDER

The Chair will call the meeting to order. With great respect and humility, we acknowledge and honour the lands of the Snuneymuxw people. The Snuneymuxw people maintain their profound, unique and spiritual connection to the land through ageless traditions, teachings, stewardship and expressions of reciprocity.

2. ADDITIONS TO THE AGENDA

3. DELETIONS TO THE AGENDA

4. CHANGE IN ORDER

5. APPROVAL OF THE AGENDA

*That the Agenda be approved.*

6. APPROVAL OF THE MINUTES

*That the minutes from the Education Committee meeting held on June 3, 2020, be approved.*

7. PRESENTATIONS

**8. SENIOR STAFF REPORTS**

8.1 Superintendent Scott Saywell and the Department of Learning Services

Assistant Superintendents Laura Tait and Don Balcombe, Directors of Instruction Margaret Olsen, Kerri Steel, Ted Cadwallader and Jacquie Poulin

Re: September Start-Up Update

**9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

11.1 Policy Committee

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Re: Annual Policy Committee Work Plan

**12. QUESTION PERIOD**

Question Period is intended to enable the public to obtain clarifying information regarding a current agenda item.

Individuals wishing to ask questions of the Board upon completion of Committee and Board sessions shall do so in writing on the form provided which includes their name, street address and email address. The individual will be asked to verify his/her self and be afforded the opportunity to read out their own question. Each individual shall be limited to one follow-up question upon receiving a response. Forms are available in the information rack near the entrance of the Board Room.

If the meeting is being held online, individuals wishing to ask questions of the Board shall type their question in the Q&A compose box on the right side of the screen and then select send. Your question will be read by the Board or Committee Chair.

Questions and responses will be included in the video of the meeting and the meeting minutes and will be part of the public record.

**13. ADJOURNMENT**

*That the meeting be adjourned.*

**NANAIMO LADYSMITH PUBLIC SCHOOLS**

**EDUCATION  
COMMITTEE MEETING**

**INFORMATION SHEET**

DATE: September 9, 2020  
TO: Education Committee  
FROM: Policy Committee, NLPS Board of Education  
SUBJECT: Policy Committee Work Plan 2020/2021

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**Background**

The Board of Education Policy Committee completed the following work during the 2019/2020 school year: Policy Committee Terms of Reference, Policy Committee work plan, and drafted four policy drafts for review by the Board of Education.

These policy drafts included the Menstrual Products policy that was adopted, and the Environmental Stewardship policy which will be brought back to the Board of Education following public consultation. The Policy Development policy and the Community Engagement policy are also both being prepared for presentation to the Board in October.

The Policy Committee has the following policies outstanding from the previous work plan:

1. Inclusion Policy.
2. Strategic Plan Policy.
3. Superintendent Review Policy.
4. Trustee Remuneration as contained in Policy 2.6 – Meetings and Board Operations.
5. Role of Committees and Representatives.

**Information**

During the course of the Policy Committee's work last year, we discussed the Syeyutsus Reconciliation Framework policy and how to consider the review and creation of policies keeping in mind this framework. The Syeyutsus Framework allows us to consider our own personal journeys, understandings, and views of reconciliation in our daily work. We encourage trustees to consider the Syeyutsus Framework in their review of policy updates, and in all of their work as a trustee. Furthermore, we encourage trustees to also consider the values of environmental stewardship and inclusion as we continue to review, update, and create new policies during this school year.

Over the summer, trustees were asked to provide input on the Policy Committee work plan for the 2020/2021 school year. The trustee feedback received was used to create the following prioritized work plan:

1. Environmental Stewardship - *New*
  - a. Review consultation feedback, draft any necessary edits, and return to the Board for approval.

2. Policy Development - *New*
  - a. Prepare for presentation to Education Committee with recommendation for 30-day consultation.
3. Community Engagement - *New*
  - a. Prepare for presentation to Education Committee with recommendation for 30-day consultation.
4. Inclusion Policy – *2.10*
  - a. Board motion to review and provide updated policy draft to Board of Education in Fall 2020.
5. Anti-Vandalism - *2.14*
  - a. Review by committee to consider moving to an Administrative Procedure.
6. Review of all policies to ensure that overall there are no policies in contradiction to the Syeyutsus Framework, Environmental Stewardship, or Inclusion policies.
  - a. This review may prioritize the addition of policies to the work plan beyond what is presented in this information sheet.
7. Trustee Professional Development – *New*.
8. Meeting and Board Operations – *2.6*
  - a. Under a board motion to review the trustee remuneration component of this policy.
  - b. Trustees have also identified the overall update of this policy to be important.
9. Strategic Plan - *New*.
10. Role of Secretary Treasurer - *New*.
11. Superintendent Review – *2.13*.
12. Role of Committees and Representatives – *2.5*.
13. Board Annual Work Plan - *New*.
14. Revenue Generation – *New*.
15. New Policies related to fiscal accountability. The timeline for these drafts may be longer due to their complex nature.
  - a. Audit Committee
  - b. Risk Management
  - c. Internal Audit
  - d. Budget Monitoring and Reporting
  - e. Budget Process

The policy committee believes it may be beneficial for the Board to use one of their quarterly governance sessions to discuss policies: 2.5 Role of Committees and 2.6 Meeting and Board Operations. These are large policies that will require trustee input prior to editing.

The above policy priorities will be added to the Board's Annual Work Plan to be shared at the Regular Board Meeting September 23, 2020.