

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

February 9, 2022

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair T. Brzovic S. Higginson	C. McKay B. Robinson J. Stanley E. Wilkinson
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker	

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B22/02/09-01

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Stanley

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B22/02/09-02

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee McKay

That the minutes of the Business Committee meeting held on January 12, 2022, be approved.

Abstained: Trustees Stanley, O'Neill

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were no presentations.

8. SENIOR STAFF REPORTS

8.1 Mark Walsh, Secretary-Treasurer, Pete Sabo, Executive Director Planning & Operations, Tracy Mowat, Transportation Manager

Transportation Route Review

Tracy Mowat, Transportation Manager, presented the 2021/2022 Transportation Route Review. An Information Sheet is attached to the Agenda.

8.2 Mark Walsh, Secretary-Treasurer and Taunia Sutton, Director of Finance

Re: Amended Annual Budget (Quarter 2 Report)

Mark Walsh, Secretary-Treasurer and Taunia Sutton, Director of Finance provided the second quarter financial results together with the 2021/2022 Amended Annual Budget. An Information Sheet is attached to the Agenda.

B22/02/09-03

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee McKay

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) give all three readings of the 2021/2022 Amended Annual Budget Bylaw during the February 23, 2022, Open Board meeting.

CARRIED UNANIMOUSLY

B22/02/09-04

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Stanley

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the 2021/2022 Amended Annual Budget Bylaw during the February 23, 2022, Open Board Meeting.

CARRIED UNANIMOUSLY

8.3 Mark Walsh, Secretary-Treasurer and Taunia Sutton, Director of Finance

Re: Enrolment Projections

Mark Walsh, Secretary-Treasurer and Taunia Sutton, Director of Finance presented the 2022/23 Enrolment Projection. An Information Sheet is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: LRFP - North End Consultation

Mark Walsh, Secretary-Treasurer presented the LRFP - North End Consultation Plan. An Information Sheet with a link to the Consultation Plan is attached to the Agenda.

B22/02/09-05

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Stanley

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to initiate a consultation process with respect to addressing capacity issues with potentially impacted communities in the North End of the District and report back to the Board with recommendations and next steps for the Board to consider.

CARRIED UNANIMOUSLY

8.5 Mark Walsh, Secretary-Treasurer and Pete Sabo, Executive Director Planning & Operations

Re: Vandalism Report

Mark Walsh, Secretary-Treasurer provided an up-to-date (January 21, 2022) Vandalism Report. An Information Sheet, together with the report is attached to the Agenda.

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

9.1 K. Lannidinardo

Re: Elementary School Safety

B22/02/09-06

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from K. Lannidinardo to staff for response.

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS

11. NEW BUSINESS

11.1 Chair McKay

Re: Before and After School Care Program

B22/02/09-07

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Brzovic

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) requests a staff report on the viability of creating a before and after school care program, including a business case for a pilot program, utilizing CUPE support staff, and where:

- The program is financially self-sustainable, given no funding for such a program from the Ministry of Education for staffing;
- Costs charged for services are on a cost-recovery basis to maintain the lowest possible cost to those accessing the provision of before and after school care service;
- Consideration has been given to the District's experience of piloting the seamless care program; and,
- Will be provided to the Board in September 2022.

CARRIED UNANIMOUSLY

12. FOR INFORMATION

12.1 Budget Calendar

The Budget Calendar was received as information.

13. QUESTION PERIOD

There were no questions this evening.

14. ADJOURNMENT

The meeting adjourned at 8:09 pm.

B22/02/09-08

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Bailey

That the meeting be adjourned.

CARRIED UNANIMOUSLY