

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

April 13, 2022

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair T. Brzovic S. Higginson	C. McKay J. Stanley E. Wilkinson N. Bailey
Absent	B. Robinson	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Leanne Lee NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker	

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B22/04/13-01

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B22/04/13-02

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Brzovic

That the minutes of the Business Committee meeting held on March 2, 2022, be approved.

ABSTAINED: Trustee O'Neill

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were none.

8. SENIOR STAFF REPORTS

8.1 Dale Burgos, Executive Director of Communications

Re: North End Capacity - ThoughtExchange Engagement Feedback

Dale Burgos provided feedback on the North End Capacity ThoughtExchange. An Information Sheet and feedback received is attached to the Agenda. The consultation process will continue throughout the month of April.

8.2 Mark Walsh, Secretary-Treasurer

Re: 2022/2023 Budget Discussions

Mark Walsh provided an overview of the Preliminary Annual Base Budget for 2022/2023. An Information Sheet is attached to the Agenda.

8.3 Mark Walsh, Secretary-Treasurer

Re: Administrative Procedure 235 - International Students

Mark Walsh presented an updated Administrative Procedure for International Students (AP 235). An Information Sheet, together with the updated Administrative Procedure is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: Capital Plan Response Letter

Mark Walsh presented the Capital Bylaw No. 2022/23 CPSD68-01 for discussion and consideration. An Action Sheet together with the draft bylaw is attached to the Agenda.

B22/04/13-03

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Brzovic

The Business Committee recommends that that Board of Education of School District No. 68 (Nanaimo-Ladysmith) give all three readings of the Capital Bylaw No. 2022/23-CPSD68-01 in one meeting and adopt Capital Plan Bylaw No. 2022/23-CPSD68-01.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

There was none.

10. UNFINISHED BUSINESS

There was none.

11. NEW BUSINESS

There was none.

12. FOR INFORMATION

13. QUESTION PERIOD

There were no questions.

14. ADJOURNMENT

The meeting adjourned at 7:24 pm.

B22/04/13-04

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Stanley

That the meeting be adjourned.

CARRIED UNANIMOUSLY