

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
BUSINESS COMMITTEE MEETING
AGENDA**

**Wednesday, January 13, 2021, 6:00 PM
ONLINE MICROSOFT TEAMS MEETING**

Please note that the proceedings of this meeting are being recorded to assist in the preparation of the minutes of the meeting. The recording of this meeting are records of the School District, as defined in the Freedom of Information and Protection of Privacy Act, and as such may be the subject of access requests under the Act.

Pages

1. CALL TO ORDER

The Chair will call the meeting to order. With great respect and humility, we acknowledge and honour the lands of the Snuneymuxw people. The Snuneymuxw people maintain their profound, unique and spiritual connection to the land through ageless traditions, teachings, stewardship and expressions of reciprocity.

2. ADDITIONS TO THE AGENDA

3. DELETIONS TO THE AGENDA

4. CHANGE IN ORDER

5. APPROVAL OF THE AGENDA

That the Agenda be approved.

6. APPROVAL OF THE MINUTES - December 9, 2020

4

That the minutes of the Business Committee meeting held on December 9, 2020, be approved.

7. PRESENTATIONS

8. SENIOR STAFF REPORTS

- | | | |
|------|---|----|
| 8.1. | Secretary-Treasurer Mark Walsh | 8 |
| | Re: 2020/2021 Funding Update | |
| 8.2. | Executive Director Planning & Operations, Pete Sabo | 16 |
| | Re: Major Capital Projects Update | |
| 8.3. | Secretary-Treasurer Mark Walsh | 38 |
| | Re: Administrative Procedure 507 - Fencing | |
| 8.4. | Secretary-Treasurer Mark Walsh | 39 |
| | Re: Long Range Facilities Plan Update | |

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. FOR INFORMATION

13. QUESTION PERIOD

Question Period is intended to enable the public to obtain clarifying information regarding a current agenda item.

Individuals wishing to ask questions of the Board upon completion of Committee and Board sessions shall do so in writing on the form provided which includes their name, street address and email address. The individual will be asked to verify his/her self and be afforded the opportunity to read out their own question. Each individual shall be limited to one follow-up question upon receiving a response. Forms are available in the information rack near the entrance of the Board Room.

If the meeting is being held online, individuals wishing to ask questions of the Board shall type their question in the Q&A compose box on the right side of the screen and then select send. Your question will be read by the Board or Committee Chair.

Questions and responses will be included in the video of the meeting and the meeting minutes and will be part of the public record.

14. ADJOURNMENT

That the meeting be adjourned.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

Trustees	G. Keller, Chair L.M. Barron T. Brzovic S. Higginson	C. McKay B. Robinson E. Wilkinson
Absent	C. O'Neill, Vice-Chair	J. Stanley
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Rob Zver DPAC Representative: Leanne Lee NDTA Representative: Denise Wood NSAA Representative: Diane McGonigle DASG Representative: Kelsey Bakewell	

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

5. APPROVAL OF THE AGENDA

B20/12/09-01

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. **APPROVAL OF THE MINUTES**

B20/12/09-02

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

That the minutes of the Business Committee meeting held on November 18, 2020, be approved.

CARRIED UNANIMOUSLY

7. **PRESENTATIONS**

There were none.

8. **SENIOR STAFF REPORTS**

8.1 **Secretary Treasurer Mark Walsh**

Re: 2019/2020 SOFI Report

Secretary-Treasurer Mark Walsh presented the 2019/2020 SOFI Report. The report is attached to the Agenda.

B20/12/09-03

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Brzovic

That the Business Committee recommend that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the School District Statement of Financial Information (SOFI Report), as presented, for the year ending June 30, 2020.

CARRIED UNANIMOUSLY

8.2 **Secretary-Treasurer Mark Walsh**

New Administrative Procedures

- AP XXX - Anti-Vandalism (Change from Policy to Administrative Procedure)
- AP XXX - Automated External Defibrillators
- AP XXX - Emergency Kiosks

Secretary-Treasurer Mark Walsh presented new draft Administrative Procedures for Anti-Vandalism, Automated External Defibrillators and Emergency Kiosks. Secretary-Treasurer Mark Walsh also suggested that the Anti-Vandalism

policy be deleted and replaced with the Administrative Procedure. The draft Administrative Procedures are attached to the Agenda.

B20/12/09-04

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Barron

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) delete Policy 2.14 – Anti-Vandalism and circulate this Policy removal as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

There was none.

10. UNFINISHED BUSINESS

10.1 Secretary-Treasurer Mark Walsh

Re: École North Oyster - Traffic Issues

Secretary-Treasurer Mark Walsh provided information on costing options for a crossing guard position at École North Oyster. The Information Sheet is attached to the Agenda.

B20/12/09-05

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Wilkinson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) fund the cost of a temporary crossing guard for École North Oyster to support student safety during drop off and pick up for the remainder of the 2020/21 school year. This expense will be reviewed during the 2021/22 budget process in conjunction with other safety mitigation strategies put into place.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

There was none.

12. FOR INFORMATION

13. QUESTION PERIOD

There were no questions this evening.

14. **ADJOURNMENT**

The meeting adjourned at 6:33 pm.

B20/12/09-06

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Higginson

That the meeting be adjourned.

CARRIED UNANIMOUSLY

DRAFT



NANAIMO LADYSMITH PUBLIC SCHOOLS

BUSINESS COMMITTEE PUBLIC MEETING

INFORMATION SHEET

DATE: January 13, 2021
TO: Business Committee
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: Financial Update

Background

On December 20, 2020, the Ministry of Education announced the recalculated operating grants for the 2020-21 school year based on the September 30th student enrollment information, as well as confirmed our Classroom Enhancement Fund submission. While the Annual Amended Budget will be presented to the Business Committee for discussion in February, we thought it would be important for the Board to understand our general financial picture as we currently know it as well as what remains unknown or unconfirmed to date.

As we had previously reported at the October Business Committee meeting, the District was facing a significant funding loss due mainly to the movement of students from regular classrooms to Distributed Learning; this loss has now been confirmed.

There are however some significant funding announcements that have yet to be confirmed, the most significant being the second installment of the Federal Safe Return to School grant (\$2.6 million). The Ministry has indicated they have not been able to release those funds because they have not received approval to do so at this time, but we do anticipate confirmation in the coming weeks. Although Phase 2 funding is still to be confirmed, we were recently notified that Ministry held back 10% of the Phase 1 funding which they have now distributed to districts, our portion of that funding was approximately \$250,000.

The Ministry has also indicated that due to enrollment shortfalls and students shifting to DL province wide, there is a significant surplus of operating grant dollars, referred to as holdback, which is approximately \$37 million. A portion of this holdback will be required to fund any increases to Distributed Learning enrollments that are identified in the February and May 1701 Student Data Collections, however, any remaining surplus balances will likely be distributed to Districts; the timing and amount are yet to be confirmed.

We are also expecting an additional 73 international students to arrive this month, in time to quarantine for 14 days prior to beginning in class instruction for Quarter 3. This would be an increase of approximately \$475,000 in funding if these students arrive.

Ultimately, where there continue to be a number of unknowns the District is likely to be in a position to invest in supports to address learning loss in the current school year.

Appendix A: Summary of Grants to Date
Appendix B: Operating Grant Summary

Appendix A

TABLE A
SUMMARY OF GRANTS TO DATE, 2020/21
Updated January 2021

School District	2020/21 Interim Operating Grant Block	Estimated Classroom Enhancement Fund Allocation	Learning Improvement Fund - Support Staff	Community- LINK	Annual Facility Grant (Total Oper. Portion)*	Pay Equity	Student Transportation Fund	Teachers' Labour Settlement	Early Career Mentorship Fund	Safe Return to School Grant	Federal Safe Return to Class Fund
5 Southeast Kootenay	62,461,689	2,984,294	236,579	373,586	286,997	457,171	361,459	1,510,285	120,000	493,581	1,102,951
6 Rocky Mountain	39,112,369	3,363,976	142,508	391,904	195,806	207,823	369,399	884,489	70,000	291,299	655,659
8 Kootenay Lake	54,689,259	5,419,681	200,282	631,599	279,588	300,996	419,602	1,338,788	105,000	437,667	966,966
10 Arrow Lakes	8,896,161	197,784	29,448	105,604	62,454	40,560	42,675	160,142	15,000	46,588	180,000
19 Revelstoke	12,029,721	557,629	43,344	98,017	65,368	101,488	49,847	314,296	25,000	85,608	207,446
20 Kootenay-Columbia	40,626,448	3,615,865	149,552	688,964	193,868	248,239	242,977	1,042,845	80,000	317,889	778,107
22 Vernon	84,320,697	6,312,603	309,422	645,902	356,510	85,865	361,094	2,328,158	180,000	640,018	1,694,223
23 Central Okanagan	220,363,694	18,251,428	808,330	1,252,296	785,351	1,238,323	600,000	6,145,818	485,000	1,747,628	4,605,548
27 Cariboo-Chilcotin	53,556,548	3,935,472	195,123	676,140	311,749	665,837	739,024	1,243,194	100,000	380,777	903,470
28 Quesnel	34,189,965	1,955,907	124,007	489,126	179,096	379,632	274,209	878,407	70,000	260,132	584,251
33 Chilliwack	134,900,985	9,447,514	490,428	722,132	456,531	864,624	329,456	3,575,689	290,000	1,073,102	2,687,577
34 Abbotsford	181,840,467	12,137,321	674,161	1,240,748	691,973	118,014	313,969	5,074,150	390,000	1,528,538	3,969,632
35 Langley	194,571,540	25,373,431	707,918	2,071,827	680,178	551,875	260,000	5,739,774	475,000	1,607,951	4,185,795
36 Surrey	690,149,421	43,652,212	2,547,102	4,017,294	2,362,029	6,861,224	72,999	19,190,731	1,535,000	5,200,662	15,034,807
37 Delta	148,460,285	8,049,220	534,594	584,208	614,944	2,171,545	41,933	4,478,979	355,000	1,155,892	3,189,271
38 Richmond	182,987,023	34,064,694	669,476	772,476	829,133	2,215,706	21,608	5,816,048	470,000	1,456,347	4,103,566
39 Vancouver	458,901,610	33,912,887	1,672,482	9,404,107	2,237,985	7,294,124	53,423	13,505,685	1,060,000	3,556,154	10,190,118
40 New Westminster	63,153,865	6,132,084	227,646	1,550,170	235,872	521,853	6,073	1,904,750	150,000	488,210	1,431,033
41 Burnaby	220,908,865	11,458,215	822,551	2,397,447	930,932	1,441,995	24,841	7,146,649	570,000	1,711,553	4,849,437
42 Maple Ridge-Pitt Meadows	143,348,247	13,177,001	519,539	569,146	517,500	1,874,965	185,990	4,173,875	335,000	1,084,402	2,927,638
43 Coquitlam	289,385,338	34,883,269	1,046,395	1,524,858	1,139,623	706,353	81,641	8,948,339	695,000	2,392,034	6,236,921
44 North Vancouver	140,130,676	17,190,387	503,723	1,132,336	626,273	2,966,047	40,566	4,109,123	330,000	1,116,823	3,093,766
45 West Vancouver	63,516,871	2,476,836	229,200	264,859	267,383	678,422	84,722	1,920,744	160,000	502,456	1,372,194
46 Sunshine Coast	39,355,946	3,126,592	142,594	509,458	196,588	510,381	380,465	934,351	75,000	286,313	628,935
47 Powell River	31,729,935	2,204,263	100,916	205,122	122,930	243,304	91,754	629,555	50,000	180,570	527,467
48 Sea to Sky	53,071,755	5,727,921	185,300	300,233	191,138	371,793	265,534	1,327,690	105,000	397,421	1,050,968
49 Central Coast	6,774,023	480,115	24,558	247,326	60,292	42,403	80,277	126,155	10,000	24,883	180,000
50 Haida Gwaii	10,350,374	745,728	37,630	111,611	110,390	139,874	149,851	169,037	15,000	51,093	180,000
51 Boundary	17,544,813	937,780	64,238	146,982	113,349	105,245	153,588	371,737	30,000	120,797	253,992
52 Prince Rupert	24,401,950	1,949,227	88,867	502,898	135,633	706,027	117,597	627,342	50,000	188,687	377,166
53 Okanagan Similkameen	28,940,142	2,129,639	104,695	233,418	125,847	233,703	209,099	690,988	55,000	203,601	472,195
54 Bulkley Valley	22,703,325	1,265,703	83,059	229,218	141,659	225,459	163,737	506,193	40,000	169,820	392,990
57 Prince George	136,854,380	9,175,708	498,079	2,157,419	667,217	2,271,692	687,663	3,726,145	300,000	1,069,663	2,595,627
58 Nicola-Similkameen	24,105,106	2,963,347	87,602	296,844	125,830	120,216	170,292	599,155	50,000	182,697	473,359
59 Peace River South	43,103,328	3,327,236	157,452	374,489	285,735	944,395	441,458	925,751	70,000	313,770	710,191
60 Peace River North	65,762,730	4,925,211	255,887	573,794	298,964	241,350	425,785	1,510,106	125,000	515,408	1,300,755
61 Greater Victoria	182,189,199	19,668,849	665,523	3,943,638	810,279	2,896,617	20,027	5,654,057	435,000	1,552,257	3,779,777
62 Sooke	107,833,359	14,963,697	399,366	763,767	336,814	931,052	358,365	3,007,718	235,000	872,605	2,270,023
63 Saanich	72,902,887	7,697,396	257,923	412,568	305,814	377,315	280,000	2,031,443	155,000	562,652	1,559,247
64 Gulf Islands	20,931,597	1,991,605	75,860	161,656	103,629	102,398	328,264	457,529	35,000	149,789	292,242
67 Okanagan Skaha	57,221,983	3,756,566	207,373	386,934	268,467	441,194	167,035	1,567,466	120,000	484,147	1,112,798
68 Nanaimo-Ladysmith	133,578,581	12,068,477	488,486	2,311,113	555,642	160,000	244,630	3,645,082	280,000	1,068,252	2,865,824
69 Qualicum	44,146,379	3,724,787	158,680	380,322	199,346	936,176	426,341	1,156,463	95,000	311,500	862,976
70 Pacific Rim	38,681,704	2,459,563	142,803	936,889	211,772	595,220	71,717	1,021,152	80,000	306,186	753,707
71 Comox Valley	90,046,128	9,659,796	308,915	609,052	350,428	451,831	421,375	2,210,956	170,000	615,365	1,873,036
72 Campbell River	56,493,225	3,803,030	206,242	539,881	263,128	75,322	316,860	1,440,451	115,000	462,607	1,060,752
73 Kamloops-Thompson	152,748,952	10,668,998	555,368	1,609,145	701,852	575,959	666,817	3,970,864	310,000	1,173,714	2,911,679
74 Gold Trail	19,703,540	676,800	71,632	388,173	139,657	376,093	366,932	339,516	30,000	123,253	228,312
75 Mission	62,534,834	6,125,124	225,361	404,511	249,513	725,901	188,900	1,690,967	140,000	484,741	1,293,892
78 Fraser-Cascade	21,002,009	1,874,440	76,192	358,207	107,268	229,516	184,576	503,351	40,000	157,714	335,741
79 Cowichan Valley	82,286,674	9,220,837	298,553	667,259	384,070	363,682	283,524	2,281,837	180,000	651,698	1,589,113
81 Fort Nelson	9,426,392	771,913	34,469	136,831	64,611	79,311	32,744	195,956	15,000	68,787	183,024
82 Coast Mountains	48,816,131	4,754,610	177,965	619,240	308,265	1,160,795	557,786	1,265,447	100,000	389,629	824,922
83 North Okanagan-Shuswap	70,702,413	6,162,240	263,129	329,608	342,430	641,286	561,925	1,767,813	135,000	590,823	1,242,898
84 Vancouver Island West	9,823,019	1,173,428	36,306	133,070	79,210	55,087	57,593	191,674	15,000	76,717	180,000
85 Vancouver Island North	18,676,019	1,459,458	67,768	322,035	148,378	115,216	118,179	346,474	25,000	131,051	262,017
87 Stikine	5,749,204	385,885	20,705	566,271	60,751	124,935	51,181	82,179	10,000	21,075	180,000
91 Nechako Lakes	51,427,764	2,778,972	183,117	515,767	289,429	1,096,373	503,247	1,127,851	85,000	308,176	854,436
92 Nisga'a	8,129,327	823,580	30,011	137,386	54,305	116,874	130,091	157,428	10,000	42,381	183,024
93 Conseil scolaire francophone	93,239,348	4,600,999	333,566	131,778	277,814	100,251	750,415	1,771,713	145,000	584,848	1,442,301
Provincial Total	5,485,490,219	468,779,230	20,000,000	54,276,659	23,495,587	50,876,937	15,403,131	151,460,550	12,000,000	42,470,000	112,235,762

*Includes total operating portion only; see Table D for capital portion

TABLE B
CLASSROOM ENHANCEMENT FUND ALLOCATION, 2020/21 ESTIMATED
Updated December 2020

School District	FTE	Staffing Cost	Overhead Cost	Annual Remedies	Total 2020/21 Estimated Classroom Enhancement Fund Allocation
5 Southeast Kootenay	26.8	2,788,968	148,845	46,481	2,984,294
6 Rocky Mountain	33.1	3,170,506	193,470	0	3,363,976
8 Kootenay Lake	51.0	5,147,364	207,086	65,231	5,419,681
10 Arrow Lakes	1.6	142,583	55,201	0	197,784
19 Revelstoke	4.6	488,081	66,735	2,813	557,629
20 Kootenay-Columbia	30.4	3,281,928	332,137	1,800	3,615,865
22 Vernon	54.0	5,510,156	696,607	105,840	6,312,603
23 Central Okanagan	187.2	17,684,304	549,237	17,887	18,251,428
27 Cariboo-Chilcotin	31.1	3,341,289	568,263	25,920	3,935,472
28 Quesnel	17.1	1,741,462	214,445	0	1,955,907
33 Chilliwack	84.9	8,686,665	390,638	370,211	9,447,514
34 Abbotsford	114.1	10,947,413	434,835	755,073	12,137,321
35 Langley	251.6	23,212,051	906,082	1,255,298	25,373,431
36 Surrey	497.4	40,785,650	1,328,788	1,537,774	43,652,212
37 Delta	64.7	6,373,105	767,671	908,444	8,049,220
38 Richmond	300.3	29,092,042	4,841,324	131,328	34,064,694
39 Vancouver	277.5	28,893,118	4,037,077	982,692	33,912,887
40 New Westminster	53.5	5,645,804	373,060	113,220	6,132,084
41 Burnaby	102.7	8,936,405	2,428,607	93,203	11,458,215
42 Maple Ridge-Pitt Meadows	117.6	11,532,247	726,809	917,945	13,177,001
43 Coquitlam	271.5	30,666,881	2,194,412	2,021,976	34,883,269
44 North Vancouver	98.2	10,245,057	6,101,085	844,245	17,190,387
45 West Vancouver	23.1	2,287,582	183,530	5,724	2,476,836
46 Sunshine Coast	28.3	2,883,378	193,196	50,018	3,126,592
47 Powell River	18.4	1,763,914	120,435	319,914	2,204,263
48 Sea to Sky	54.0	5,395,569	332,352	0	5,727,921
49 Central Coast	4.6	426,436	53,679	0	480,115
50 Haida Gwaii	5.8	666,642	71,293	7,793	745,728
51 Boundary	8.2	875,377	25,098	37,305	937,780
52 Prince Rupert	15.5	1,521,568	193,366	234,293	1,949,227
53 Okanagan Similkameen	21.2	2,010,007	66,112	53,520	2,129,639
54 Bulkley Valley	11.4	1,129,184	81,660	54,859	1,265,703
57 Prince George	87.4	8,780,297	395,411	0	9,175,708
58 Nicola-Similkameen	26.7	2,661,460	301,887	0	2,963,347
59 Peace River South	28.0	2,874,732	293,013	159,491	3,327,236
60 Peace River North	42.8	4,163,222	365,296	396,693	4,925,211
61 Greater Victoria	191.4	17,366,524	702,459	1,599,866	19,668,849
62 Sooke	133.2	13,533,824	1,429,873	0	14,963,697
63 Saanich	60.7	6,021,288	848,635	827,473	7,697,396
64 Gulf Islands	16.3	1,540,873	324,480	126,252	1,991,605
67 Okanagan Skaha	29.0	3,110,377	212,891	433,298	3,756,566
68 Nanaimo-Ladysmith	104.7	10,413,172	1,402,180	253,125	12,068,477
69 Qualicum	32.2	3,276,118	400,019	48,650	3,724,787
70 Pacific Rim	20.7	2,056,898	119,835	282,830	2,459,563
71 Comox Valley	80.5	8,118,102	1,471,710	69,984	9,659,796
72 Campbell River	34.0	3,258,045	291,660	253,325	3,803,030
73 Kamloops-Thompson	96.9	10,172,910	463,687	32,401	10,668,998
74 Gold Trail	6.3	667,865	8,935	0	676,800
75 Mission	54.0	5,223,201	259,203	642,720	6,125,124
78 Fraser-Cascade	17.1	1,630,203	103,010	141,227	1,874,440
79 Cowichan Valley	75.7	7,557,256	877,071	786,510	9,220,837
81 Fort Nelson	6.5	588,385	176,508	7,020	771,913
82 Coast Mountains	43.5	4,341,644	307,493	105,473	4,754,610
83 North Okanagan-Shuswap	49.3	4,932,603	318,656	910,981	6,162,240
84 Vancouver Island West	8.5	862,264	212,074	99,090	1,173,428
85 Vancouver Island North	11.9	1,238,793	122,970	97,695	1,459,458
87 Stikine	3.1	379,600	6,285	0	385,885
91 Nechako Lakes	25.5	2,523,128	255,844	0	2,778,972
92 Nisga'a	6.0	712,928	110,652	0	823,580
93 Conseil scolaire francophone	41.9	4,224,513	335,128	41,358	4,600,999
Provincial Total	4,195.2	409,502,961	41,000,000	18,276,269	468,779,230

TABLE C
LEARNING IMPROVEMENT FUND - SUPPORT STAFF, 2020/21
Updated March 2020

School District	2020/21 Estimated Operating Grant Block	% of Total Operating Grants	2020/21 Learning Improvement Fund - Support Staff
5 Southeast Kootenay	65,368,013	1.2%	236,579
6 Rocky Mountain	39,375,790	0.7%	142,508
8 Kootenay Lake	55,338,954	1.0%	200,282
10 Arrow Lakes	8,136,713	0.1%	29,448
19 Revelstoke	11,976,323	0.2%	43,344
20 Kootenay-Columbia	41,322,133	0.7%	149,552
22 Vernon	85,494,939	1.5%	309,422
23 Central Okanagan	223,346,189	4.0%	808,330
27 Cariboo-Chilcotin	53,913,488	1.0%	195,123
28 Quesnel	34,263,909	0.6%	124,007
33 Chilliwack	135,507,986	2.5%	490,428
34 Abbotsford	186,274,576	3.4%	674,161
35 Langley	195,601,704	3.5%	707,918
36 Surrey	703,778,471	12.7%	2,547,102
37 Delta	147,711,397	2.7%	534,594
38 Richmond	184,980,058	3.3%	669,476
39 Vancouver	462,116,188	8.4%	1,672,482
40 New Westminster	62,899,871	1.1%	227,646
41 Burnaby	227,275,396	4.1%	822,551
42 Maple Ridge-Pitt Meadows	143,551,606	2.6%	519,539
43 Coquitlam	289,124,706	5.2%	1,046,395
44 North Vancouver	139,181,465	2.5%	503,723
45 West Vancouver	63,329,219	1.1%	229,200
46 Sunshine Coast	39,399,500	0.7%	142,594
47 Powell River	27,883,754	0.5%	100,916
48 Sea to Sky	51,199,447	0.9%	185,300
49 Central Coast	6,785,611	0.1%	24,558
50 Haida Gwaii	10,397,407	0.2%	37,630
51 Boundary	17,749,270	0.3%	64,238
52 Prince Rupert	24,554,566	0.4%	88,867
53 Okanagan Similkameen	28,927,920	0.5%	104,695
54 Bulkley Valley	22,949,722	0.4%	83,059
57 Prince George	137,622,120	2.5%	498,079
58 Nicola-Similkameen	24,204,968	0.4%	87,602
59 Peace River South	43,504,792	0.8%	157,452
60 Peace River North	70,703,113	1.3%	255,887
61 Greater Victoria	183,887,782	3.3%	665,523
62 Sooke	110,347,016	2.0%	399,366
63 Saanich	71,265,441	1.3%	257,923
64 Gulf Islands	20,960,426	0.4%	75,860
67 Okanagan Skaha	57,298,188	1.0%	207,373
68 Nanaimo-Ladysmith	134,971,362	2.4%	488,486
69 Qualicum	43,844,211	0.8%	158,680
70 Pacific Rim	39,457,227	0.7%	142,803
71 Comox Valley	85,354,848	1.5%	308,915
72 Campbell River	56,985,787	1.0%	206,242
73 Kamloops-Thompson	153,451,169	2.8%	555,368
74 Gold Trail	19,792,404	0.4%	71,632
75 Mission	62,268,460	1.1%	225,361
78 Fraser-Cascade	21,052,184	0.4%	76,192
79 Cowichan Valley	82,491,921	1.5%	298,553
81 Fort Nelson	9,524,066	0.2%	34,469
82 Coast Mountains	49,172,732	0.9%	177,965
83 North Okanagan-Shuswap	72,704,029	1.3%	263,129
84 Vancouver Island West	10,031,421	0.2%	36,306
85 Vancouver Island North	18,724,731	0.3%	67,768
87 Stikine	5,720,847	0.1%	20,705
91 Nechako Lakes	50,596,392	0.9%	183,117
92 Nisga'a	8,292,287	0.2%	30,011
93 Conseil scolaire francophone	92,166,150	1.7%	333,566
Provincial Total	5,526,112,365	100.0%	20,000,000

TABLE D
ANNUAL FACILITY GRANT, 2020/21
Updated March 2020

School District	Total Operating Portion	Capital Portion	Total 2020/21 Annual Facility Grant	Operating Portion			Total Allocation to Districts
				Gross	Withheld Capital Asset Mgmt System	Net	
5 Southeast Kootenay	286,997	1,123,775	1,410,772	286,997	21,376	265,621	1,389,396
6 Rocky Mountain	195,806	766,705	962,511	195,806	14,584	181,222	947,927
8 Kootenay Lake	279,588	1,094,762	1,374,350	279,588	20,824	258,764	1,353,526
10 Arrow Lakes	62,454	244,547	307,001	62,454	4,652	57,802	302,349
19 Revelstoke	65,368	255,957	321,325	65,368	4,869	60,499	316,456
20 Kootenay-Columbia	193,868	759,114	952,982	193,868	14,440	179,428	938,542
22 Vernon	356,510	1,395,963	1,752,473	356,510	26,554	329,956	1,725,919
23 Central Okanagan	785,351	3,075,143	3,860,494	785,351	58,495	726,856	3,801,999
27 Cariboo-Chilcotin	311,749	1,220,691	1,532,440	311,748	23,220	288,529	1,509,220
28 Quesnel	179,096	701,275	880,371	179,096	13,339	165,757	867,032
33 Chilliwack	456,531	1,787,608	2,244,139	456,531	34,003	422,528	2,210,136
34 Abbotsford	691,973	2,709,511	3,401,484	691,973	51,540	640,433	3,349,944
35 Langley	680,178	2,663,325	3,343,503	680,178	50,661	629,517	3,292,842
36 Surrey	2,362,029	9,248,830	11,610,859	2,362,033	175,929	2,186,100	11,434,930
37 Delta	614,944	2,407,894	3,022,838	614,944	45,802	569,142	2,977,036
38 Richmond	829,133	3,246,577	4,075,710	829,133	61,756	767,377	4,013,954
39 Vancouver	2,237,985	8,763,112	11,001,097	2,237,984	166,690	2,071,295	10,834,407
40 New Westminster	235,872	923,588	1,159,460	235,872	17,568	218,304	1,141,892
41 Burnaby	930,932	3,645,182	4,576,114	930,931	69,338	861,594	4,506,776
42 Maple Ridge-Pitt Meadows	517,500	2,026,336	2,543,836	517,500	38,544	478,956	2,505,292
43 Coquitlam	1,139,623	4,462,341	5,601,964	1,139,623	84,881	1,054,742	5,517,083
44 North Vancouver	626,273	2,452,254	3,078,527	626,273	46,646	579,627	3,031,881
45 West Vancouver	267,383	1,046,972	1,314,355	267,383	19,915	247,468	1,294,440
46 Sunshine Coast	196,588	769,766	966,354	196,588	14,642	181,946	951,712
47 Powell River	122,930	481,348	604,278	122,930	9,156	113,774	595,122
48 Sea to Sky	191,138	748,426	939,564	191,138	14,236	176,902	925,328
49 Central Coast	60,292	236,080	296,372	60,292	4,491	55,801	291,881
50 Haida Gwaii	110,390	432,248	542,638	110,390	8,222	102,168	534,416
51 Boundary	113,349	443,835	557,184	113,350	8,443	104,906	548,741
52 Prince Rupert	135,633	531,090	666,723	135,633	10,102	125,531	656,621
53 Okanagan Similkameen	125,847	492,769	618,616	125,847	9,373	116,474	609,243
54 Bulkley Valley	141,659	554,685	696,344	141,659	10,551	131,108	685,793
57 Prince George	667,217	2,612,576	3,279,793	667,217	49,696	617,521	3,230,097
58 Nicola-Similkameen	125,830	492,703	618,533	125,830	9,372	116,458	609,161
59 Peace River South	285,735	1,118,833	1,404,568	285,735	21,282	264,453	1,383,286
60 Peace River North	298,964	1,170,632	1,469,596	298,964	22,267	276,697	1,447,329
61 Greater Victoria	810,279	3,172,751	3,983,030	810,279	60,351	749,928	3,922,679
62 Sooke	336,814	1,318,839	1,655,653	336,814	25,087	311,727	1,630,566
63 Saanich	305,814	1,197,456	1,503,270	305,814	22,778	283,036	1,480,492
64 Gulf Islands	103,629	405,774	509,403	103,629	7,719	95,910	501,684
67 Okanagan Skaha	268,467	1,051,218	1,319,685	268,467	19,996	248,471	1,299,689
68 Nanaimo-Ladysmith	555,642	2,175,687	2,731,329	555,642	41,385	514,257	2,689,944
69 Qualicum	199,346	780,564	979,910	199,346	14,848	184,498	965,062
70 Pacific Rim	211,772	829,220	1,040,992	211,772	15,773	195,999	1,025,219
71 Comox Valley	350,428	1,372,146	1,722,574	350,428	26,101	324,327	1,696,473
72 Campbell River	263,128	1,030,310	1,293,438	263,128	19,598	243,530	1,273,840
73 Kamloops-Thompson	701,852	2,748,192	3,450,044	701,852	52,275	649,577	3,397,769
74 Gold Trail	139,657	546,845	686,502	139,657	10,402	129,255	676,100
75 Mission	249,513	976,998	1,226,511	249,512	18,584	230,929	1,207,927
78 Fraser-Cascade	107,268	420,020	527,288	107,268	7,990	99,278	519,298
79 Cowichan Valley	384,070	1,503,875	1,887,945	384,070	28,606	355,464	1,859,339
81 Fort Nelson	64,611	252,995	317,606	64,611	4,812	59,799	312,794
82 Coast Mountains	308,265	1,207,050	1,515,315	308,265	22,960	285,305	1,492,355
83 North Okanagan-Shuswap	342,430	1,340,831	1,683,261	342,430	25,505	316,925	1,657,756
84 Vancouver Island West	79,210	310,157	389,367	79,210	5,900	73,310	383,467
85 Vancouver Island North	148,378	580,991	729,369	148,377	11,051	137,327	718,318
87 Stikine	60,751	237,876	298,627	60,751	4,525	56,226	294,102
91 Nechako Lakes	289,429	1,133,296	1,422,725	289,429	21,557	267,872	1,401,168
92 Nisga'a	54,305	212,638	266,943	54,305	4,045	50,260	262,898
93 Conseil scolaire francophone	277,814	1,087,818	1,365,632	277,814	20,692	257,122	1,344,940
Provincial Total	23,495,587	92,000,000	115,495,587	23,495,587	1,750,000	21,745,588	113,745,588

TABLE E
SAFE RETURN TO SCHOOL GRANT
Updated August 2020

School District	Resusable Masks/Face Shields	Improved Hand Hygiene	Computers & Assistive Technology	Cleaning Supplies	Cleaning Frequency	Total, Safe Return to School Grant
5 Southeast Kootenay	23,707	104,379	45,644	58,051	261,800	493,581
6 Rocky Mountain	13,913	62,210	24,543	34,599	156,034	291,299
8 Kootenay Lake	18,982	94,984	32,636	52,827	238,238	437,667
10 Arrow Lakes	2,032	10,343	2,519	5,752	25,942	46,588
19 Revelstoke	4,201	18,721	5,319	10,412	46,955	85,608
20 Kootenay-Columbia	16,261	68,477	23,313	38,084	171,754	317,889
22 Vernon	33,708	136,589	51,167	75,965	342,589	640,018
23 Central Okanagan	92,053	377,365	121,836	209,876	946,498	1,747,628
27 Cariboo-Chilcotin	19,330	80,412	34,625	44,722	201,688	380,777
28 Quesnel	12,655	54,643	25,390	30,390	137,054	260,132
33 Chilliwack	53,808	227,547	94,465	126,553	570,729	1,073,102
34 Abbotsford	76,203	332,838	99,567	185,112	834,818	1,528,538
35 Langley	84,274	348,175	108,576	193,641	873,285	1,607,951
36 Surrey	288,449	1,127,221	330,804	626,917	2,827,271	5,200,662
37 Delta	63,144	247,762	85,760	137,795	621,431	1,155,892
38 Richmond	80,506	322,601	64,682	179,418	809,140	1,456,347
39 Vancouver	195,598	776,055	206,405	431,612	1,946,484	3,556,154
40 New Westminster	26,241	107,344	25,686	59,701	269,238	488,210
41 Burnaby	96,641	375,410	89,120	208,788	941,594	1,711,553
42 Maple Ridge-Pitt Meadows	59,056	231,254	85,451	128,615	580,026	1,084,402
43 Coquitlam	120,896	529,541	118,904	294,510	1,328,183	2,392,034
44 North Vancouver	63,000	244,919	58,390	136,214	614,300	1,116,823
45 West Vancouver	28,428	112,279	17,688	62,445	281,616	502,456
46 Sunshine Coast	13,027	57,996	37,570	32,255	145,465	286,313
47 Powell River	8,718	36,334	24,177	20,208	91,133	180,570
48 Sea to Sky	20,083	86,078	27,489	47,873	215,898	397,421
49 Central Coast	1,223	5,179	2,611	2,880	12,990	24,883
50 Haida Gwaii	2,172	10,737	5,281	5,972	26,931	51,093
51 Boundary	5,406	25,739	10,778	14,315	64,559	120,797
52 Prince Rupert	8,226	38,581	23,655	21,457	96,768	188,687
53 Okanagan Similkameen	9,502	42,829	20,028	23,820	107,422	203,601
54 Bulkley Valley	8,032	36,650	12,831	20,383	91,924	169,820
57 Prince George	53,059	221,082	118,050	122,958	554,514	1,069,663
58 Nicola-Similkameen	8,342	38,568	17,601	21,450	96,736	182,697
59 Peace River South	15,126	66,356	28,951	36,905	166,432	313,770
60 Peace River North	24,494	111,447	37,956	61,982	279,529	515,408
61 Greater Victoria	79,177	336,453	105,620	187,122	843,885	1,552,257
62 Sooke	44,482	188,118	63,547	104,624	471,834	872,605
63 Saanich	28,301	120,714	43,729	67,136	302,772	562,652
64 Gulf Islands	6,352	33,552	7,071	18,660	84,154	149,789
67 Okanagan Skaha	22,786	105,357	33,153	58,596	264,255	484,147
68 Nanaimo-Ladysmith	56,493	228,670	82,365	127,178	573,546	1,068,252
69 Qualicum	16,437	66,580	24,460	37,029	166,994	311,500
70 Pacific Rim	15,091	65,176	26,198	36,248	163,473	306,186
71 Comox Valley	32,140	132,479	44,787	73,679	332,280	615,365
72 Campbell River	21,812	98,592	40,084	54,833	247,286	462,607
73 Kamloops-Thompson	58,792	251,432	93,017	139,837	630,636	1,173,714
74 Gold Trail	5,016	26,143	11,983	14,540	65,571	123,253
75 Mission	25,331	102,611	42,364	57,068	257,367	484,741
78 Fraser-Cascade	7,864	32,729	16,828	18,203	82,090	157,714
79 Cowichan Valley	32,762	138,270	56,961	76,900	346,805	651,698
81 Fort Nelson	2,882	14,750	5,955	8,204	36,996	68,787
82 Coast Mountains	17,481	81,846	39,499	45,519	205,284	389,629
83 North Okanagan-Shuswap	26,635	126,829	48,713	70,537	318,109	590,823
84 Vancouver Island West	2,475	16,603	6,763	9,234	41,642	76,717
85 Vancouver Island North	5,631	27,256	14,642	15,159	68,363	131,051
87 Stikine	777	4,598	1,610	2,557	11,533	21,075
91 Nechako Lakes	13,168	62,115	42,553	34,546	155,794	308,176
92 Nisga'a	1,673	8,631	5,628	4,800	21,649	42,381
93 Conseil scolaire francophone	25,946	131,854	23,003	73,332	330,713	584,848
Provincial Total	2,200,000	9,170,000	3,000,000	5,100,000	23,000,000	42,470,000

TABLE F
FEDERAL SAFE RETURN TO CLASS FUND
Updated January 2021

School District	Phase One Funding	Phase One Holdback	2020/21 Total Federal Safe Return to Class Fund
5 Southeast Kootenay	1,008,678	94,273	1,102,951
6 Rocky Mountain	601,533	54,126	655,659
8 Kootenay Lake	889,192	77,774	966,966
10 Arrow Lakes	150,000	30,000	180,000
19 Revelstoke	177,446	30,000	207,446
20 Kootenay-Columbia	709,962	68,145	778,107
22 Vernon	1,551,003	143,220	1,694,223
23 Central Okanagan	4,144,747	460,801	4,605,548
27 Cariboo-Chilcotin	828,022	75,448	903,470
28 Quesnel	534,478	49,773	584,251
33 Chilliwack	2,417,189	270,388	2,687,577
34 Abbotsford	3,559,978	409,654	3,969,632
35 Langley	3,762,926	422,869	4,185,795
36 Surrey	13,215,182	1,819,625	15,034,807
37 Delta	2,843,773	345,498	3,189,271
38 Richmond	3,687,311	416,255	4,103,566
39 Vancouver	9,177,259	1,012,859	10,190,118
40 New Westminster	1,274,223	156,810	1,431,033
41 Burnaby	4,359,287	490,150	4,849,437
42 Maple Ridge-Pitt Meadows	2,650,455	277,183	2,927,638
43 Coquitlam	5,610,148	626,773	6,236,921
44 North Vancouver	2,807,392	286,374	3,093,766
45 West Vancouver	1,224,288	147,906	1,372,194
46 Sunshine Coast	578,349	50,586	628,935
47 Powell River	483,652	43,815	527,467
48 Sea to Sky	946,973	103,995	1,050,968
49 Central Coast	150,000	30,000	180,000
50 Haida Gwaii	150,000	30,000	180,000
51 Boundary	223,992	30,000	253,992
52 Prince Rupert	345,440	31,726	377,166
53 Okanagan Similkameen	432,826	39,369	472,195
54 Bulkley Valley	357,210	35,780	392,990
57 Prince George	2,359,051	236,576	2,595,627
58 Nicola-Similkameen	433,896	39,463	473,359
59 Peace River South	646,118	64,073	710,191
60 Peace River North	1,169,717	131,038	1,300,755
61 Greater Victoria	3,474,375	305,402	3,779,777
62 Sooke	2,087,443	182,580	2,270,023
63 Saanich	1,433,835	125,412	1,559,247
64 Gulf Islands	260,730	31,512	292,242
67 Okanagan Skaha	1,009,391	103,407	1,112,798
68 Nanaimo-Ladysmith	2,615,858	249,966	2,865,824
69 Qualicum	792,176	70,800	862,976
70 Pacific Rim	681,963	71,744	753,707
71 Comox Valley	1,722,386	150,650	1,873,036
72 Campbell River	972,654	88,098	1,060,752
73 Kamloops-Thompson	2,674,709	236,970	2,911,679
74 Gold Trail	198,312	30,000	228,312
75 Mission	1,167,577	126,315	1,293,892
78 Fraser-Cascade	298,181	37,560	335,741
79 Cowichan Valley	1,461,299	127,814	1,589,113
81 Fort Nelson	150,000	33,024	183,024
82 Coast Mountains	748,840	76,082	824,922
83 North Okanagan-Shuswap	1,141,540	101,358	1,242,898
84 Vancouver Island West	150,000	30,000	180,000
85 Vancouver Island North	232,017	30,000	262,017
87 Stikine	150,000	30,000	180,000
91 Nechako Lakes	770,419	84,017	854,436
92 Nisga'a	150,000	33,024	183,024
93 Conseil scolaire francophone	1,295,071	147,230	1,442,301
Provincial Total	101,100,472	11,135,290	112,235,762

Interim Operating Grant Summary Following the September 2020 Enrolment Count - 2020/21 School Year

School District 68 Nanaimo-Ladysmith

September 2020 Enrolment Count				
	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	13,154.3750	\$7,560	\$99,447,075	
Continuing Education	0.2500	\$7,560	\$1,890	
Alternate Schools	237.0000	\$7,560	\$1,791,720	
Distributed Learning	911.8750	\$6,100	\$5,562,438	
Home Schooling	83	\$250	\$20,750	
Course Challenges	0	\$236	\$0	
Total Enrolment-Based Funding (September)	14,303.5000			\$106,823,873

	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	18.7500	\$3,780	\$0	
4%+ Enrolment Decline		\$5,670	\$0	
Significant Cumulative Decline (7%+)	564.7500	\$3,780	\$0	
Supplement for Enrolment Decline				\$0

	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Special Needs	16	\$43,000	\$688,000	
Level 2 Special Needs	488	\$20,400	\$9,955,200	
Level 3 Special Needs	245	\$10,300	\$2,523,500	
English Language Learning	970	\$1,520	\$1,474,400	
Indigenous Education	2,330	\$1,500	\$3,495,000	
Adult Education	5.2500	\$4,823	\$25,321	
Equity of Opportunity Supplement			\$757,024	
Supplement for Unique Student Needs				\$18,918,445

Variance from Provincial Average	\$425	
Estimated Number of Educators	794.931	\$337,846

	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	14,308.7500	\$180.33	\$2,580,297	
Supplement for Salary Differential				\$2,918,143

Supplement for Unique Geographic Factors	\$3,305,467
Funding Protection	\$0
Curriculum and Learning Support Fund	\$128,563

September 2020 Enrolment Count, Total	\$132,094,491
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* **Note:** Highlighted sections are estimated and will be updated following the February and May enrolment counts

July 2020 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$215	\$0	
Summer Learning Grade 8-9	0	\$215	\$0	
Summer Learning Grade 10-12	0	\$430	\$0	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	0	\$430	\$0	
Summer Learning, Total				\$0

February 2021 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	15.0000	\$7,560	\$113,400	
Adult FTE - Continuing Education	4.0000	\$4,823	\$19,292	
K-Grade 9 School-Age FTE - Distributed Learning	30.0000	\$3,050	\$91,500	
Grade 10-12 School-Age FTE - Distributed Learning	95.0000	\$6,100	\$579,500	
Adult FTE - Distributed Learning	4.0000	\$4,823	\$19,292	
Level 1 Special Needs Enrolment Growth	0	\$21,500	\$0	
Level 2 Special Needs Enrolment Growth	10	\$10,200	\$102,000	
Level 3 Special Needs Enrolment Growth	5	\$5,150	\$25,750	
Newcomer Refugees	6.0000	\$3,780	\$22,680	
ELL Supplement - Newcomer Refugees	6	\$760	\$4,560	
February 2021 Enrolment Count, Total*				\$977,974

May 2021 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	6.0000	\$7,560	\$45,360	
Adult FTE - Continuing Education	5.0000	\$4,823	\$24,115	
K-Grade 9 School-Age FTE - Distributed Learning	15.0000	\$2,033	\$30,495	
Grade 10-12 School-Age FTE - Distributed Learning	65.0000	\$6,100	\$396,500	
Adult FTE - Distributed Learning	2.0000	\$4,823	\$9,646	
May 2021 Enrolment Count, Total*				\$506,116

2020/21 Full-Year Estimated Operating Grant Total	\$133,578,581
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Estimated 2020/21 Operating Grant from Indigenous Services Canada	\$1,174,655
Estimated 2020/21 Operating Grant from Ministry of Education	\$132,403,926

NANAIMO LADYSMITH PUBLIC SCHOOLS

BUSINESS COMMITTEE PUBLIC MEETING

INFORMATION SHEET

DATE: January 13, 2021
TO: Business Committee
FROM: Pete Sabo, Executive Director of Planning & Operations
Kelsey Bakewell, Manager of Facilities Planning
SUBJECT: Capital Projects Summary

BACKGROUND

Provide information with regards to Major and Minor Capital Projects currently in process, their funding sources, and project details.

DISCUSSION

Hammond Bay Elementary – EXP School Expansion Program

- Ministry Project #127734 / NLPS Project #CP44D
- Status – Tender has closed and contract award pending
- Budget \$15,883,512 - Currently on budget
- Timeline – 52 weeks, with start after contract award
 - Award expected end of January, substantial completion February 2022
- Highlights – School Expansion Program will provide net of 12 additional classrooms; reducing need for 5 portables and increasing capacity for French Immersion enrollment.

Selby Demolition Projects – RDP Rural District Program, Insurance, Local Capital and AFG

- Ministry Project # 128102 / NLPS Project #CP692 & #CP691
- Status – Contract awarded
- Budget \$3,224,225 – currently on budget
- Timeline – Completion by summer 2021
- Highlights - Removal of unsafe and end of life structures.

Pleasant Valley Elementary School – SMP Seismic Mitigation Program

- Ministry Project #127811 / NLPS Project #CP366
- Status – Design proceeding, Construction Manager Request for Proposals close January
- Budget \$7,799,179 – Currently on budget
- Timeline – 56 weeks, with a start date of July 2021, substantial completion August 2022
- Highlights – Voluntary seismic upgrade to SRG3 (Seismic Retrofit Guidelines ver. 3); Improvement in seismic capacity of building.

Rutherford Elementary School-Swing Space – SMP Seismic Mitigation Project

- Ministry Project #127811 / NLPS Project #CP366
- Status - Swing space contracts tendered by Construction Manager, awards pending
- Budget - Portion of Pleasant Valley SMP – Currently on budget
- Timeline – 20 weeks, with a start date of February 2021, substantial completion June 2021
- Highlights – Provide adequate accommodation (swing space) for Pleasant Valley Elementary students while the SMP work is completed at Pleasant Valley during the 2021-2022 school year. Space will be suitable for possible swing space use in future approved SMP work.

Cilaire Elementary School – SMP Seismic Mitigation Project

- Ministry Project #127810 / NLPS Project #CP324
- Status – Design proceeding, Construction Manager Request for Proposals close January
- Budget \$10,979,138 – Currently on budget
- Timeline – 56 weeks, with a start date of July 2021, substantial completion August 2022
- Highlights – Voluntary seismic upgrade to SRG3 (Seismic Retrofit Guidelines ver. 3); Improvement in seismic capacity of building.

Woodlands Secondary School-Swing Space – SMP Seismic Mitigation Project

- Ministry Project #127810 / NLPS Project # CP324
- Status – Design proceeding, Construction Manager Request for Proposals close January
- Budget - Portion of Cilaire SMP – Currently on budget
- Timeline – 20 weeks, with a start date of February 2021, substantial completion June 2021.
- Highlights – Provide adequate accommodation (swing space) for Cilaire Elementary students while the SMP work is completed at Cilaire during the 2021-2022 school year. Space will be suitable for possible swing space use in future approved SMP projects

Dover Bay Secondary School – BEP Building Envelope Program

- Ministry Project #127779 /NLPS Project #CPD21
- Status – under construction
- Budget \$4,750,000 - currently on budget
- Timeline – Substantial completion January 2021
- Highlights – Repair premature building failure

Dover Bay Secondary School - EXP School Expansion Program

- Ministry Project # TBD/ NLPS Project #LC210
- Status - Project Definition Report (PDR) is in final stages of review; submission to Ministry in February 2021
- Budget \$2.5M – to be confirmed in approved PDR
- Timeline – to be confirmed in approved PDR
- Highlights – School Expansion Program will provide up to 5 additional classrooms; reducing need for up to 5 portables (there are currently 10 portables) and increasing capacity of gymnasium ‘flex’ space. Underutilized spaces renovated to flexible learning spaces.

NLPS Daycare Project – Funded by Ministry of Children and Family Development (MCFD)

Provide Daycare and Before and After school care spaces for those living in the Nanaimo Ladysmith school district areas.

- **Forest Park Elementary School**
 - Ministry Project #10448 / NLPS Project #CP448
 - Status – Construction underway
 - Budget \$1,383,517 – forecast costs exceeding budget
 - Timeline – On schedule with completion Fall 2021
 - Highlights - 1 Daycare + 1 Before and After Care studio
- **Chase River Elementary School**
 - Ministry Project # 10447 / NLPS Project #CP447
 - Status – Construction underway
 - Budget \$1,385,445 – budget pressures identified
 - Timeline – On schedule with completion Fall 2021
 - Highlights - 1 Daycare + 1 Before and After Care Studio

- **Ladysmith Primary School**
 - Ministry Project # 10449 / NLPS Project #CP449
 - Status – Development to follow top two priorities
 - Budget \$1,411,859 – Currently on Budget
 - Timeline – Proposed completion Fall 2021
 - Highlights – 1 Daycare + 1 Before and After Care Studio

- **Rock City Elementary School**
 - Ministry Project #10451 / NLPS Project #CP451
 - Status – Development to follow top two priorities
 - Budget - \$1,459,316 – Currently on budget
 - Timeline – Proposed completion fall 2021
 - Highlights - 1 Daycare + 1 Before and After Care Studio

- **Qwam Qwum Stuwixwulh**
 - Ministry Project # 10450 / NLPS Project #TBD
 - Status – Development proceeding in conjunction with the Snuneymuxw First Nation (SFN)
 - Budget \$1,392,131 – currently on budget
 - Timeline – Proposed completion date pending
 - Highlights - 1 Daycare Studio

BEP – Building Envelope Program

Recently supported BEP Projects

Forest Park Elementary School – BEP

- Ministry Project # 128361 / NLPS Project # TBD
- Status – Design phase
- Design Budget \$31,000 – currently on budget
- Timeline – Pending design phase
- Highlights – Addressing premature building envelope failures

John Barsby Community School – BEP

- Ministry Project #128359 / NLPS Project # TBD
- Status - Design phase
- Design Budget \$24,250 – currently on budget
- Timeline – Pending design phase
- Highlights – Addressing premature building envelope failures

Ladysmith Intermediate School – BEP

- Ministry Project # 1283567 / NLPS Project # TBD
- Status – Design phase
- Design Budget \$33,000 – currently on budget
- Timeline – Pending design phase
- Highlights – Addressing premature building envelope failures

Mountain View Elementary School – BEP

- Ministry Project # 128358 / NLPS Project # TBD
- Status – Design phase
- Design Budget \$44,250 – currently on budget
- Timeline - Pending design phase
- Highlights – Addressing premature building envelope failures

North Oyster Elementary School – BEP

- Ministry Project # 128360 / NLPS Project # TBD
- Status – Design phase
- Design Budget \$33,000 – currently on budget
- Timeline – Pending design phase
- Highlights – Addressing premature building envelope failures

IT Infrastructure Upgrade – LC Local Capital

- NLPS Project # LC035
- Status – Underway with construction and design of projects in the program
- Budget - Requirements estimated at \$4.5M
- Timeline – 3 school years; ending 22/23 school year
- Highlights – Upgrade all Infrastructure to support Wi-Fi, and district data capacity requirements.

20/21 AFG - Annual Facilities Grant Projects

- NLPS Project # Various (approximately 73)
- Status – Design and construction underway
- Budget \$2.7M Annually
- Timeline – One year; April 1, 2020 to March 31, 2021
- Highlights – Design and delivery of projects which meet program criteria including emergent needs, core NLPS programs and identified minor facility upgrades.

2020-2021 Minor Capital Project Summary

Bus Replacement Program / Electric Buses – CNCP and BUS

- Ministry Project # 128254 / Bus Fleet # 5681 + 5683
- Status – Charging station completion February 2021; Arrival of buses February 2021
- Budget \$902,083 – on budget
- Timeline – Completion February 2021
- Highlights – 2 retired busses replaced with electric buses w/seat belts. Carbon reduction, scalable charging infrastructure. Joint Project with Ministry of Education, Association of School Transportation Services of BC and Transport Canada

John Barsby Community School – SEP School Enhancement Program – Dust Extractor Upgrade

- Ministry Project # 128066 / NLPS Project #CP11B
- Status – Substantial completion January 2021
- Budget \$524,000 – on budget
- Timeline – Total completion February 2021
- Highlights – Meeting regulatory requirements for improved carpentry shop dust collection.

Ladysmith Secondary School - SEP School Enhancement Program – Dust Extractor Upgrade

- Ministry Project # 128066 / NLPS Project #CP02B
- Status – Substantial completion January 2021
- Budget \$531,000 – on budget
- Timeline – Total completion February 2021
- Highlights – Meeting regulatory requirements for improved carpentry shop dust collection.

Park Avenue Community School – CNCP Carbon Neutral Capital Plan

- Ministry Project # 128252/ NLPS Project #CP61C
- Status – Substantial Completion achieved December 2020
- Budget \$196,000 on budget
- Timeline – Total completion February 2021
- Highlights – HVAC upgrade including higher efficiency boilers and classroom ventilation units. Reduction in utility cost and Green House Gases (GHG).

Gabriola Island Elementary – CNCP Carbon Neutral Capital Program

- Ministry Project # 128252/ NLPS Project # CP40C
- Status – Substantial completion achieved Fall 2020
- Budget \$209,000 – on budget
- Timeline – Total completion by February
- Highlights – Removal of 2 failed above ground oil tanks, infrastructure improvement (heating and ventilation), fuel switch to propane utilizing existing infrastructure, utility cost reduction, reduced maintenance, GHG reduction.

Miscellaneous Local Capital

Dover Bay Secondary School – Ventilation Installation Various Portables – LC Local Capital

- NLPS Project # LC870
- Status – Construction underway
- Budget \$71,500 – on budget
- Timeline – Substantial Completion February 2021
- Highlights – Installation of rooftop heat pumps on 4 portables, providing ventilation and reducing energy costs.

School Signs Various Schools – Electronic Information Boards – LC Local Capital

- NLPS Project # LC823
- Status – Design pending
- Budget \$150,000 – on budget
- Timeline – TBD
- Highlights – Installation of 3 electronic sign boards at 3 high schools (NDSS, DVB and LSS). Allow schools to easily display schools an district based information and graphics. Previously boards installed at JBS, WELL and CCS.

Environmental Upgrades - Various Facilities – LC Local Capital

- NLPS Project # LC723
- Status – Energy studies for various projects beginning
- Budget \$400,000 – on budget
- Timeline – TBD, Various projects
- Highlights – Multiple goals to be achieved, including upgrade aging and end of life Infrastructure, utility reduction, GHG reduction, maintenance reduction, improve teaching and working environments.

Dover Bay – Upgrade Public Address and Telephone System – LC Local Capital

- NLPS Project # LC888
- Status – Preparing for tender on Public Address system, Telephone System design and specification to be completed.
- Budget \$250,000 – on budget
- Timeline – Public address system tendered first TBD, and install complete by September 2021. Telephone system TBD.
- Highlights – Synergistic with IT infrastructure project. Multiple goals to be achieved. Upgrade aging systems, improve important school communication systems, and provide access to up-to-date technology.

2020-2021 Provincial Grant

Improve Hand Hygiene – COVID19 Grant

- NLPS project # Various
- Status – All projects under program approved for construction.
- Budget \$228,000 – on budget
- Timeline – Completion estimated June 2021
- Highlights – Increased Hand Sanitizing stations (complete), install sinks in remaining elementary school classrooms including portables (underway), and begin installation of sinks in Secondary portables as remaining funding allows (underway). Remainder of sink installation program referred to AFG for consideration.



NANAIMO LADYSMITH
PUBLIC SCHOOLS

January 13, 2021

Success for All

Department of Facilities

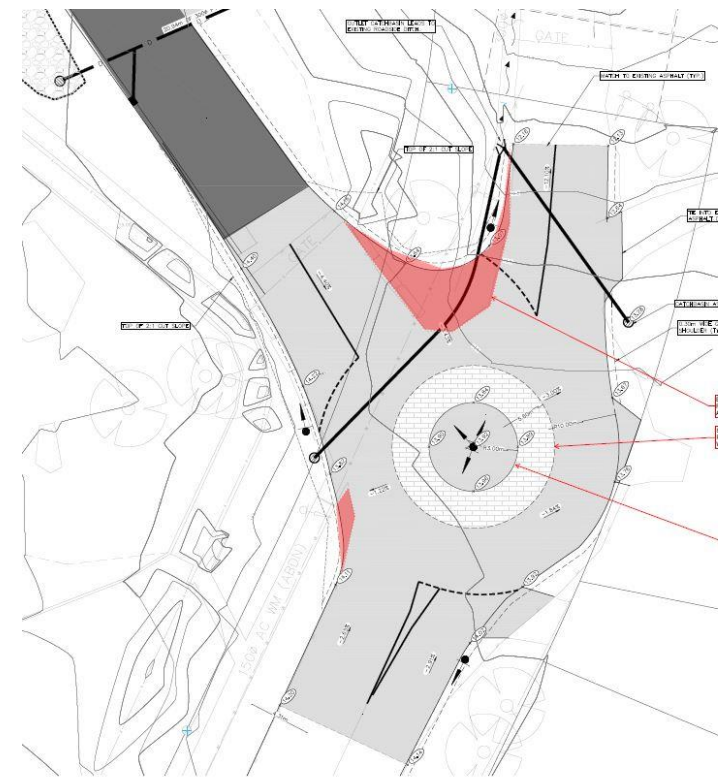
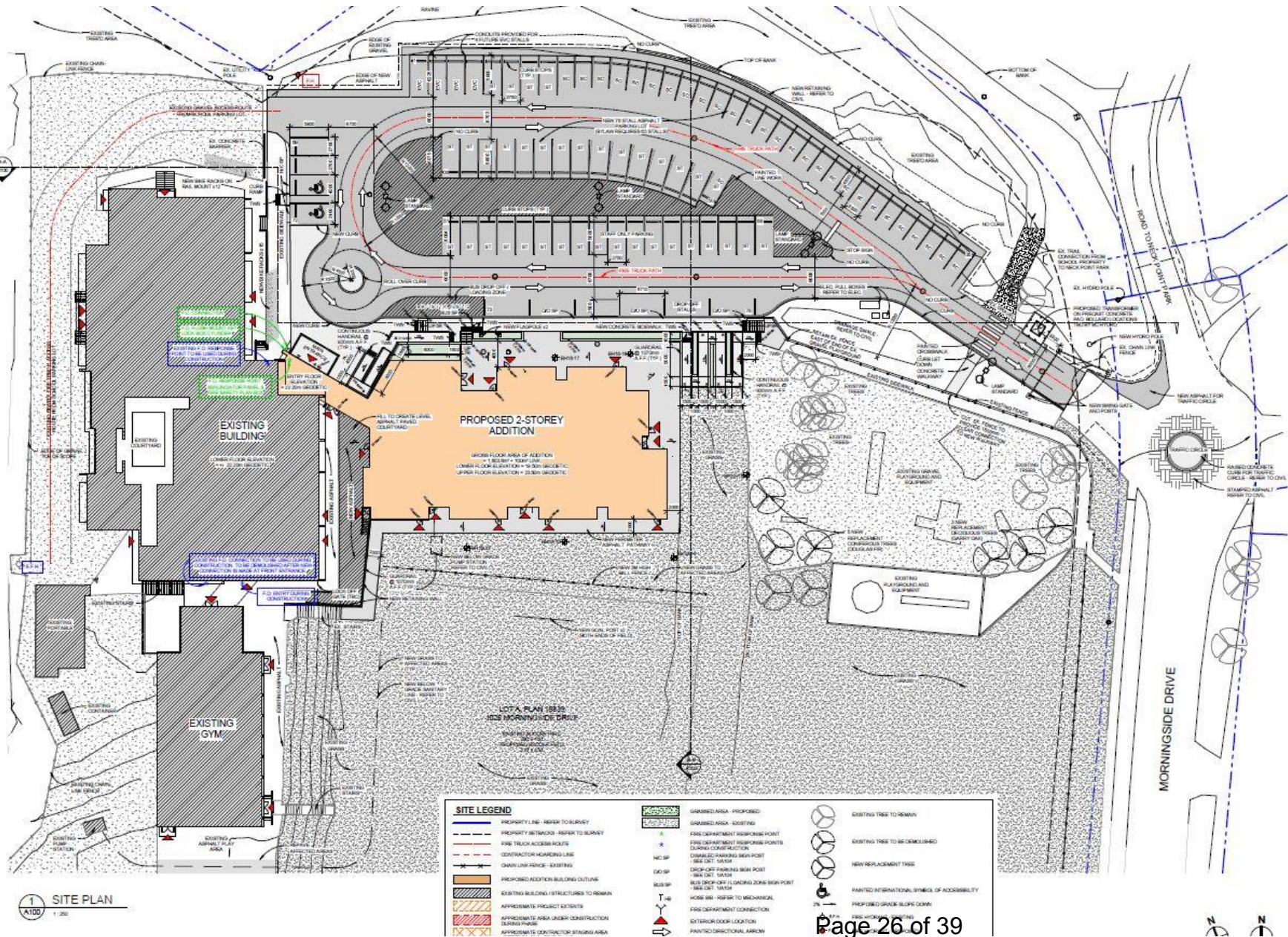
Major Capital Project Update

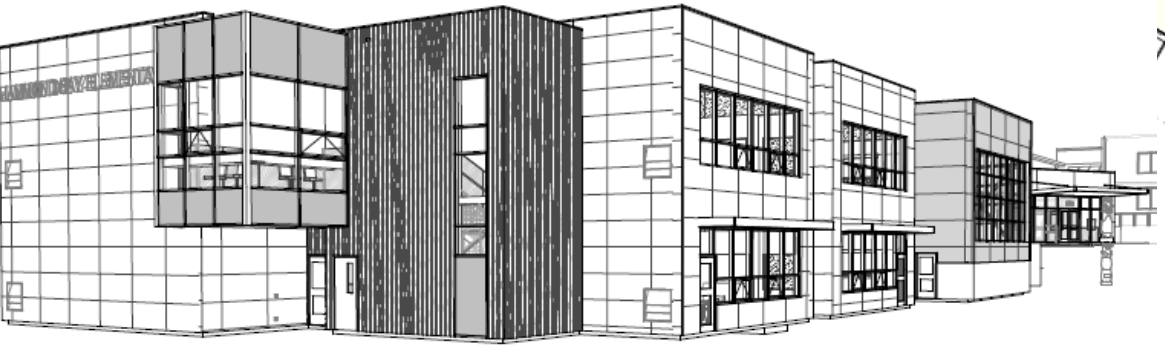


Hammond Bay Elementary - Expansion

- Project proceeding on scope, schedule and budget
- Nominal Capacity to change from 200E+20K to 475E+60K
- New Capacity will accommodate 22 Divisions (3 Kindergarten and 19 Grades 1-7)
- Construction contract tender closed December 18, 2020
 - Tender review currently underway
 - Ministry approval to award contract is required.
 - Contract awarded expected in January 2021
- Substantial completion to be approximately 52 weeks or February 2022
- 5 portables surplus after occupancy
- Provides expanded capacity for a 3rd French Language Kindergarten intake
- Synergistic projects expected to include – IT infrastructure upgrade, exterior painting of existing, access improvements to school parking

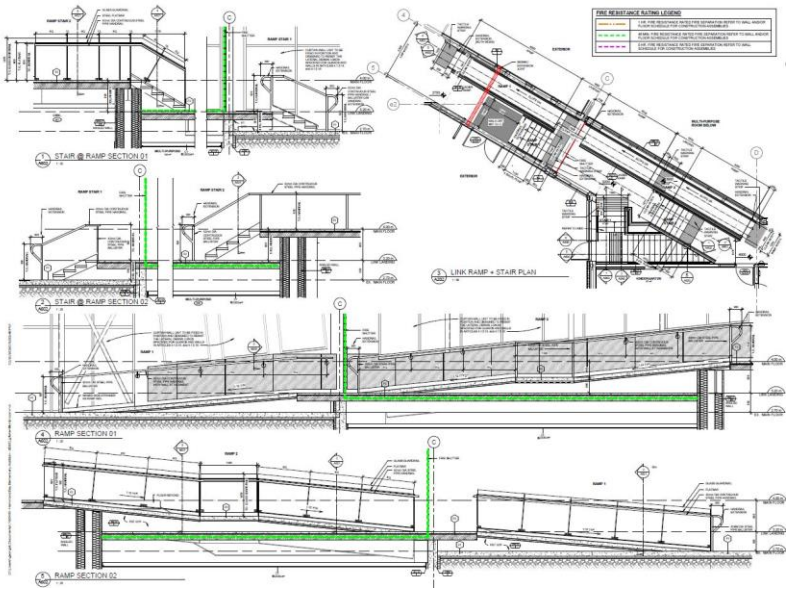






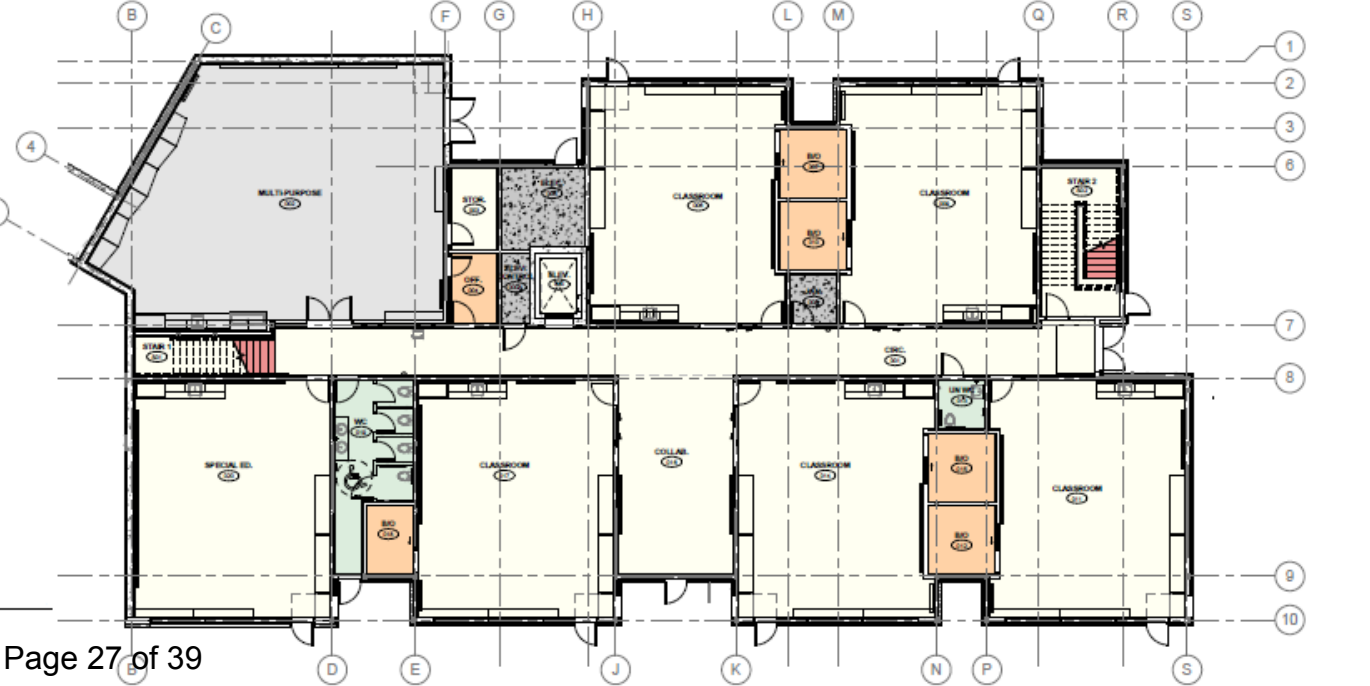
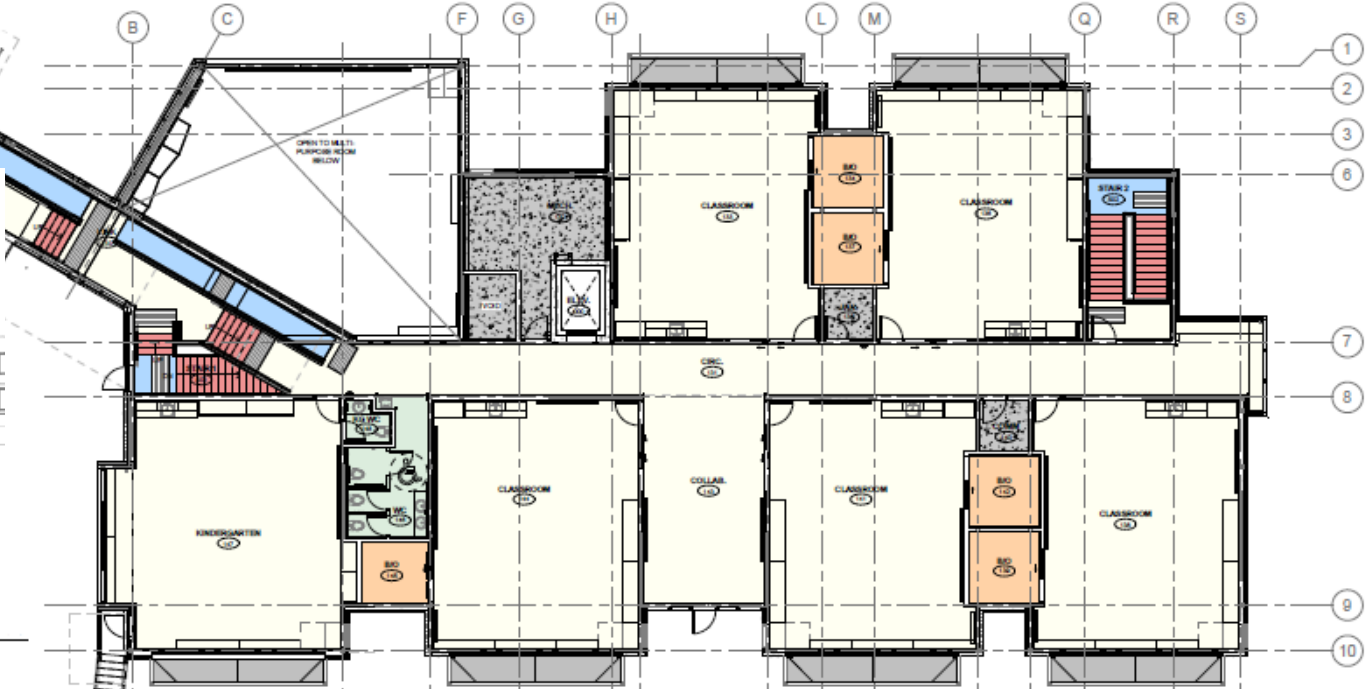
Elevation view from entry of parking lot

2 MAIN FLOOR
A100 1:100



Access from Main Entry to addition

1 LOWER FLOOR
A100 1:100





Pleasant Valley Elementary – Seismic Mitigation Project

- Upgrades all 3 blocks (2 story Classroom, Gym, Single story Classroom)
- Significant upgrades to 2 story classroom block
- Project procurement via Construction Manager
- Request for Proposals from Construction Management firms to be issued January 2021
 - Construction Manager procures sub trades and suppliers April/May 2021
- Upgrades planned for the 21/22 school year
- Substantial completion scheduled for August 2022
- Pleasant Valley school to occupy Rutherford (as swing space) for 21/22 school year
- Synergistic projects expected to include – IT infrastructure upgrade, exterior painting of existing, improvements to school parking, gym floor upgrade, decorative structures, accessibility upgrades.





Rutherford Swing Space (Seismic Project)

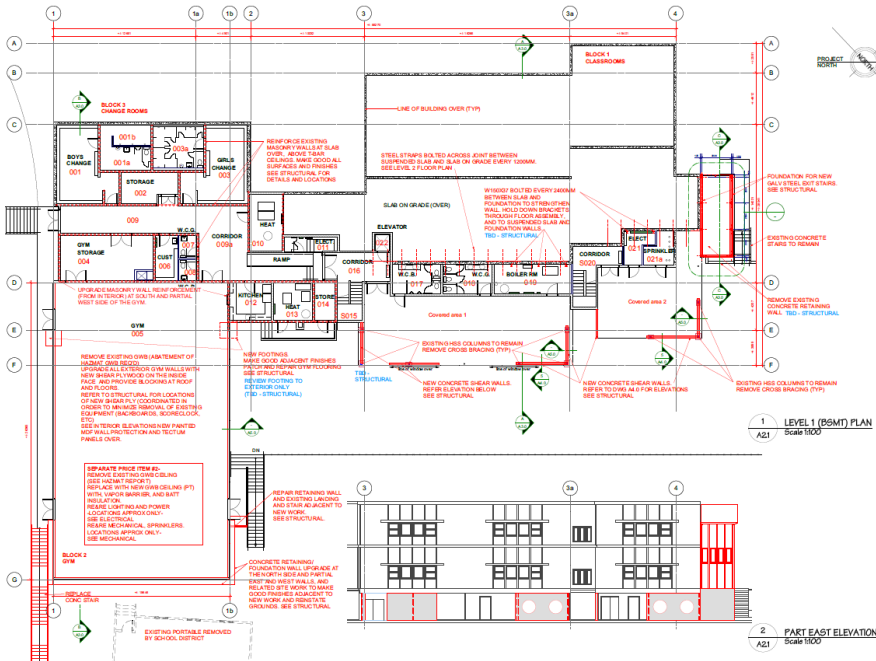
- Rutherford Elementary to be altered to accommodate Pleasant Valley Students during the 2021-2022 school year.
- Project delivered by Construction Management
- Procurement of subgrades and suppliers is underway
- Construction activities January 2021 to June 2021
- School ready for school set up operations July 1, 2021
- Improvements designed with consideration for future swing space use.

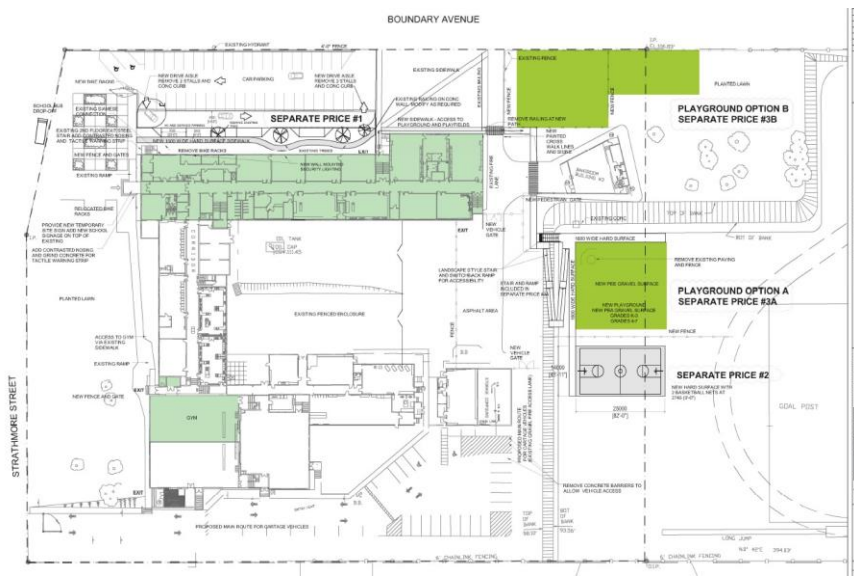




Cilaire - Seismic Upgrades

- Upgrades to all 3 blocks (2 story Classroom, Gym, Change room)
- Project procurement via Construction Manager
- Request for Proposals from Construction Management firms to be issued January 2021
 - Construction Manager procures sub trades and suppliers April/May 2021
- Upgrades planned for the 21/22 school year
- Substantial completion scheduled for August 2022
- Cilaire to occupy a portion of Woodlands (as swing space) for 21/22 school year
- Synergistic projects expected to include – IT infrastructure upgrade, exterior painting of existing, improvements to school parking, decorative structures, accessibility upgrades





Woodlands Swing Space (Seismic Project)

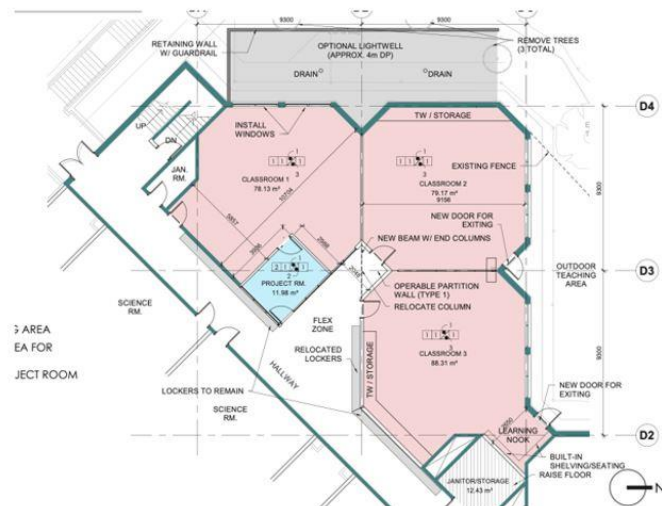
- Woodlands (portion of) to be altered to accommodate Cilaire Students during the 2021-2022 school year.
- Project delivered by Construction Management
- Procurement of subtrades and suppliers is underway
- Construction activities January 2021 to June 2021
- School ready for school set up operations July 1, 2021
- Improvements designed with consideration for future swing space use.



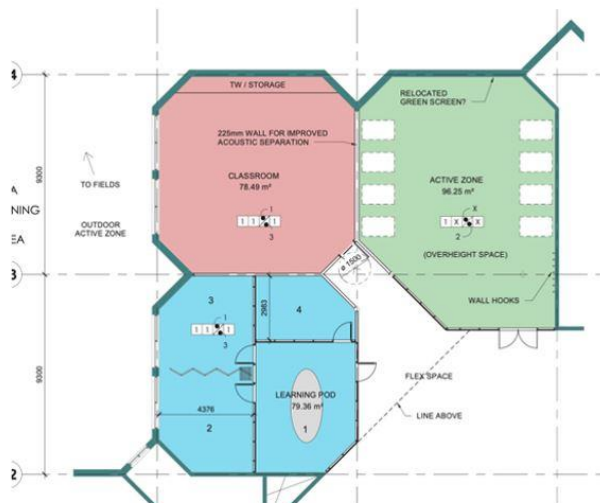
Green areas indicate classroom use by Cilaire



Area A: 3 CR with lightwell



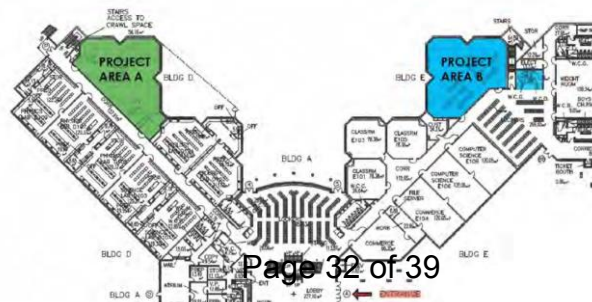
Area B: 1 CR + Learning Pod + Flex



Dover Bay Secondary – Expansion (via internal renovations)

- Project will provide up to 5 additional classrooms or 125 student spaces with one acting as “flex” space, to supplement the gym and one with break out spaces
- PDR is in final stages of review, prior to submission to Ministry for approval
- Based on Ministry Approval in February:
 - Complete design, tender in May 2021
 - Construction start in July 2021
 - Substantial Completion January 2022
- Up to 5 portables surplus after occupancy

Expansion Program: Project Definition Report Options Analysis

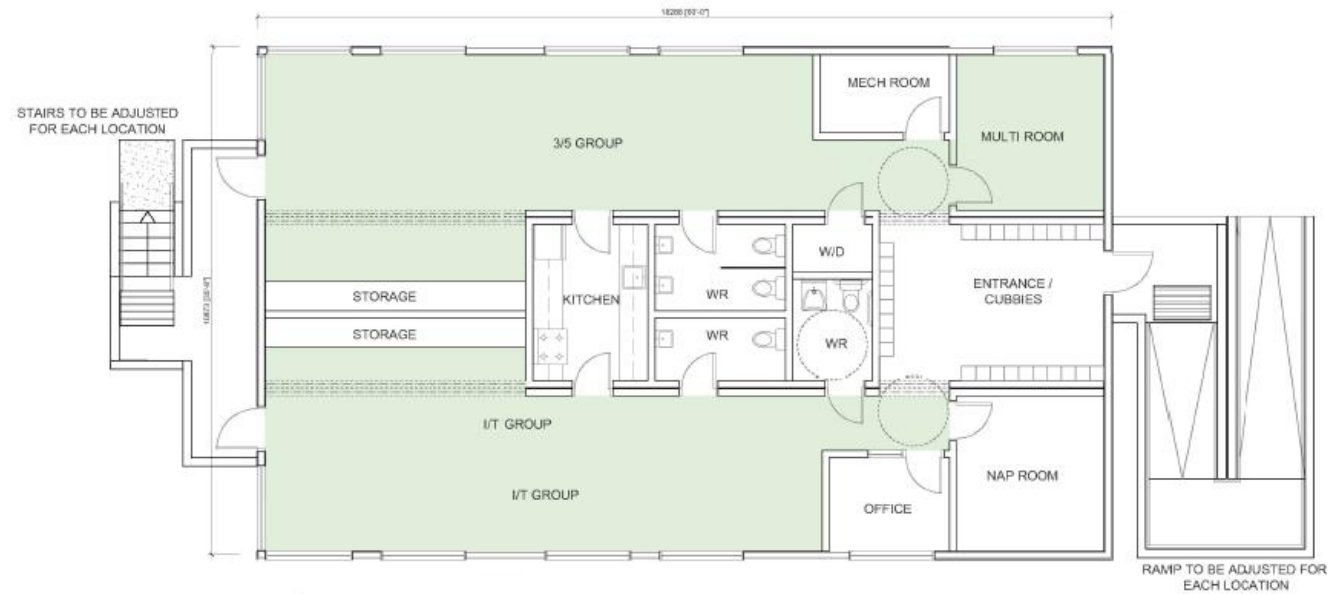




Daycare Project(s)

- **Forest Park**
 - Daycare Studio
 - Before & After Care Studio
- **Chase River**
 - Daycare Studio
 - Before & After Care Studio
- **Ladysmith Primary**
 - Daycare Studio
 - Before & After Care Studio
- **Rock City**
 - Daycare Studio
 - Before & After Care Studio
- **Qwam Qwum Stuwixwulh**
 - Daycare Studio

- Ministry of Children & Family Development - MCFD Funded
- Studio designs are complete
- School based location committees to inform site layout(s)
- NLPS forces (and Learning Alternative - LA students) to construct 4 Before and After Care Studios
 - Construction completing on Forest Park studio
 - Construction proceeding Chase River studio
- 5 Daycare Studios to be procured via public tender in January 2021
- Project(s) showing budget and schedule pressures
- Project(s) scheduled to open Fall of 2021, starting in September
- REIQ – ‘Request for Expression of Interest’ and qualifications for Licenced Child Care Operator(s) closed and under review



1 DAYCARE STUDIO
A2.0 1:50

PROPOSED PROJECT INFO | DAYCARE STUDIO

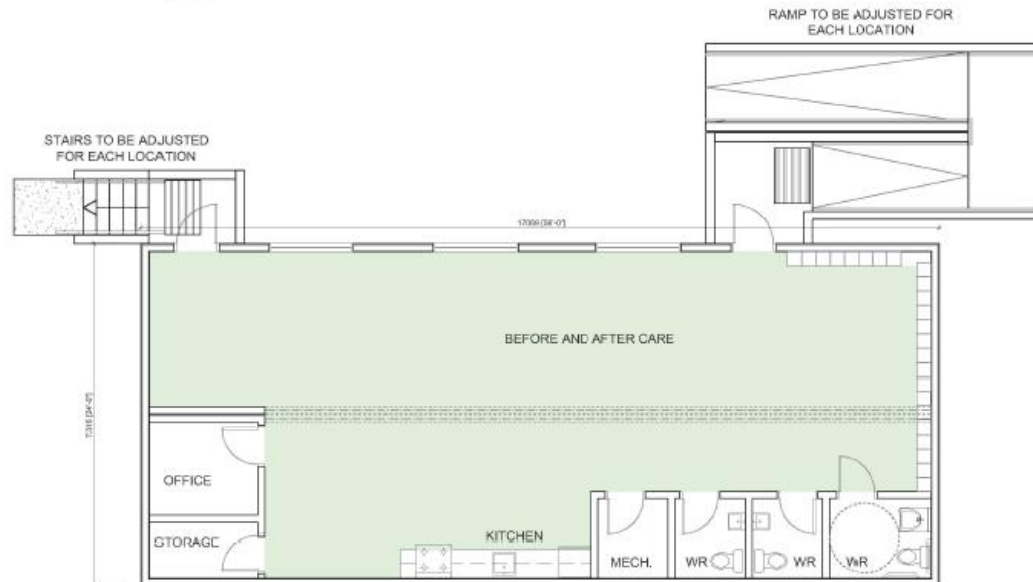
BUILDING AREA | 200 SQ.M

USABLE FLOOR AREA 3-5 GROUP | 62 SQ.M
16 CHILDREN 30M TO 5 | REQUIRED 59 SQ.M

USABLE FLOOR AREA I/T GROUP | 48 SQ.M
12 CHILDREN UNDER 36 M | REQUIRED 44 SQ.M

WASHROOM (AND LAVATORY) | 4 REQUIRED
GENDER NEUTRAL -1 ACCESSIBLE

OUTDOOR PLAY AREA | 28 CHILDREN X 6 M² = MIN 168 M²



2 AFTER SCHOOL CARE STUDIO
A2.0 1:50

PROPOSED PROJECT INFO | AFTER SCHOOL CARE STUDIO

BUILDING AREA | 125 SQ.M

USABLE FLOOR AREA AFTER SCHOOL GROUP | 89 SQ.M
24 CHILDREN SCHOOL AGE | REQUIRED 89 SQ.M

WASHROOM (AND LAVATORY) | 3 REQUIRED
GENDER NEUTRAL -1 ACCESSIBLE

OUTDOOR PLAY AREA | IN SCHOOL EXISTING PLAY AREA

[illegible]

- Page 35 of 39

AFG – Annual Facilities Grant

Ministry of Education Annual Facilities Grant (AFG) distributed to all BC School Districts

- NLPS allocation approximately \$2,730,000 annually
- Eligible projects can be found at <https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/annual-facility-grant?keyword=afg>

2020/21 AFG underway - Projects to be completed prior to March 31, 2021

2021/22 AFG planning underway with input from:

- 2021-2025 School Project submissions (June 30, 2020)
- Project team leads for alignment with existing approved seismic, capital projects and departmental goals
- Facilities Departments Sept (Nov 2020)
- Learning Services (January 2021)
- District Leadership Team (February 2021)

Typically including: Roofing, Flooring, SEMP (Strategic Energy Management Plan), Minor IT wiring upgrades, Lead in Water, Exterior Paint, Pre-Paint repairs, Accessibility, Regulatory, Loss Prevention, Code Related Upgrades.

Project planning primarily supplied by NLPS Facilities Planners

21/22 AFG plan to Business Committee for information in early March 2021

ANY
QUESTIONS
?

NANAIMO LADYSMITH PUBLIC SCHOOLS

BUSINESS COMMITTEE
PUBLIC MEETING

INFORMATION SHEET

DATE: January 13, 2021
TO: Business Committee
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: Administrative Procedure 507 - Fencing

Background

As part of our ongoing review of our Administrative Procedures, this memo is to inform the Board of the removal of [Administrative Procedure 507 – Fencing \(the “AP”\)](#).

Rationale

The AP is not followed by the District and we have not been able to determine how long it has been since we have enforced it. Specifically, it requires that prior to the installation of a fence at a school site that a neighbour is obligated to pay 50% of the costs of the fence. Further, it envisions wooden fences in urban areas and three pronged barbwire fencing for rural areas.

Giving that fencing is ubiquitous on our properties and we have no intention of not installing fencing and/or other appropriate barriers between our sites and neighbouring properties, or the road, the AP is unnecessary. Further, if a neighbour is interested in assisting with the cost of fencing to install a product that differs from the District standard we may consider it, but would not require an AP to do so. Further, we do not have a standard fence that differs between urban and rural areas.

For these reasons, AP 507 - Fencing is unnecessary and will be deleted.

NANAIMO LADYSMITH PUBLIC SCHOOLS

BUSINESS COMMITTEE PUBLIC MEETING

INFORMATION SHEET

DATE: January 13, 2021
TO: Business Committee
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: Long Range Facilities Plan Update

Background

Staff is continuing the process of drafting the Long Range Facilities Plan (LRFP) based on the presentation in our working session. Our intention was to bring the draft LRFP to the January Business Meeting. This memo is to update the Board and the community on our status.

Update

Currently, our consultant assisting with our longer-term growth projections have provided us preliminary information, but due to a small delay in getting permissions from external parties, we have not yet been able to run various growth scenarios to finalize those numbers. We will be finalizing the longer-term growth pattern in the near term to support the LRFP and the School Site Acquisition Charge.

In addition, due to COVID our short-term projections (Baragar) which arrived in December are problematic because of the significant variation in bricks and mortar enrollment this year. We understand this is a provincial issue. Currently, staff are in the process of:

1. Reviewing our Baragar projections;
2. Reviewing our distributed learning enrollments to determine which schools' students came from, and will likely return to
3. Reviewing areas of expected growth or decline
4. Accounting for cohort retention and in-out migration, and
5. Estimating enrollment based on these factors.

We also note that some of this year's projection data has come in significantly lower than previously estimated which may impact potential space requirements or alter preliminary planning.

Because of these factors (particularly our shorter-term projections), we will not be in a position to finalize the LRFP assumptions for a January presentation, instead we anticipate a February date for presentation of the initial LRFP draft.