

NANAIMO LADYSMITH PUBLIC SCHOOLS

BUSINESS COMMITTEE PUBLIC MEETING

INFORMATION SHEET

DATE: April 13, 2022
TO: Business Committee
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: Administrative Procedure 235 – International Students

Background

As part of our ongoing review of our Administrative Procedures to ensure currency, we have reviewed AP 235 – International Students.

Discussion

The changes to the AP are mainly intended to reflect current practices with respect to enrolment in schools, fee collection etc. For instance, students are now registered through central registration. This is to ensure one centralized location to track enrolment. In addition, there are minor edits to reduce redundancy and to reference Board goals. There are also now references to “short term” program students as the program has begun to expand opportunities to increase revenues. The AP has been aligned with current timelines for the collection of fees.

Perhaps most significantly, recently the ISE program, learning services, secondary principal and finance staff has met and have determined that the school incentive payment shall be limited. Schools will continue to receive support for the direct costs of international students. However, additional monies are being centralized in the ISE program. This shift will the ISE program to alleviate the administrative burden on schools for the provision of some supports. It will also provide the ISE program the flexibility to arrange additional educational supports on an as needed basis. For instance, where a school has a particular high need for additional ELL supports the program will have the flexibility to support those needs. Additionally, the program will have the funds to support growing outdoor education programs across the district, even where the ISE population may be limited. This shift will not only benefit the ISE program it will benefit all students, and particularly in schools seeking to grow their outdoor learning opportunities.

Appendix A: AP 235 – International Students