



**NANAIMO LADYSMITH PUBLIC SCHOOLS  
BOARD MEETING  
PUBLIC MEETING  
ACTION SHEET**

DATE: June 22, 2022  
TO: Board Meeting  
FROM: Secretary-Treasurer, Mark Walsh  
Executive Director Planning Operations, Pete Sabo  
Manager, Facilities Planning, Kelsey Bakewell  
SUBJECT: Hammond Bay Elementary School SRW, Bylaw 2022

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**Recommendation**

***That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) pass all three readings of the Bylaw, cited as “Hammond Bay Elementary School SRW Bylaw, 2022” in one meeting, and that the Board recommends that the Board of Education of School District No.68 (Nanaimo-Ladysmith) adopt the Bylaw cited as "Hammond Bay Elementary School SRW Bylaw, 2022", during the June 22, 2022, meeting.***

**Background**

BC Hydro and Telus have requested access to a portion of the Hammond Bay Elementary School, located at 1025 Morningside Drive, for the purpose of installing a combined electrical and communication services to support the expansion project (the “Works”).

**Discussion**

A Statutory Right-of-Way (“SRW”) is required for BC Hydro and Telus to access, install and maintain a pole and pad mount transformer for the purposes of electrical and communication services on the Hammond Bay Elementary property. Legal counsel was consulted and the terms of the SRW are reasonable.

The location proposed is along a property line, adjacent to the parking lot entrance, meaning it will not be encumbered by future expansion.

Once the Bylaw has been passed by the Board, the Secretary-Treasurer can sign both of the BC Hydro/Telus SRW documents.

- Appendix A: Letter with instructions for SRW registration from BC Hydro
- Appendix B: Provides the terms and details of the SRW, including the approximate location on the Hammond Bay Elementary property of the SRW – to be signed.
- Appendix C: Tripartite agreement allowing BC Hydro and Telus general access using Standard Charge Terms ST020098.
- Appendix D: Detailed drawings showing the work to be completed as part of the electrical and communication installation on site.
- Appendix E: Hammond Bay Elementary School SRW Bylaw, 2022