



June 16, 2022

Ref: 281665

Mark Walsh, Secretary-Treasurer
School District No. 68 (Nanaimo-Ladysmith)
Email: mark.walsh@sd68.bc.ca

Dear Mark Walsh:

RE: Reallocation of Minor Capital Funds to John Barsby Secondary HVAC Upgrade Project (Phase 2) | Nanaimo-Ladysmith School District

Thank you for your letter dated June 8, 2022 outlining your request to reallocate a portion of funds from the HVAC project at Ladysmith Intermediate. Based on the letter, the Nanaimo-Ladysmith District (the District) has requested to reallocate a portion of the approved funds towards a HVAC upgrade project (Phase 2) at John Barsby Secondary.

Ladysmith Intermediate received \$1,218,000 in funding through the School Enhancement Program (SEP) in 2022/23 for an HVAC project and the District no longer wishes to proceed with the full scope of the project due to additional Ministry support for a seismic project at the school. The District would like to reallocate \$868,000 of the total approved amount towards a HVAC upgrade project (Phase 2) at John Barsby Secondary. Note that the District will still complete a HVAC project at Ladysmith Intermediate, but the scope has been revised to only include heat recovery ventilators with reheat coils in every classroom at a cost of approximately \$350,000.

Prior to reallocating a portion of the funds towards a HVAC upgrade project (Phase 2) at John Barsby Secondary, the District must:

- Submit a revised 2022/23 Capital Plan that includes a HVAC upgrade project (Phase 2) at John Barsby Secondary that has a budget of \$868,000 and a HVAC project at Ladysmith Intermediate that has a budget of \$350,00 under SEP.
- Adopt Capital Bylaw for revised Capital Plan Response Letter for 2022/23 (to be sent out following revised Capital Plan submission); and
- Sign Amended Annual Programs Funding Agreement for 2022/23 (to be sent out following revised Capital Plan submission)

Once all of the above items are completed, submitted, and signed off by the Ministry of Education and Child Care (the Ministry), the funds can be reallocated as identified above.

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If there are any questions, please contact Damien Crowell, A/Director Capital Programs and Finance Unit, by email at damien.crowell@gov.bc.ca or by phone at 250.893.6477.

Thank you for your dedication to the students of the Nanaimo-Ladysmith School District.

Sincerely,



Francois Bertrand
Executive Director
Capital Management Branch

pc: Capital Management Branch, Ministry of Education and Child Care