

**NANAIMO LADYSMITH PUBLIC SCHOOLS  
SPECIAL BOARD OF EDUCATION MEETING  
ACTION SHEET**

DATE: August 31, 2022  
TO: Board of Education  
FROM: Mark Walsh, Secretary-Treasurer  
SUBJECT: Trustee General Election

---

**Recommendation**

***That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) appoint Secretary-Treasurer Mark Walsh as the Chief Election Officer and Manager, Administrative Services, Karen Matthews as the Deputy Chief Election Officer pursuant to Section 58(1) of the Local Government Act.***

**Discussion**

As you are aware, the 2022 General Local Election will take place on October 15, 2022.

The obligation of the Board to appoint a chief election officer is found in section 58(1) of the *Local Government Act*, which is incorporated into and forms part of the rules governing trustee elections (in cases where the Board is responsible for conducting the election) by virtue of section 45(1) of the *School Act*. Section 58(1) of the LGA provides that:

“For the purposes of conducting the election, the local government\* must appoint a chief election officer and a deputy chief election officer.”