



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE SPECIAL BOARD MEETING**

**August 31, 2022**

Trustees	C. McKay, Chair J. Stanley, Vice-Chair T. Brzovic G. Keller	B. Robinson C. O'Neill E. Wilkinson N. Bailey
Absent	S. Higginson	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer L. Tait, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:32 pm.

**2. ADDITIONS**

Item 6.4 - Board Correspondence from D&A Mahony be added as Item 7.3 under New Business.

**3. DELETIONS**

There were no deletions.

**4. CHANGE IN ORDER**

There was no change in order.

**5. APPROVAL OF THE AGENDA**

S22/08/31-01

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**6. CORRESPONDENCE**

6.1 D. Steward; K. Arkeil; K. Virag; S. Hardy; W. Pugh; A. Jones; L. Harold; T. Saunders; M. Grant; C. Sanford; M. Rispin

Re: Before and After School Childcare

S22/08/31-02

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence re: Before and After School Childcare, to the Board Chair for response.

**CARRIED UNANIMOUSLY**

6.2 Environmental Sustainability Action Plan

L. Burrows; R. Malli; Nanaimo & Area Land Trust; J. Ross; D. Giberson; C. Robertson; D. Quigg; S. MacNeill; B Staffan Lindgren; C. Taylor; F Deverell; J. Basnett; M. Seeton; B Rathbun; J. Nelson; C. Matthews; M. Auffredou; S. Frisch; L Friskie; A Lee; G. Grunau; D. Menard; K. Pearce; C. Bradley; C. Birch; N. Pankratz; G. Dauncey; E. Hunter; B. Stewart; P. Grand; J. Senka; C. Baitz; A. Joe; H. Baitz; T. Pinpin; A Boudreau; K. Strom

S22/08/31-03

IT WAS MOVED BY Trustee Wilkinson

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence re: Environmental Sustainability Action Plan, to the Board Chair for response.

**CARRIED UNANIMOUSLY**

6.3 Down Syndrome of BC

S22/08/31-04

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Stanley

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from Down Syndrome of BC, to staff for response.

**CARRIED UNANIMOUSLY**

6.4 D&A Mahony

Re: Facilities Plan/Budgeting Process

S22/08/31-05

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from D & A Mahony, to be received and filed.

**CARRIED UNANIMOUSLY**

6.5 L. Gilfoy

Re: September and On and Hepa Air Purifiers

S22/08/31-06

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Keller

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from L.Gilfoy, to staff and Board Chair for response.

**CARRIED UNANIMOUSLY**

7. **NEW BUSINESS**

7.1 Mark Walsh, Secretary-Treasurer

Re: Financial Year End - Preliminary Surplus Allocation

Mark Walsh provided the Board with the preliminary surplus allocation. An Information Sheet is attached to the Agenda.

7.2 Mark Walsh, Secretary-Treasurers

Re: Appointment of Election Officials

S22/08/31-07

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) appoint Secretary-Treasurer Mark Walsh as the Chief Election Officer and Manager, Administrative Services, Karen Matthews as the Deputy Chief Election Officer pursuant to Section 58(1) of the Local Government Act.

**CARRIED UNANIMOUSLY**

7.3 Board Correspondence - D&A Mahony

Re: Facilities Plan/Budgeting Process

Staff and Trustees discussed the contents of the correspondence and thanked the Mr. and Mrs. Mahony for their email.

8. **ADJOURNMENT**

The meeting adjourned at 7:06 pm.

S22/08/31-08

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee O'Neill

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

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Mark Walsh, Secretary-Treasurer

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Charlene McKay, Chair