

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE REGULAR BOARD MEETING**

**April 27, 2022**

Trustees	C. McKay, Chair T. Brzovic S. Higginson G. Keller	B. Robinson C. O'Neill E. Wilkinson N. Bailey
Absent	J. Stanley, Vice-Chair	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:10 pm.

**2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA**

There were none.

**3. ADDITIONS**

There were no additions.

**4. DELETIONS**

There were no deletions.

**5. CHANGE IN ORDER**

There was no change in order.

**6. APPROVAL OF THE AGENDA**

R22/04/27-01

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**7. APPROVAL OF THE MINUTES**

R22/04/27-02

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Robinson

That the minutes from the Regular Board of Education meeting held on March 9, 2022, and the Special Board Meeting held on March 23, 2022, be adopted.

**CARRIED UNANIMOUSLY**

**8. SECTION 72(3) REPORT**

**8.1 Section 72(3) Report**

R22/04/27-03

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Brzovic

That the Section 72(3) Report from the Closed Board of Education meeting on March 9, 2022, be received.

**CARRIED UNANIMOUSLY**

**9. ANNOUNCEMENTS AND REMINDERS**

Education Committee Meeting: May 4, 2022

Business Committee Meeting: May 11, 2022

Board of Education Meeting: May 25, 2022

Statutory Holiday - Victoria Day: May 23, 2022

Non-Instructional Days: May 5, 2022 (Curriculum Implementation Day) May 6, 2022 (Professional Day)

**10. PRESENTATIONS**

**11. CORRESPONDENCE**

**11.1 J Coulson; Action4Canada; B. Skelton**

Re: Health & Safety/Vaccination & Testing

R22/04/27-04

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Bailey

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence to be received and filed.

**CARRIED UNANIMOUSLY**

11.2 Correspondence Re: Request for Support for BCSTA Motion

Sanctuary Health; C. Bentzen; M. Geselbracht; B. Short; R. Turner; I. Rothera; H. Coltman; S. Gronsdahl; A. Gilks; A. Raley; D. Holubowich; D Parker; D. Radford; E. Holubowich; H. Coltman; J. Canfield; J. Chamberlain; J. Woodward; K. Hudson; M. Bain; R. Thrift; R. Turner; S. Gronsdahl; S. Hart; S. Hinde; T. Wardanyo; A. Gullins; M. Willms; S. Larocque; S. Gullins

R22/04/27-05

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Keller

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence to be received and filed.

**CARRIED UNANIMOUSLY**

**12. COMMITTEE REPORTS**

12.1 Education Committee

12.1.1 Department of Learning Services

Re: Operational Plan Update Discussion Continued

Senior staff from the Department of Learning Services answered trustee questions with respect to the district's operational plan.

12.2 Business Committee

12.2.1 Capital Plan Bylaw

R22/04/27-06

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Brzovic

That that Board of Education of School District No. 68 (Nanaimo-Ladysmith) give all three readings of the Capital Bylaw No. 2022/23-CPSD68-01 in one meeting; and that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt Capital Plan Bylaw No. 2022/23-CPSD68-01.

**CARRIED UNANIMOUSLY**

R22/04/27-07

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee O'Neill

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 68 (Nanaimo-Ladysmith) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1.The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 15, 2022, is hereby adopted.

2.This Bylaw may be cited as School District No.68 (Nanaimo-Ladysmith) Capital Bylaw No. 2022/23-CPSD68-01.

Read a first time this 27th day of April, 2022

**CARRIED UNANIMOUSLY**

R22/04/27-08

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Higginson

That the Board of Education for School District 68 adopt the bylaw cited as "School District No.68 (Nanaimo-Ladysmith) Capital Bylaw No. 2022/23-CPSD68-01".

Read a second time this 27th day of April, 2022

**CARRIED UNANIMOUSLY**

R22/04/27-09

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Wilkinson

That the Board of Education for School District 68 adopt the bylaw cited as "School District No.68 (Nanaimo-Ladysmith) Capital Bylaw No. 2022/23-CPSD68-01".

Read a third time and adopted this 27th day of April, 2022

**CARRIED UNANIMOUSLY**

**13. SENIOR STAFF REPORTS**

**13.1 Mark Walsh, Secretary-Treasurer**

Re: Ladysmith/CVRD School Site Acquisition Charge

R22/04/27-10

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the Amended School Site Acquisition Charge Bylaw to include the Town of Ladysmith and the Cowichan Valley Regional District.

**CARRIED UNANIMOUSLY**

**13.2 Tim Davie, Deputy Superintendent**

Re: 2022/2023 School Calendar

R22/04/27-11

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Keller

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the attached revised 2022/2023 Local School Calendar.

**CARRIED UNANIMOUSLY**

**14. UNFINISHED BUSINESS**

**14.1 Mark Walsh, Secretary-Treasurer**

Re: Draft Policy - Participation in Regional Growth & Planning

R22/04/27-12

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the draft Policy – Participation in Regional Growth and Planning.

**CARRIED UNANIMOUSLY**

**14.2 Mark Walsh, Secretary-Treasurer**

Re: Draft Revised Policy 2.16 - Accumulated Operating Surplus Reserves

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Higginson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Draft Revised Policy 2.16 – Accumulated Operating Surplus Reserves.

R22/04/27-13

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Higginson

**Motion to amend:**

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Draft Revised Policy 2.16 - Accumulated Operating Surplus (Reserves).

OPPOSED: Trustee Robinson

**CARRIED**

R22/04/27-14

**On the main motion as amended:**

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Draft Revised Policy 2.16 - Accumulated Operating Surplus (Reserves).

**CARRIED UNANIMOUSLY**

**15. NEW BUSINESS**

15.1 Trustee Brzovic

Re: Trustee Election

Trustee Brzovic reported on the work being done by the Elections Committee.

**16. FOR INFORMATION**

16.1 Board Motions Report

The Board Motions Report was received.

16.2 Trustee Committee Reports

Trustee Committee Reports were received.

**17. QUESTION PERIOD**

There were no questions.

**18. ADJOURNMENT**

The meeting adjourned at 7:58 pm.

R22/04/27-15

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Keller

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

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Mark Walsh, Secretary-Treasurer

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Charlene McKay, Chair