

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE BUSINESS COMMITTEE MEETING**

**January 12, 2022**

Trustees	G. Keller, Chair T. Brzovic S. Higginson	C. McKay B. Robinson E. Wilkinson
Absent	C. O'Neill, Vice-Chair	J. Stanley
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Leanne Lee NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker	

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:01 pm.

**2. ADDITIONS TO THE AGENDA**

B22/01/12-01

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

Scott Saywell, Superintendent Re: Update on Recent Bus Incident be added as 12.1

**CARRIED UNANIMOUSLY**

**3. DELETIONS TO THE AGENDA**

There were no deletions.

**4. CHANGE IN ORDER**

There was no change in order.

5. **APPROVAL OF THE AGENDA**

B22/01/12-02

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Wilkinson

That the Agenda be approved.

6. **APPROVAL OF THE MINUTES**

B22/01/12-03

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

That the minutes of the Business Committee meeting held on December 8, 2021, be approved.

**CARRIED UNANIMOUSLY**

7. **PRESENTATIONS**

8. **SENIOR STAFF REPORTS**

8.1 Mark Walsh, Secretary-Treasurer

Re: Major Capital Update

Mark Walsh, Pete Sabo and Kelsey Bakewell provided an update on the district's major capital projects. An Information Sheet is attached to the Agenda.

8.2 Mark Walsh, Secretary-Treasurer

Re: Rentals Update

Mark Walsh and Pete Sabo provided an update on facility rentals. An Information Sheet is attached to the Agenda.

8.3 Mark Walsh

Re: District Operating Grant & Classroom Enhancement Fund Submission - Update

Mark Walsh and Taunia Sutton provided an update on the Operating Grant and the Classroom Enhancement Fund. An Information Sheet is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: Snow Issues

Mark Walsh and Pete Sabo reported on the snow-related issues from the recent heavy snowfall. An Information Sheet is attached to the Agenda.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

11.1 Environmental Stewardship and Sustainability Advisory Committee

Re: Strategic Plan Objective

Scott Saywell outlined a recommendation from the ESSAC committee for the Board's consideration.

B22/01/12-04

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Brzovic

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) amend the Objectives under the Board Goal "To be a leader in environmental stewardship and sustainability" by removing reference to establishing an environmental sustainability committee and adding the objective of creating an Environmental Stewardship Action Plan.

**CARRIED UNANIMOUSLY**

12. **FOR INFORMATION**

12.1 Scott Saywell, Superintendent

Re: Update on Recent Bus Incident

Scott Saywell shared his deepest gratitude to NLPS Bus Driver, Parry Harder, for his expert driving skills and quick thinking as he was able to avert a collision that could resulted in a loss of life.

13. **QUESTION PERIOD**

There were no questions this evening.

14. **ADJOURNMENT**

The meeting adjourned at 7:11 pm.

B22/01/12-05

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

DRAFT