



**NANAIMO LADYSMITH PUBLIC SCHOOLS  
BUSINESS COMMITTEE  
PUBLIC MEETING  
ACTION SHEET**

DATE: June 22, 2022  
 TO: Board of Education  
 FROM: Mark Walsh, Secretary-Treasurer  
 SUBJECT: Revised Draft Policy 2.5 Board Committees Representation and Annual Workplan and  
 Revised Draft Policy 2.6 Board Meeting Procedures

**Recommendation:**

*That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the revised Draft Policy 2.5 - Board Committees Representation and Annual Workplan and revised Draft Policy 2.6 – Board Meeting Procedures and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.*

**Background:**

On June 8, 2022, the Business Committee passed the following motion:

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the revised Draft Policy 2.5 - Board Committees Representation and Annual Workplan and revised Draft Policy 2.6 – Board Meeting Procedures and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

This Action Sheet is intended to highlight a number of minor changes to the proposed policies being recommended by the Policy Committee as a result of feedback from trustees.

**Discussion:**

The attached draft policies include minor changes in red and a number of strikethroughs. The changes from the draft policies presented at the Business Committee are as follows:

1. Clarity with respect to how individual trustees bring items forward to the agenda;
2. Additional definitions also for clarity;
3. The removal of a reference to electronic meetings that was inadvertently kept in the original drafts;
4. The reduction of time that a member of the public is required to make a request to present to the Board; and
5. The clarification that additional question periods may be added at the will of the Board.

**Appendices:**

Appendix A: Draft Revised Policy 2.5 – Board Committees Representation and Annual Workplan  
 Appendix B: Draft Revised Policy 2.6 – Board Meeting Procedures