

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
EDUCATION COMMITTEE MEETING
AGENDA**

**Wednesday, January 6, 2021, 6:00 PM
ONLINE MICROSOFT TEAMS MEETING**

Please note that the proceedings of this meeting are being recorded to assist in the preparation of the minutes of the meeting. The recording of this meeting are records of the School District, as defined in the Freedom of Information and Protection of Privacy Act, and as such may be the subject of access requests under the Act.

Pages

1. CALL TO ORDER

The Chair will call the meeting to order. With great respect and humility, we acknowledge and honour the lands of the Snuneymuxw people. The Snuneymuxw people maintain their profound, unique and spiritual connection to the land through ageless traditions, teachings, stewardship and expressions of reciprocity.

2. ADDITIONS TO THE AGENDA

3. DELETIONS TO THE AGENDA

4. CHANGE IN ORDER

5. APPROVAL OF THE AGENDA

That the Agenda be approved.

6. APPROVAL OF THE MINUTES - December 2, 2020

4

That the minutes from the Education Committee meeting held on December 2, 2020, be approved.

7. PRESENTATIONS

8. SENIOR STAFF REPORTS

8.1. Superintendent Scott Saywell

Re: Continuity of Learning for Snuneymuxw First Nation Students

8.2. Department of Learning Services

7

Re: District Program Updates

- International Student Education - Rob Hutchins, District Principal
- Career Technical Centre (CTC), Derek Beeston, District Principal
- Island ConnectED - Justin Mark, District Principal
- Learning Alternatives - Brett Hancock, District Principal

8.3. Secretary-Treasurer Mark Walsh

58

Re: Administrative Procedure 306 - Part-Time Students Secondary Schools

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. QUESTION PERIOD

Question Period is intended to enable the public to obtain clarifying information regarding a current agenda item.

Individuals wishing to ask questions of the Board upon completion of Committee and Board sessions shall do so in writing on the form provided which includes their name, street address and email address. The individual will be asked to verify his/her self and be afforded the opportunity to read out their own question. Each individual shall be limited to one follow-up question upon receiving a response. Forms are available in the information rack near the entrance of the Board Room.

If the meeting is being held online, individuals wishing to ask questions of the Board shall type their question in the Q&A compose box on the right side of the screen and then select send. Your question will be read by the Board or Committee Chair.

Questions and responses will be included in the video of the meeting and the meeting minutes and will be part of the public record.

13. ADJOURNMENT

That the meeting be adjourned.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE EDUCATION COMMITTEE MEETING

December 2, 2020

Trustees	L.M. Barron, Chair T. Brzovic, Vice Chair J. Stanley S. Higginson G. Keller C. McKay C. O'Neill B. Robinson E. Wilkinson
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jamie Smith DPAC Representative: Leanne Lee NDTA Representative: Jo Cornthwaite NSAA Representative: Jeff Hasenauer DASG Representative: Kelsey Bakewell

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. **APPROVAL OF THE AGENDA**

E20/12/02-01

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. **APPROVAL OF THE MINUTES**

E20/12/02-02

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee McKay

That the minutes from the Education Committee meeting held on November 4, 2020, be approved.

CARRIED UNANIMOUSLY

7. **PRESENTATIONS**

There were no presentations.

8. **SENIOR STAFF REPORTS**

8.1 **Department of Learning Services**

Re: Learning Update

The Department of Learning Services provided an update on learning during COVID-19.

8.2 **Deputy Superintendent Tim Davie**

Re: Administrative Procedure 353 - Provision for Menstrual Products

Deputy Superintendent Tim Davie presented the draft Administrative Procedure 353 - Provision for Menstrual Products. The draft AP-353 is attached to the Agenda.

8.3 **Deputy Superintendent Tim Davie**

Local School Calendar

Deputy Superintendent Tim Davie advised that this matter be postponed to a future meeting as the District has not reached an agreement with the NDTA regarding PLC days.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

9.1 **TTLIC Committee Update on NDTA Correspondence Re: FSA**

Trustee Wilkinson provided an update on discussions from the TTLIC Committee meeting regarding FSAs.

10. **UNFINISHED BUSINESS**

There was no unfinished business.

11. **NEW BUSINESS**

There was no new business.

12. **QUESTION PERIOD**

There were no questions this evening.

13. **ADJOURNMENT**

The meeting adjourned at 7:13 pm.

E20/12/02-03

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

That the meeting be adjourned.

CARRIED UNANIMOUSLY



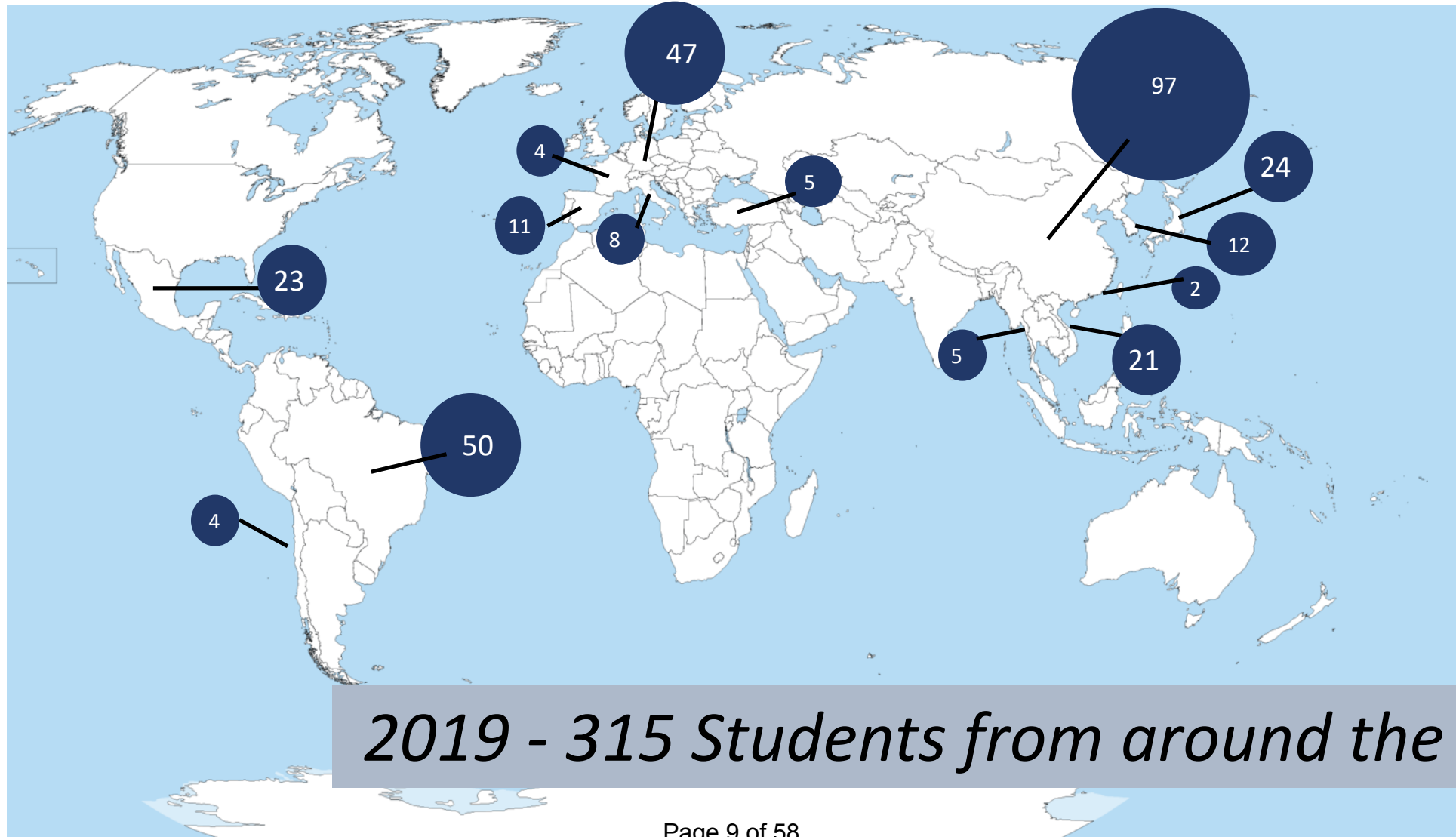
*Welcome to Nanaimo
and Ladysmith!*

International Student Education Program

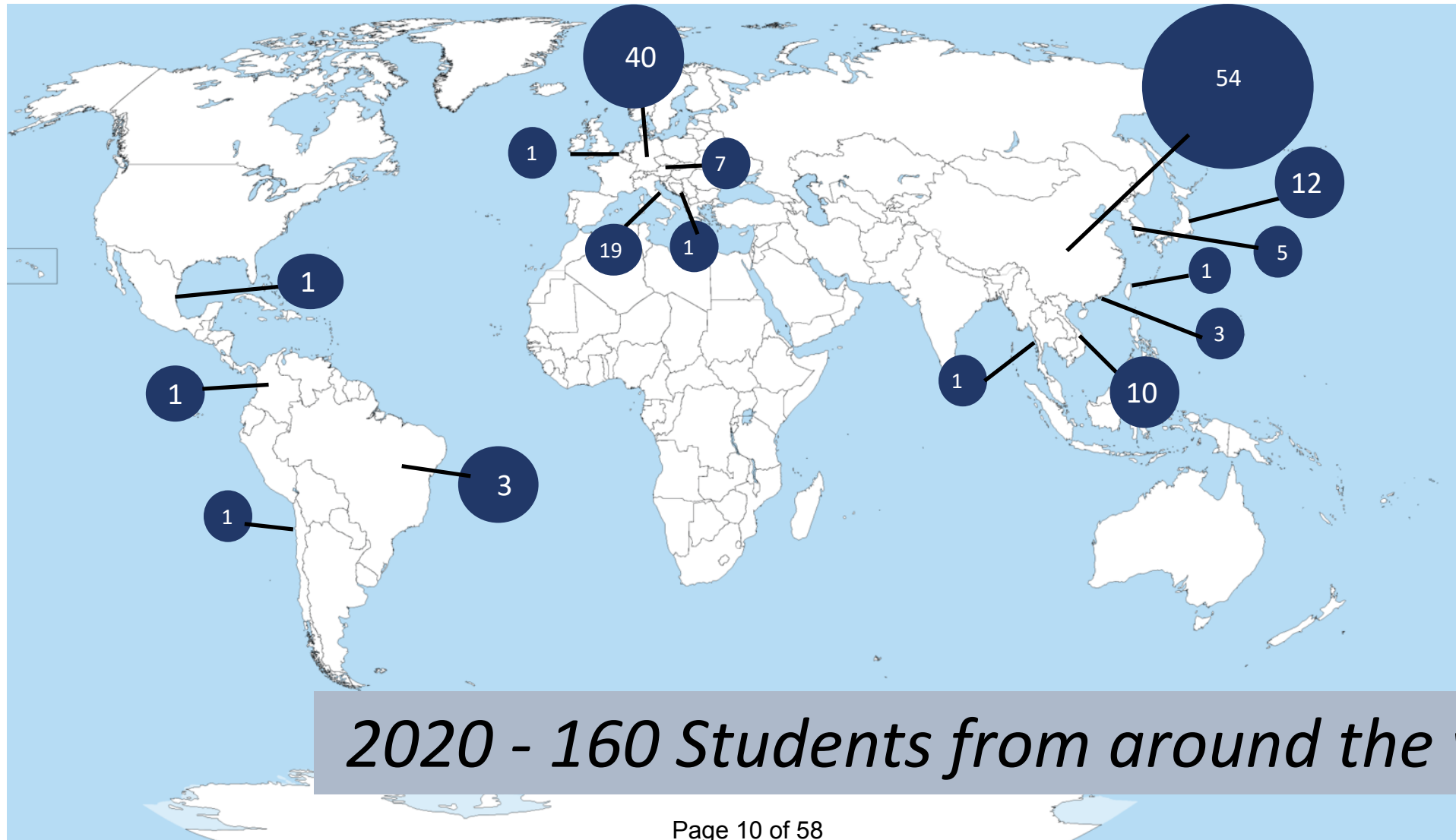


*How has the pandemic
changed our story
with staff and students?*

Reduction in numbers...



...and a change in the origin of our students...





New Experiences



- *Border restrictions in place March 18; Quarantine Act enforced in mid-April*
- *So much anxiety. Do I go? Do I stay? Early departures, cancelled flights, repatriation flights*
- *District Homestay and Custodianship used over the summer months for the first time*
- *50 students stayed with us over the summer*



This school year...



- *17 new or returning students joined us in September*
- *10 enrolled in Distance Learning through Global Education*
- *16 students joined us in November*
- *74 students are joining us this month for Q3 and Q4*
- *ISE Discovery Tours and Activities Cancelled*



*How are we
responding?*

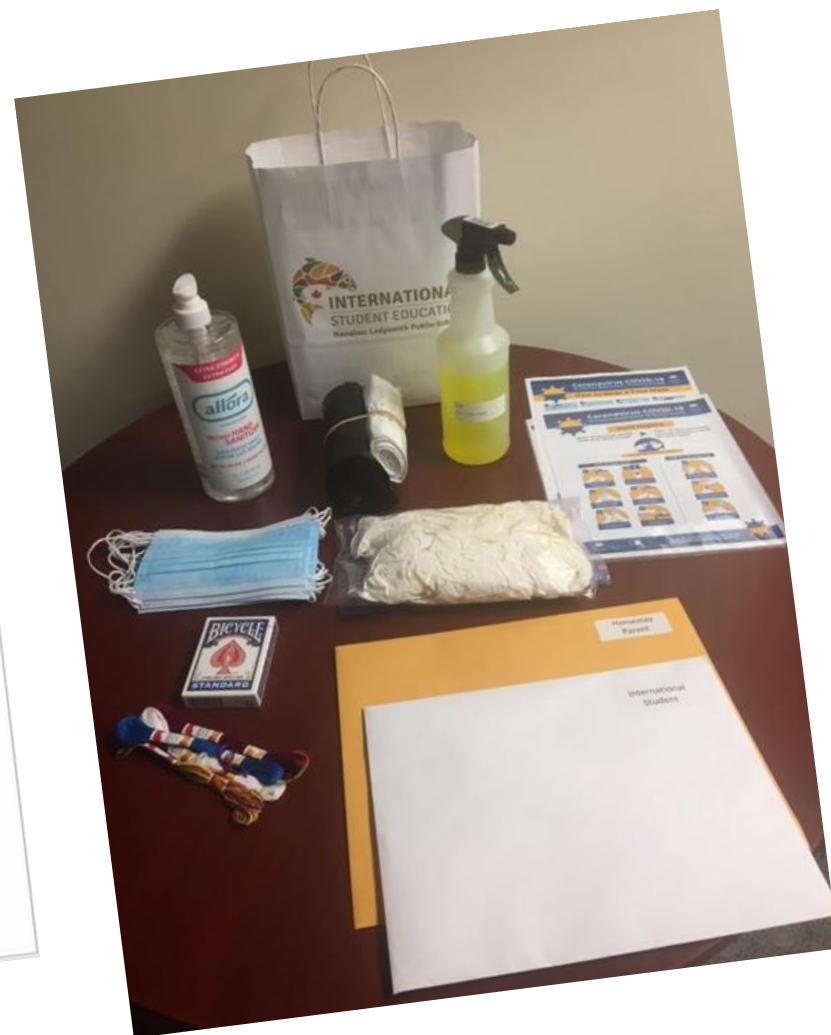
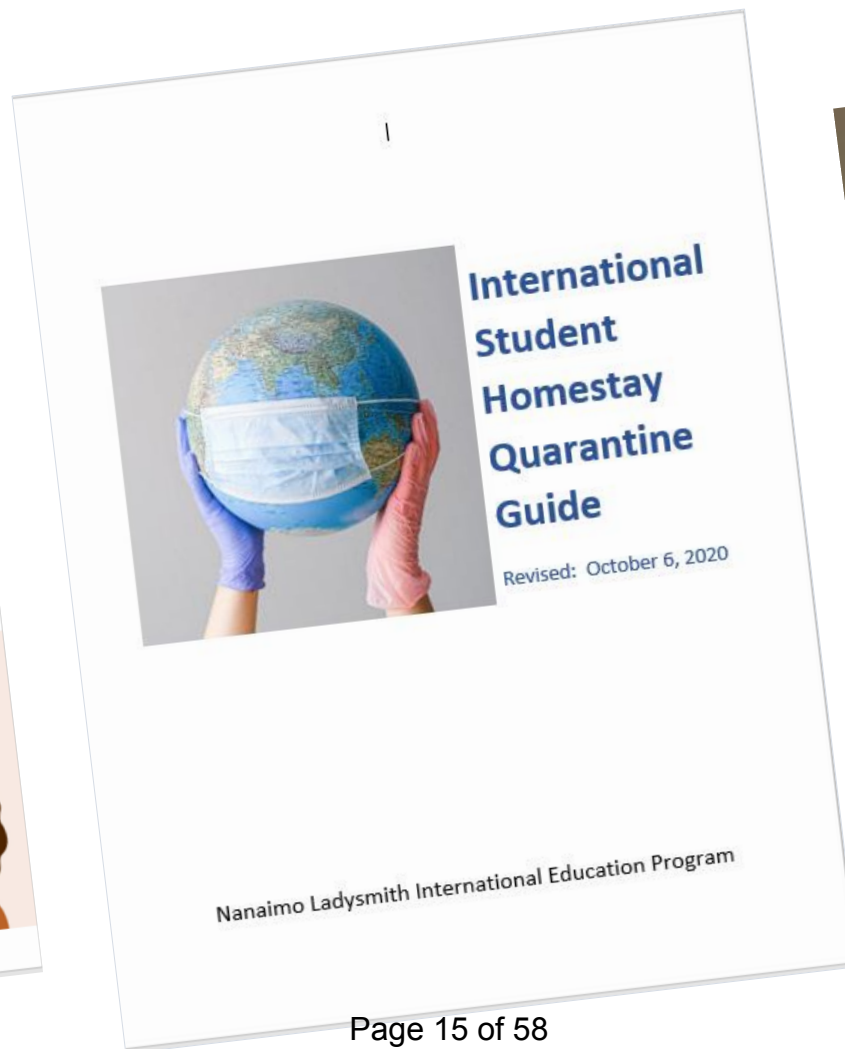
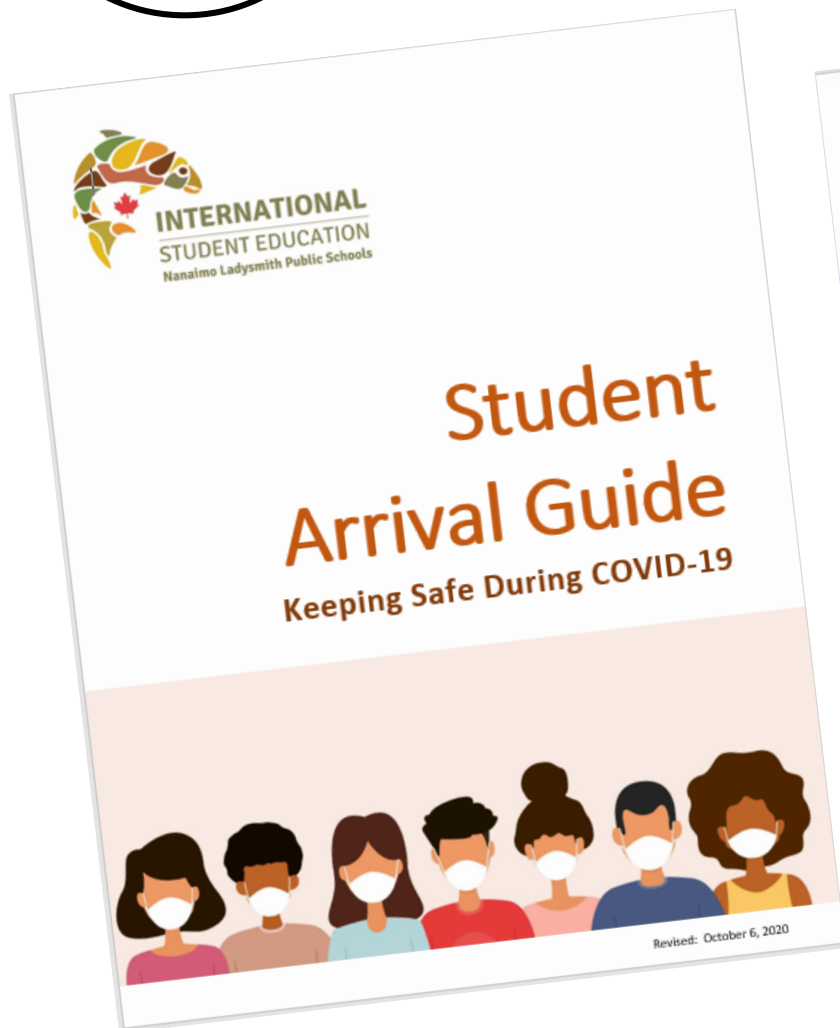


Staying Engaged to be Sustainable

- *Following all federal, provincial, local health and safety protocols*
- *Maintaining strong connections with our provincial and federal partners (IPSEA, CAPSI, Homestay Networks)*
- *Working within restrictions to provide a quality program with a personal touch*
 - *Ensuring our students graduating with us have opportunities to complete required courses*
 - *Working with Global Education to provide students with off-shore distance learning opportunities*
 - *Accommodating a variety of arrival, deferral, and cancellation scenarios*
- *Communication remains a priority*
 - *Student, homestay newsletters*
 - *Agency information updates*
 - *Daily quarantine check ins, student well-being check ins*
- *Maintaining a strong virtual presence with agents and through virtual fairs*



New Strategies and Resources to Keep Students Safe



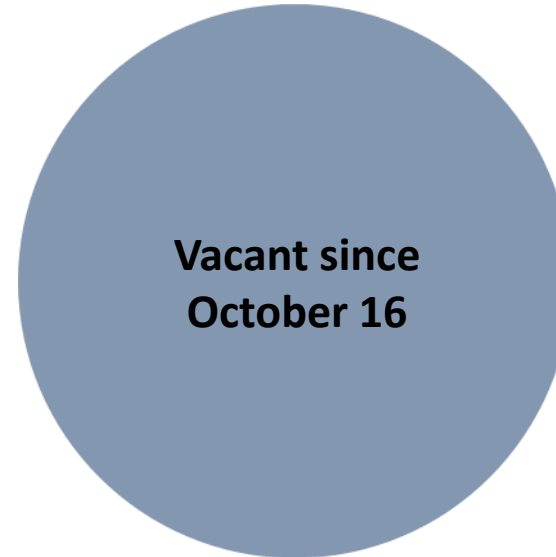


Adjustment to Staffing Model

OFFICE STAFF



DEVON SLATER
ACTING HEAD SECRETARY



**Vacant since
October 16**

SUPPORT SECRETARY



Adjustment to the Staffing Model

HOMESTAY COORDINATORS

- *September 4 saw the loss of two Homestay Coordinators one to graduate school one to long term leave.*
- *District Principal served as Homestay Coordinator from September 4 to November 30*



KELLY MUIR
Filled December 1

Vacant since
September 4



Adjustment to the Staffing Model

ISE ADVISORS



NICOLE MCRAE
WELLINGTON



JEFF HASENAUER
JOHN BARSBY



NANCY STIGINGS
DOVER BAY



TERESA AL-HAJJ
NDSS



DEB HILLBRECHT
LADYSMITH

***Role of ISE Advisors assigned to non-enrolling staff at
three of our schools***



Refocusing the student experience

- A rich academic opportunity
- A genuine Canadian homestay
- Activities, events and experiences that respect COVID safety practices





At School - A rich variety of courses and activities





At Home – A genuine Canadian cultural experience





International Student Education Newsletter

October 2020

Principal's Comments

Hello Everyone, We appreciate all the things you do to keep your family and our students safe, active, and engaged during this COVID pandemic.

A big shout out to homestays that successfully quarantined 17 students in September and to those that will begin the quarantine period, as soon as this weekend, for the next round of students arriving.

We have had 67 students with us throughout Quarter 1. Next week we expect as many as 19 students will join us, with another 60 hoping to join us in January for Quarter 3. Due to the uncertainty created by the virus many students have deferred to next year.

Head Secretary Paula Jackelman and Homestay Coordinator Diane Carswell are on leave. A big thank you to Devon Slater who has taken on the role of Head Secretary. We will be issuing a job posting for part-time homestay coordinator soon to fill the vacancy created by the retirement of Kelsey Stewart-Reynolds.

Sincerely, Rob Hutchins



Halloween


Hallowe'en has been a popular event for our International Students. This year, due to COVID, the BC Center for Disease Control has made some recommendations for participating safely. Check out their recommendations [here](#). Also, please be aware that the premise of Hallowe'en, steeped in spirits and ghosts, can be very challenging for some cultures.

If your student will be participating in Trick or Treating activities students will need reminding of expectations. Please make the time to share with your student/s these important safety measures.

- Comfortable Shoes & Vision** – wear comfortable shoes to move quickly if needed and avoid costumes with masks that can hamper vision.
- Map it Out** – Establish where they can and cannot go.
- Curfew** – Give them a curfew and call in times when they need to check in with you. Trick or Treating is typically over by 8:00.
- Contacts** – Get the names and phone numbers of the friends they will be with so you can reach them in an emergency.

Important Dates

November 1 st Week	New students arrive!
November 11	Remembrance Day
	Schools not in session
November 16	Quarter 2 begins
November 26	Ladysmith Festival of Lights
December 18	Last day of school before Winter Vacation
January 4	Schools re-opens



Things to Do in and Around Nanaimo Ladysmith . . .

The area around Nanaimo Ladysmith overflows with things to do. Here are some ideas to get you started: **History**

Nanaimo Museum
Nanaimo Heritage Walks Through Time
Ladysmith Museum
Ladysmith Maritime Society

Festivals and Events
Gabriola Thanksgiving Studio Tour
McNab Pumpkin Patch
Ladysmith Festival of Lights
Christmas Tree Decorating
Cedar Yellow Point's Artisan Tour
Kris Kringle Holiday Craft Market
Polar Bear Swim
Salt Spring Island Market
Nanaimo Festivals and Events – internet search
Ladysmith Festivals and Events – internet search

Holiday Celebrations
Thanksgiving Dinner
Pumpkin Carving
Christmas Tree Decorating
Valentines
Family Day
Easter Egg Hunts
International Holiday Celebrations

Theatre and the Arts
Port Theatre – Youth and Student tickets
Vancouver Island University Malaspina Theatre
School Performing Arts Productions

Places to Visit
Newcastle Island
Theedral Grove
Hwy 100 Beach
Mollo Trestle
Transfer Beach
Gabriola Island
Morden Colliery Historic Provincial Park
Coombs Old Country Market

Long Beach
Elk Falls

Trails to Hike
Nanaimo Heritage Walks
Mount Benson
Holland Creek Trail
E&N Trail
Parkway Trail
Newcastle Island
Morell Sanctuary
Benson Creek Falls
Jack Point
~~Home~~ Park
Cable Bay Trail

Trails to Bike
Parkway Trail
E & N Trail
Westwood Lake
Trans Canada Trail Nanaimo
Nanaimo Bike Park
Nanaimo Cycling Trails – internet search
Ladysmith Cycling Trails – internet search

Parks and Beaches
~~Sw~~ a-laga Lagoon
Maffeo Sutton Park
Transfer Beach
Westwood Lake
Ammonite Falls
Piper's Lagoon
Neck Point
Icarus Beach
Linley Valley Cottle Lake Park
Sugarloaf Mountain Park
Blueback Beach
Colliery Dam
~~Ladysmith~~ Beach
~~Butter~~ Marsh



Where do we go next?

- We are informed and responsive to changing world conditions
- We continue to build connections with students and agents around the world
- We proudly showcase our schools, our district, our communities; we are proud of our international reputation
- We remain a highly desirable destination
- As the pandemic diminishes, we are ready and excited to rebuild





Love Learning in Nanaimo Ladysmith!

CAREER & TECHNICAL CENTRE

EDUCATION BOARD PRESENTATION JANUARY 6TH, 2021

PANDEMIC EFFECT ON STAFF

- Working from home was not a big departure with CTC as we were already set up for online applications and remote communication.
- Adjusted to doing TEAMS meeting in place of in person
 - Will continue post pandemic
 - More efficient, convenient, less cost. (instant connection with students and counsellors)
 - Do miss the one-off conversations that come up during in person visits

PANDEMIC EFFECT BY PROGRAM

- Trades Sampler
 - Normally run two a year. One Mixed, One Girls Only
 - Pre-Pandemic Plan was to add an Aboriginal Sampler
 - Due to the COVID Safety plan and space allocation all were cancelled for 2020-2021
 - Students were rescheduled into classes in September
- Train In Trades
 - Shifted to up to 50% online
 - Front End loaded text-based portion (Up to 2 ½ months)

PANDEMIC EFFECT BY PROGRAM

- Switched to distance learning
- Some students struggled to adapt
- Recruitment is going well for 2021-22
- Work In Trades
 - Reduction in opportunity for students in some areas like culinary and hairstylist.
 - CTC changes roles and responsibilities
 - Numbers should be the same or increase by the years end
 - Switch to virtual inspections, teams/zoom calls with employers and e transferring paperwork

PANDEMIC EFFECT BY PROGRAM

- Enrichment
 - VIU shifted to 100% online
 - Increases accessibility for students
 - Decreased contact
 - Overall increase in enrolment
 - Changing entry requirements so more students can take advantage
- Elementary Trades
 - Just starting to deliver
 - Put in safety guidelines and changed delivery method
 - Same robust content delivery
 - Will visit less schools this year

CTC RESPONSE

- Searching out new ways to support students
- Building a new suite of recruitment tools
- Working with partners comparing evidence for best practice moving forward
- Preparing students for permanent change in practice

WHAT IS NEXT?

- Building better communication tools to connect with; students, parents and NLSP staff
- Creating career cluster groupings to give students clearer options for life after high school
- Organizing certification camps to add to students' skills sets to increase their value to employers
- Redesigning our elementary trades projects to include both Aboriginal and Non-Aboriginal design to build something new.
- Shifting from a delivery to support model for Elementary trades
 - Tool Carts
 - Pro D for Teachers

QUESTIONS?



ISLAND ConnectEd

K-12



Island ConnectEd 2020/2021

Fluid and Changing Landscapes



Register ▶





Managing Growth



The Numbers

- **K-7 From just over 100 to 700**
- **From 3 teachers to 20**
- **8/9 From 70 - 250**
- **From 2 teachers to 7 + SST**
- **10-12 - Over 300 full time**
- **10-12 - Over 1000 X enrolled**
- **10-12 - 10 teachers to 15**



How did we respond?





Drive-Thru
Clearance 9 Feet


A yellow rectangular sign is mounted on a pole, angled upwards. The sign features the words "Drive-Thru" in large, bold, yellow letters with a black outline, and "Clearance 9 Feet" in smaller, bold, black letters below it. The background is a clear blue sky. At the bottom of the frame, a black and yellow striped barrier is visible.



A decorative border composed of a repeating pattern of white triangles on a black background, framing the central text. The triangles are arranged in a way that creates a sense of depth and movement, with some pointing towards the center and others away from it.

In class and Virtual Learning Options

Adapting to the needs of our students and families

- **RTI Approach**
 - **Partnership with Learning Coordinators**
 - **Redesigning Curriculum to meet the diverse needs of our students**
- 

Where do we want to go?







Learning
Alternatives

HAY
C:EP
QA





2020-2021 #MORETHANSCHOOL

School Aged Programs:

- **SLA (Senior Learning Alternatives)**
- **RAVENS (Reclaiming A Village of Empathy and Nurturing Spirit) Lelum**
- **ABOUT (Alternative Based Opportunities United by Teamwork)**
- **ITT (Introduction To Trades)**
- **Take a Hike Program**

Adult Programs:

- **NCC (Nanaimo Correctional Centre)**
- **Snu uy ulh Lelum (House of Learning)**

The background of the slide features a warm, dimly lit scene. A string of small, glowing yellow lights with blue wire is draped across the top and sides. Scattered on a light-colored surface are several orange, T-shirt-shaped cutouts. Each cutout has the words "EVERY CHILD MATTERS" written on it in dark, hand-drawn letters. The overall mood is hopeful and community-oriented.

GOALS FOR UNPRECEDENTED TIMES

- **Keep You Safe**
- **Lower Your Anxiety About Our New Normal**
- **Make You Laugh**
- **Make You Feel Cared About**
- **Teach You Something**

All in that Order

TEAMWORK MAKES THE DREAM WORK

We will do everything humanly possible to support the wellness of a student and family. During the past year, the state of the world has reminded us to look after the wellness of staff, too.

COLLECTIVE TEACHER EFFICACY

When teachers believe that together, they are capable of developing students' critical thinking skills, creativity and mastery of complex content, it happens!

A person wearing a grey werewolf mask with sharp teeth and a plaid shirt is holding a red marker. They are standing in front of a whiteboard that has several red line drawings on it, including a pig and some abstract shapes. The background is slightly blurred, showing a wooden door and a poster.

LOVE AND LAUGHTER IN A VIRTUAL WORLD

Microsoft Teams has allowed meetings to happen quickly and more often. This has made it hard to share love and laughter as a staff, but we have found some creative ways to do this.

A photograph of three people, two adults and one child, sitting at a long table in an art room, all wearing face masks and painting. The table is covered with a white plastic sheet and has various art supplies like paint palettes, brushes, and water containers. The background shows shelves with many colorful paintings. A semi-transparent dark box with white text is overlaid on the top half of the image.

ART SPEAKS WHERE WORDS ARE UNABLE TO EXPLAIN

Art is not always about pretty things. It's about who we are, what happened to us, and how our lives are affected.

A classroom scene with a teacher and students. The teacher, a man wearing a black face mask and a grey t-shirt, stands in the center holding a green object. Several students are seated at long tables, working on projects. One student in the foreground wears a Santa hat and uses a hammer. The background features a whiteboard with math problems, a world map, and a 'VOTE' poster. The text 'THE COHORT MODEL' is overlaid in a white box.

THE COHORT MODEL

No matter how much pedagogy we know, no matter how many degrees we have, unless our students know that we care, they will not learn from us.

A young woman with long brown hair is wearing a black graduation cap and gown with a red stole. She is smiling slightly and looking towards the camera. Behind her is a large, intricate wooden carving of a face, possibly a Native American or indigenous style, with large eyes and traditional patterns. The background is a warm, brownish-gold color.

DIGNITY, PURPOSE AND OPTIONS

It is our mission that every Learning Alternatives student will cross the graduation stage with dignity, purpose and options.

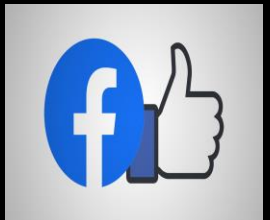
GIVE US A FOLLOW



learning_alternatives



[@LearningAltern1](#)



L.A. Alternatives

<https://la.schools.sd68.bc.ca>

NANAIMO LADYSMITH PUBLIC SCHOOLS

EDUCATION COMMITTEE
PUBLIC MEETING

INFORMATION SHEET

DATE: January 6, 2021
TO: Education Committee
FROM: Secretary-Treasurer, Mark Walsh
SUBJECT: AP 306 – Part-Time Students Secondary Schools

Background

As part of staff's commitment to modernizing Administrative Procedures ("APs") we are attempting to review all APs to ensure that reflect current practice so that they are reliable for guidance to our staff and community. In some cases a deletion is warranted. This month, we informing the Board that AP 306 – Part-Time Students Secondary Schools ("AP 306") will be deleted.

Discussion

AP 306 was created in 1979 and amended in 1990. The manner in which we enroll and have students funded at the secondary level does not align with AP 306. We do not require a student to sign a written agreement to not attend full-time. Rather, we base course and program selection on the best interests (and personal interests) of our students. Further, given how far out of line AP 306 is with modern funding mechanisms, the organization of schools and individualized learning, we intend to delete it rather than update it.

<https://www.sd68.bc.ca/wp-content/uploads/Administrative-Procedures/300/AP-306-Part-time-Students-Secondary-Schools.pdf>