

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

September 14, 2022

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair T. Brzovic S. Higginson C. McKay	B. Robinson J. Stanley E. Wilkinson N. Bailey
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer L. Tait, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Leanne Lee NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker	

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B22/09/14-01

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Higginson

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B22/09/14-02

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Wilkinson

That the minutes of the Business Committee meeting held on June 8, 2022, be approved.

ABSTAINED: Trustee Stanley

CARRIED UNANIMOUSLY

7. PRESENTATIONS

8. SENIOR STAFF REPORTS

8.1 Mark Walsh, Secretary-Treasurer

Re: Exempt Compensation Reporting

Mark Walsh presented the Public Sector Executive Compensation Report and Executive Compensation Disclosure Report for 2021-2022. The Reports, together with an Action Sheet, are attached to the Agenda.

B22/09/14-03

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Stanley

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Executive Compensation Report as information and direct the Board Chair to sign an Attestation letter (attached as Appendix C) acknowledging compensation paid to executive staff during the 2021/2022 fiscal year.

CARRIED UNANIMOUSLY

8.2 Mark Walsh, Secretary-Treasurer

Re: Capital Projects Update

Mark Walsh and Kelsey Bakewell provided an update on the District's significant capital program including status updates and the anticipated timelines to completion. An Information Sheet is attached to the Agenda.

8.3 Mark Walsh, Secretary-Treasurer

Re: Elementary Resources Allocation

Mark Walsh reported on the impact of additional funds provided to schools for elementary classroom resources. An Information Sheet is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: Before and After School Childcare

Mark Walsh presented a staff report on the viability of creating a before and after school care program, including a business case for a pilot program for school aged children. An Action Sheet is attached to the Agenda.

B22/09/14-04

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Stanley

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to prepare a pilot before and after school care program for September 2023 based on the requirements as outlined in this Action Sheet dated September 14, 2022, and report progress to the Board prior to final implementation.

8.5 Mark Walsh, Secretary-Treasurer

Re: Financial Year End - Surplus Allocation

Mark Walsh presented the preliminary 2021-2022 year-end surplus and recommended allocations. An Action Sheet is attached to the Agenda.

B22/09/14-05

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee O'Neill

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the recommendations contained in this Action Sheet to allocate the unrestricted surplus to support the Board's goals.

CARRIED UNANIMOUSLY

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. UNFINISHED BUSINESS

There was none.

11. NEW BUSINESS

There was none.

12. FOR INFORMATION

N/A

13. QUESTION PERIOD

There were no questions this evening.

14. ADJOURNMENT

The meeting adjourned at 7:07 pm.

B22/09/14-06

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

That the meeting be adjourned.

CARRIED UNANIMOUSLY