

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

June 8, 2022

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair T. Brzovic S. Higginson	C. McKay B. Robinson E. Wilkinson N. Bailey
Absent	J. Stanley	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Leanne Lee NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker	

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B22/06/01-01

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee McKay

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B22/06/01-02

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee McKay

That the minutes of the Business Committee meeting held on May 11, 2022, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

7.1 Kristin Singbeil, NDTA Professional Development Representative

Re: NDTA Professional Development Report

Kristin Singbeil provided a report from the NDTA Professional Development Committee. The report and presentation is attached to the Agenda.

8. SENIOR STAFF REPORTS

8.1 Shawn Johnston, Executive Director of HR

Re: Accessibility

Shawn Johnston provided information on changes to the BC Accessible British Columbia Act that will be applicable to the District commencing September 1, 2022. An Information Sheet is attached to the Agenda.

8.2 Mark Walsh, Secretary-Treasurer; Pete Sabo, Executive Director of Planning & Operations; Kelsey Bakewell, Facilities Planning Manager

Re: Proposed 2023/24 Minor Capital Plan Submission

Mark Walsh presented the proposed 2023-2024 Minor Capital Plan submission. An Action Sheet is attached to the Agenda.

B22/06/01-03

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith), in accordance with provisions under section 142(4) of the School Act, approve the proposed Minor Capital plan for 2023/2024, as provided, to be submitted to the Ministry of Education.

CARRIED UNANIMOUSLY

8.3 Mark Walsh, Secretary-Treasurer; Pete Sabo, Executive Director of Planning & Operations; Kelsey Bakewell, Facilities Planning Manager

Re: Proposed 2023/2024 5-Year Major Capital Plan

Mark Walsh provided an overview of the projects the District wishes to apply for associated with major capital. An Action Sheet is attached to the Agenda.

B22/06/01-04

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee McKay

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith), in accordance with provisions under section 142(4) of the School Act, approve the proposed Five-Year Capital Plan for 2023/2024, as provided on the Five-Year Capital Plan Summary for 2023/2024 submitted to the Ministry of Education and Child Care.

CARRIED UNANIMOUSLY

8.4 Mark Walsh, Secretary-Treasurer & Pete Sabo, Executive Director Planning & Operations

Re: Emergent Bus Issues

Mark Walsh advised the committee of emergent bussing concerns that may have a service impact on students in the 2022-2023 school year. An Information Sheet is attached to the Agenda.

8.5 Mark Walsh, Secretary-Treasurer (Policy Committee)

Re: Board Governance Policies

- 2.5 Role of Committees and Representatives
- 2.6 Board Meeting Procedures

Mark Walsh, together with members from the Policy Committee, presented proposed changes to Policy 2.5 and 2.6. An Action Sheet is attached to the Agenda.

B22/06/01-05

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Bailey

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Updated Board Governance Policies 2.5 – Role of Committees and Representatives and 2.6 Board Meeting Procedures and circulate as a notice of motion for 30 days, utilizing the

consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

CARRIED UNANIMOUSLY

8.6 Mark Walsh, Secretary-Treasurer

Re: North End Consultation

Mark Walsh provided an overview of the feedback received from our communities from the north end consultation process, as well as a status update and recommended next steps to address the concerns raised during the consultation process. An Action Sheet is attached to the Agenda.

B22/06/01-06

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee O'Neill

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to draft proposed boundary changes for Cilaire, Rock City and Departure Bay Elementary schools (with the potential of other minor boundary shifts) that would shift students away from Departure Bay, for review and approval in principle, followed by community consultation and implementation for September 2023. Any students currently enrolled in Departure Bay may retain their seat in the school (as well as younger siblings), or they may transfer to their applicable catchment school as per determined boundary changes.

CARRIED UNANIMOUSLY

B22/06/01-07

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee McKay

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) continue to apply for an expansion at Departure Bay in the 2023-24 capital plan with the intention of replacing portable usage at the school. Such an expansion would not be intended to expand the capacity of the school beyond 400 (the current enrollment of the school) but is intended to remove the portables at the site.

CARRIED UNANIMOUSLY

B22/06/01-08

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Brzovic

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to prepare for the re-opening of Rutherford Elementary School and the redrawing of the boundaries of McGirr, Randerson Ridge and Frank J. Ney (with the potential of other minor boundary shifts) with an opening date of either September 2024 or 2025 as determined following the district's confirmation of enrollment early October 2022.

CARRIED UNANIMOUSLY

8.7 Mark Walsh, Secretary-Treasurer

Re: LRFP - Ladysmith Consultation

Mark Walsh provided feedback from the Ladysmith LRFP Advisory Committee. An Action Sheet is attached to the Agenda.

B22/06/01-09

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Brzovic

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to initiate a consultation process with respect to addressing capacity issues with potentially impacted communities in Ladysmith and report back to the Board with recommendations and next steps for the Board to consider.

CARRIED UNANIMOUSLY

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was no Unfinished Business.

11. **NEW BUSINESS**

There was no New Business.

12. **FOR INFORMATION**

13. **QUESTION PERIOD**

There were no questions this evening.

14. ADJOURNMENT

The meeting adjourned at 8:14 pm.

B22/06/01-10

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee McKay

That the meeting be adjourned.

CARRIED UNANIMOUSLY

DRAFT