

NANAIMO LADYSMITH PUBLIC SCHOOLS
Board of Education
Business Committee Meeting
Information Sheet

DATE: November 9, 2022
TO: Business Committee
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: 2022/23 Financial Report – Q1

The following information reflects the district's first quarter financial results, as compared to the 2022-23 Preliminary Annual Budget submitted to the Ministry of Education and Child Care in June. The report includes all changes in district revenue, the associated resource allocations, as well as provides actual expenses at September 30, 2022, with 2021 figures as a comparator.

At September 30, the District was 25% through fiscal 2022-23; however, due to school based operations being over 10 months, some expense categories will only be as much as 10% spent, and some may be less due to the complexities of school start up and the timing of expense recognition.

Since the approval of the 2022-23 Annual Budget in June, the Operating Budget has seen an increase in revenue of \$2,986,586 and increased expenses of \$3,649,949 leaving a current budgeted deficit of \$663,363. This deficit is only due to the timing of the financial report being prior to the confirmation of the 1701 student data collection and the recognition of the additional revenue generated by our enrolment increase, as previously reported to the Board. The updated revenue amount associated with the enrolment increase will be reflected in the Amended Annual Budget in February 2023 per the Ministry of Education and Child Care's announcement of revised Operating Grants in late December 2022.

Much of the increased revenue and expenses relates to the surplus allocations as approved by the Board of Education in September ([See Appendix A and B](#)). The balance accounts for the increase in staffing provided throughout the district to address increased student enrolment.

The changes in Special Purpose revenues and expenses are mostly due to the addition of the 2021-22 year-end balances; these deferred revenues have now been allocated to each associated Fund for use this fiscal year. As well, Ministry has provided a one-time Grant of \$1,458,185 for the Student and Family Affordability Fund aimed at addressing current inflationary costs, an Early Learning Child Care Capacity Grant of \$175,000 to fund a District Lead ELCC position to explore the feasibility of establishing Early Learning Child Care sites on school grounds, an additional \$19,000 Early Learning Grant to support Strengthening Early Years to Kindergarten Transitions, another Seamless Day K Grant of \$55,400 for continuation of the Ministry's pilot project, our confirmed 2022-23 BCTEA Transportation Grant in the amount of \$191,947, as well as some other miscellaneous school-based grants.

In addition to the Operating and Special Purpose Fund update, revised Capital and Local Capital schedules have been provided for the Board's information. These are very high-level summaries of Ministry Capital projects and District Local Capital projects that are underway or are planned to commence in fiscal 2023.

Note that there are two Local Capital schedules included in this financial update, one that includes current projects and their related expenses to September 30th as well as the Three-Year Local Capital Schedule for information purposes. This Schedule reflects long range planning where projects will commence in established order and urgency, however it and the Capital Schedule are subject to change where further Ministry funded projects are approved or emergent demands require a shift in the districts Local Capital planning and associated project resource allocations.

Operating Fund Update:

All known adjustments as applicable to the Operating Fund are now incorporated into the 2022-23 Amended Annual Budget and are presented in the schedule below, along with actuals at September 30th, a 2021-22 comparator, and a summary of changes.

2022-23 - Operating Revenues and Expenses						2021-22 Comparator		
	Actuals at Sept 30	2022-23 Amended Budget - Q1	% Collected or Spent	Change	2022-23 Annual Budget	Actuals at Sept 30	2021-22 Amended Budget - Q1	% Collected or Spent
Revenues - Operating								
Ministry of Education Grant	16,649,742	145,654,632	11%	(1,611)	145,656,243	15,368,197	140,016,991	11%
Other Provincial	10,000	302,278	3%	66,862	235,416	50,104	232,416	22%
International Student Tuition	964,876	4,725,335	20%	146,135	4,579,200	749,287	3,837,250	20%
Other Revenue	292,048	2,290,905	13%	-	2,290,905	910,975	2,065,954	44%
Rentals & Leases	130,302	500,000	26%	-	500,000	103,044	400,000	26%
Investment Income	217,893	235,000	93%	-	235,000	50,623	186,000	27%
Total Revenues (before LC Transfer and Surplus Allocation)	18,264,861	153,708,150	12%	211,386	153,496,764	17,232,230	146,738,611	12%
Expenses - Operating								
Salaries								
Teachers	6,908,885	68,706,510	10%	720,806	67,985,704	6,785,388	66,196,232	10%
Administrative Officers	2,212,518	9,054,129	24%	(0)	9,054,129	2,577,154	8,730,948	30%
Education Assistants	1,180,739	11,025,113	11%	67,831	10,957,282	828,090	10,784,179	8%
Support Staff	2,485,803	12,664,215	20%	77,686	12,586,529	2,299,354	13,054,717	18%
Other Professionals	1,102,683	4,873,159	23%	(45,837)	4,918,996	1,121,696	4,822,376	23%
Substitutes	360,122	5,420,692	7%	281,029	5,139,663	460,203	4,662,735	10%
Total Salaries	14,250,750	111,743,818	13%	1,101,516	110,642,302	14,071,885	108,251,187	13%
Benefits	3,191,728	28,112,441	11%	306,123	27,806,318	3,157,257	26,942,711	12%
Total Salaries and Benefits	17,442,478	139,856,259	12%	1,407,640	138,448,619	17,229,142	135,193,898	13%
Services & Supplies	3,068,491	16,396,392	19%	1,242,310	15,154,083	2,964,374	17,407,404	17%
Total Expenses	20,510,969	156,252,651	13%	2,649,949	153,602,702	20,193,516	152,601,302	13%
Net Revenue (Expense)	(2,246,108)	(2,544,501)		(2,438,563)	(105,938)	(2,961,286)	(5,862,691)	
Restricted Surplus		1,498,648		1,392,710	105,938		7,060,336	
Unrestricted Surplus		1,382,490		1,382,490	-		1,798,019	
Local Capital Transfer		(1,000,000)		(1,000,000)	-		(3,698,000)	
Budgeted Surplus (Deficit)	(2,246,108)	(663,363)		(663,363)	-	(2,961,286)	(702,336)	-

Note that the \$2.2 million dollar deficit showing under the actuals at September 30th is due to both the extra staffing added to support increased student enrolment where the associated revenue has yet to be received, as well as the timing differential between ongoing expenses verses the receipt and recognition of revenues. This is not an early indicator of our year-end financial position.

The following table shows all of the budgeted revenue and expense changes related to the district's *Operating Fund*, to September 30, 2022.

Operating Fund Summary - Revenue/Expense Changes	
Opening Revenue - 2022-23 Annual Budget	153,602,704
<u>Changes in Revenue</u>	
Small decrease to Early Learning Fund (ELF)	(1,611)
Increase in ISE Tuition	146,135
Seat Belt Pilot Project Funding	66,862
Subtotal	211,386
Add Restricted Surplus Appropriation	1,392,710
Add Unrestricted Surplus Appropriation	1,382,490
Closing Revenue -2022-23 Amended Budget at Q1	156,589,290
Opening Expense - 2022-23 Annual Budget	153,602,704
<u>Changes in Expense</u>	
ISE budget updated with increased estimated revenue, for additional staffing needs	146,135
ISE Summer Program staffing/expenses using budgeted ISE contingency for associated costs	31,697
Reduction to the Early Learning Fund per decrease in revenue	(1,611)
Added 2 Bus Monitor Positions for 2022-23 with Seat Belt Pilot Project Funding	66,862
<u>2021/22 Surplus Allocations to 2022/23 Budget</u>	
Indigenous Education - Added 2021/22 Year End Balance per Financial Statements	415,443
Balance of BCPSEA Mentorship Grant to be co-administrated by NDTA/SD68 (Release Account)	261,758
School YE Rollover Balances	134,367
School Inflationary Resource Allocations	82,490
2 Custodial Positions for continue enhanced cleaning protocols for continued COVID measures	100,000
Health and Safety - to account for increased Asbestos contractual services	17,800
Health and Safety - WorkSafe Return to Work Program	100,000
Continued Enhanced Airflow and filtration costs	50,000
Cost of undelivered PO's at June 30, 2022	563,342
NDSS Capacity Issues - Added an SS1/Records Clerk for 2022-23	50,000
Additional Teacher Staffing to schools for increased student enrolment	617,087
Additional temporary Clerical time	14,579
Total change in Expense	2,649,949
Closing Expense -2022-23 Amended Budget at Q1	156,252,653
Budgeted Surplus(Deficit)	336,637
Transfer Operating Funds to Local Capital for 2022/23 Technology Plan	(1,000,000)
Adjusted Budget Surplus(Deficit) at Q1	(663,363)

As previously noted, the budgeted deficit is due to the district providing additional staffing to support the current landscape of students within our schools, in advance of the Ministry of Education and Child Care confirming our recalculated Operating Grant in December, based on our 1701 Student Data Collection done September 29th that collects actual student enrolment versus our projected enrolments that provided the financial resources within our 2022-23 Preliminary Annual Budget.

It should also be noted that ISE continues to enroll students for the spring semester where school and homestay capacity are available. While these students will drive some expenses they will likely drive more revenue than expense that will be reflected in the amended budget.

Staffing changes by category that have taken place since the 2022-23 Preliminary Annual Budget was created, presented and approved by the Board are noted below, as well as a detailed summary.

2022-23 OPERATING FUND - FTE Summary			
Category	22/23 Q1 Financial Report	Change	22/23 Annual Budget
Teachers	789.246	7.880	781.366
Administrative Officers	67.800	0.000	67.800
Education Assistants	266.867	0.286	266.581
Support Staff	240.558	3.614	236.944
Other Professionals	49.500	0.000	49.500
Total FTE	1413.971	11.780	1402.191

2022-23 OPERATING FUND - Summary of Staffing Change	
<u>Teachers</u>	
International Education Program	0.858
Island Connect Ed	0.600
Secondary Staffing adjustments	3.430
Elementary Staffing adjustments	1.162
Indigenous Education Staffing adjustments	1.830
Total Teachers	7.880
<u>Support Staff</u>	
International Summer Program support	1.000
HR Temp Clerical	1.000
2 Bus Monitors for the 2022/23 Seat Belt Pilot Project	1.561
2 Custodians for increased cleaning Protocol (\$100K from Surplus)	1.606
1 Students Records Clerk for NDSS per Capacity (\$50K from Surplus)	1.000
Transportation Routes transferred to Special Purpose Fund	-2.553
Total Support Staff	3.614
<u>Education Assistants</u>	
Crossing Guard for North Oyster Elementary (Funded by Surplus)	0.286
Total Education Assistants	0.286
Total All Categories	11.780

Special Purpose Fund Update:

The Special Purpose Fund revenue and expense schedule is presented below, with all known adjustments fully incorporated, inclusive of actuals, a comparator, and a summary of changes.

2022-23 - Special Purpose Revenues and Expenses						2021-22 Comparator		
	Actuals at Sept 30	2022-23 Amended Budget - Q1	% Collected or Spent	Change	2022-23 Annual Budget	Actuals at Sept 30	2021-22 Amended Budget - Q1	% Collected or Spent
Revenues - Special Purpose								
Annual Facilities Grant	181,545	573,245	32%	17,499	555,746	120,050	620,205	19%
Learning Improvement Fund	50,736	498,816	10%	-	498,816	48,699	487,126	10%
French Programs	25,692	291,264	9%	35,628	255,636	19,430	270,107	7%
Ready Set Learn	276	103,236	0%	39,536	63,700	9,572	102,766	9%
Strong Start	21,477	288,849	7%	32,849	256,000	22,056	289,855	8%
Community Link	230,504	2,445,727	9%	83,949	2,361,778	228,650	2,409,321	9%
Classroom Enhancement Fund	1,275,304	11,199,424	11%	40,722	11,158,702	1,211,398	10,802,154	11%
CR4YC	-	30,386	0%	19,136	11,250	-	26,780	0%
Mental Health	10,903	137,838	8%	86,838	51,000	6,943	166,440	4%
BCTEA Transportation Fund	16,443	272,353	6%	272,353	-	-	70,378	0%
Provincial COVID Fund	-	6,147	0%	6,147	-	5,428	423,553	1%
Federal COVID Fund	2,186	249,739	1%	249,739	-	-	-	-
School Generated Funds	386,331	2,645,000	15%	-	2,645,000	273,972	2,645,000	10%
Other Misc./Deferred Revenue	63,022	2,524,963	2%	2,474,963	50,000	90,618	879,345	10%
Total Special Purpose Revenue	2,264,419	21,266,987	11%	3,359,359	17,907,628	2,036,816	19,193,030	11%
Expenses - Special Purpose								
Salaries								
Teachers	818,125	8,291,261	10%	7,839	8,283,422	794,223	7,979,824	10%
Administrative Officers	71,489	402,564	18%	140,362	262,202	53,422	277,062	19%
Education Assistants	200,492	1,979,311	10%	90,932	1,888,379	173,688	1,854,689	9%
Support Staff	100,366	517,505	19%	126,358	391,147	97,576	405,255	24%
Other Professionals	52,872	208,284	25%	-	208,284	40,191	221,564	18%
Substitutes	33,263	500,469	7%	65,189	435,280	37,868	464,769	8%
Total Salaries	1,276,607	11,899,394	11%	430,680	11,468,714	1,196,968	11,203,163	11%
Benefits	310,935	2,993,645	10%	105,743	2,887,902	282,188	2,803,066	10%
Total Salaries and Benefits	1,587,542	14,893,039	11%	536,423	14,356,616	1,479,156	14,006,229	11%
Services & Supplies	676,877	6,373,948	11%	2,822,936	3,551,012	557,660	5,186,801	11%
Total Special Purpose Expenses	2,264,419	21,266,987	11%	3,359,359	17,907,628	2,036,816	19,193,030	11%
Fund Variance	-	-	-	-	-	-	-	-

Each Fund identified above includes the original annual funding amount as noted in the 2022-23 Annual Budget column, and many have now been increased to account for their 2021-22 year-end balance which is retained by the district for use in the next fiscal year, referred to as Deferred Revenue. New money since the 2022-23 Preliminary Annual Budget is noted in the following summary of revenue/expense changes, most notably, the Ministry of Education and Child Care has provided the Sector with \$60 Million in one-time funding to flow money via provincial school districts to students and their families for increased food security, and to support students, parents, and guardians with affordability concerns. Nanaimo Ladysmith Public Schools received \$1,458,182 and we have allocated this funding out to schools on a per headcount basis, provided the Nanaimo Ladysmith Schools Foundation with a one-time contribution to enhance current food programs, and have left some money at the district level to address needs over the course of this school year. Important to note that Ministry expects to see this Fund fully spent on our Students and Families in this fiscal year, per current inflationary cost pressures.

Special Purpose Fund revenue and expense changes are noted below, as well as all applicable staffing adjustments to September 30th.

Special Purpose Summary - Revenue/Expense Changes			
Opening Revenue - 2022-23 Annual Budget			17,907,628
<u>Change in Revenue</u>			
Student Family Affordability Fund			1,458,182
Early Learning Child Care Capacity Grant			175,000
Strengthening Early Years to K Transitions (SEY2KT)			19,000
Ready Set Learn Increase			2,450
Seamless Day Kindergarten Pilot Project Grant			55,400
Deferred Revenue - 2021/22 Year End balances			1,407,592
BCTEA 2022/23 Funding			191,947
Miscellaneous Special Purpose Grants			49,788
<i>Total changes in Revenue</i>			<u>3,359,359</u>
Closing Revenue -2022-23 Amended Budget at Q1			21,266,987
Opening Expense - 2022-23 Annual Budget			17,907,628
<u>Change in Expense</u>			
Student Family Affordability Fund	<i>Supplies</i>		1,458,182
Ready Set Learn Increase in Funding	<i>Supplies</i>		2,450
Early Learning Child Care Capacity Grant	<i>Administrative Officer, supplies</i>		175,000
Strengthening Early Years to K Transitions	<i>Supplies</i>		19,000
Seamless Day Kindergarten Pilot Project Grant	<i>ECE Costs</i>		55,400
Deferred Revenue - 2021/22 Year End balances	<i>Supplies, Staffing Contingencies</i>		1,407,592
BCTEA 2022/23 Funding	<i>Staffing for transportation routes added</i>		191,947
Miscellaneous Special Purpose Grants	<i>Supplies</i>		49,788
<i>Total changes in Expense</i>			<u>3,359,359</u>
Closing Expense -2022-23 Amended Budget at Q1			21,266,987

2022-23 Special Purpose Fund - FTE Summary			
Category	22/23 Q1 Financial Report	Change	22/23 Annual Budget
Teachers	97.726	0.102	97.624
Administrative Officers	3.000	1.000	2.000
Education Assistants	45.493	0.314	45.179
Support Staff	25.158	2.553	22.605
Other Professionals	4.500	0.000	4.500
Total FTE	175.877	3.969	171.908

2022-23 SPECIAL PURPOSE FUND - Summary of Staffing Changes	
<u>Teachers</u>	
Federal French Fund - converted .20 Teaching Time into Release	-0.200
ECE Dual Credit Program at CTC	0.302
Total Teachers	0.102
<u>Administrative Officers</u>	
Early Learning Child Care Capacity Fund	1.000
Total Administrative Officers	1.000
<u>Education Assistants</u>	
Mental Health Grant - FTE adj from 2.33 to 1.886 per less funding	-0.436
Seamless Day K funding confirmed for 22/23 - 1 ECE added	0.750
Total Education Assistants	0.314
<u>Support Staff</u>	
BCTEA Transportation Routes added	2.553
Total Support Staff	2.553
Total All Categories	3.969

Capital Update:

The Ministry of Education and Child Care provides the district with capital funding, as identified through our 5-year capital plan, where annually and as Ministry funding permits, the most urgent or operationally conducive projects are provided under an "Annual Funding Agreement". In addition, the district's childcare initiative is ongoing, and we have multiple approved projects that are either underway or pending.

Current projects are identified in the following table starting with the approved funding envelope referred to as the Certificate of Approval, or COA. Following that, all project costs that have been incurred in a prior year(s), known as Work in Progress, or WIP, are reflected leaving the total funding that has not yet been spent which is the budget amount for 2022-23.

Also included are the total project expenses from July 1st to September 30th, leaving the residual funding balance available to support the work of each project until completion or the end of this fiscal year.

A revised Capital schedule will be provided each quarter, which will include additional approved Capital project(s) if applicable.

2022-23 Capital Budget - Revenue/Expense Schedule

September 30 2022

Capital Projects			Total Project COA	WIP Yr 1	Wip Yr 2	2022/23 Annual Budget	2022/23 Expenses at Sept 30 - Q1	Project Funding Balance
School Addition	C344B	Hammond Bay	11,277,098	1,955,466	5,293,754	4,027,878	922,155	3,105,722
School Reno	C210A	Dover Bay	2,344,274	360,925		1,983,349	824,105	1,159,245
	C337A	Forest Park	31,000	6,132	12,209	12,659	3,261	9,398
BEP = Building Envelope Program	C211C	John Barsby	24,250	6,947	8,341	8,962	40	8,922
	C348B	LIS	33,000	6,495	18,588	7,917	-	7,917
	C352A	Mountain View	44,250	9,695	20,812	13,743	140	13,603
	C358A	NOE	1,322,000	4,722	29,911	1,287,367	18,995	1,268,372
Seismic	C324C	Cilaire	10,027,544	1,639,939	5,129,007	3,258,598	1,194,910	2,063,688
	C366B	Pleasant Valley	6,713,304	994,187	3,526,325	2,192,792	1,159,980	1,032,812
	C344A	Hammond Bay	159,000	132,672	18,135	8,193	-	8,193
SEP/CNCP = School Enhancement Program/Carbo n Neutral Capital Program	C366A	Pleasant Valley (HVAC)	375,000	511,552	-	136,552	16,717	(153,269)
	C324A	Cilaire (HVAC)	1,000,000	1,000,000	-	-	-	-
	C209A	Cedar Secondary	400,000	400,000	-	-	-	-
	C348A	Ladysmith Intermediate	600,000	90,467	-	509,533	909	508,624
	C211A	John Barsby Ph2 HVAC	618,000	9,144	-	608,856	29,261	579,595
	C211B	John Barsby	508,000	45,029	-	462,971	318,550	144,421
BUS	CP682	District - Bus x 3	552,287	-	-	552,287	-	552,287
Playground	C324B	Cilaire	165,000	-	-	165,000	-	165,000
Child Care	C322A	Chase River	2,196,213	292,203	1,096,612	807,398	326,408	480,990
	C337B	Forest Park	2,123,636	505,560	1,343,209	274,867	52,823	222,044
	C349A	LPS	2,206,255	240,656	666,495	1,299,104	296,557	1,002,547
	C370A	QQS	1,976,689	17,018	-	1,959,671	5,920	1,953,751
	C376A	Rock City	2,436,717	24,418	60,011	2,352,288	33,392	2,318,895
	CP457	Cilaire	2,698,085	-	-	2,698,085	-	2,698,085
	C341A	Georgia Ave	2,431,273	432	-	2,430,841	25,393	2,405,448
	CP459	Pleasant Valley	2,838,069	-	-	2,838,069	-	2,838,069
	CP460	Quarterway	1,073,279	-	-	1,073,279	-	1,073,279
	C380A	Seaview	2,594,173	4,257	-	2,589,916	2,752	2,587,163
StrongStart	CP452	Bayview	34,286	-	-	34,286	-	34,286
Project Totals			58,802,682	8,257,917	17,223,408	33,321,357	5,232,267	28,089,090

Note 1: Annual Budget figures are the Total Project COA, less prior year(s) WIP

Note 2: WIP (Work in Progress) - Prior year(s) project expenditures; per Schedule 4B of the Annual Financial Statements

Note 3: COA (Certificate of Approval) - The current approved funding envelope, subject to change by the funding party

Note 4: This list is exclusive of AFG (Annual Facilities Grant) and Local Capital

Local Capital Update:

Local capital Funds come from either the sale of any surplus properties and/or through transfers from the Operating Fund. Transfers from the Operating Fund are routinely budgeted to cover capital equipment costs such as the annual technology plan and the vehicle replacement program. Other capital expenditures, not covered under the Ministry's Capital Program, may require further transfers from the Operating Fund during the year. Limited surplus properties mean that future Local Capital resources will be contingent on these transfers.

Ministry of Education and Child Care has recently communicated that going forward districts are to provide three-year, or multi-year financial plans. However, due to the complexity of government funding, where future year's funding is not able to be confirmed or calculated for certainty, this shift is still in preliminary stages. Ministry will be providing key deliverables, templates, and parameters for which to calculate, estimate and report these plans over the course of this and the coming school year.

In advance of the multi-year financial planning implementation, Ministry required that districts update their Accumulated Operating Surplus Policy and create a Financial Planning and Reporting Policy. In alignment with these Policies the district has already shifted to long term Local Capital planning where a three-year Local Capital Project Schedule has been created. The purpose of this Schedule is to ensure that the district has the resources available to support long range facility planning for projects not covered under the Ministry's Capital Program, to recommend additional resources be transferred annually from the Operating Fund to support ongoing planning, and to be fully transparent with the public and stakeholder in regard to available resources.

Presented below is the current Three-Year Local Capital Schedule:

Local Capital - Three Year Financial Plan			
2022/23 to 2024/25			
<u>Revenue</u>	2022-23	2023-24	2024-25
Deferred Revenue per Financial Statements	7,221,058	1,295,520	362,520
School Site Acquisition Charge - North	-	-	-
School Site Acquisition Charge - South	-	-	-
Investment Income	30,000	32,000	34,000
Total	7,251,058	1,327,520	396,520
<u>Add, Operating Fund and/or Accumulated Surplus Transfers</u>			
Transfer necessary to fund three year planning	-	2,400,000	3,120,000
Technology / Infrastructure Upgrades	1,000,000	1,000,000	1,000,000
Total Transfer	1,000,000	3,400,000	4,120,000
Total Local Capital Revenue	8,251,058	4,727,520	4,516,520
<u>Planned Projects</u>			
Board Goal - Continuous improvement of instruction and assessment			
LC035 Equitable Access to Technology (Wi-Fi)	1,500,000	800,000	800,000
LC609 Technology Plan	1,000,000	1,000,000	1,000,000
LC800 Learning Studios	275,000	275,000	300,000
Board Goal - To be a leader in environmental stewardship and sustainability			
LC682 Solar Panel Project	250,000	-	-
LC683 Landscape Sustainability Project	10,000	-	-
LC723 Environmental Upgrades - General	775,000	100,000	100,000
LC724 E-Bus	225,000	250,000	275,000
LC561 Outdoor Learning Fund	300,000	50,000	50,000
Board Goal - Safe, caring and healthy learning and working environment that is inclusive of the diversity of our entire learning community			
LC681 Accessibility	40,000	40,000	40,000
LC750 School Enhancement Projects	88,000	50,000	50,000
Board Goal - Truth and Reconciliation			
LC203 Syeyutsus Support	175,000	100,000	100,000
Long Range Facilities Plan (LRFP)			
LC580 Vehicle Replacement Program/AMP	381,179	350,000	400,000
LC581/LC823 District Equipment/Signage	200,000	-	-
LC997 Enrollment Growth Space Needs	250,000	300,000	350,000
LCSSA School Site Acquisition Fund	400,000	-	-
LCLRP LRFP-Capacity/Capital Contributions	-	850,000	850,000
LCCAP Support of Pending/New Capital Projects	211,359	100,000	100,000
LCTFR Turf Field Reserve	500,000	-	-
LC324 Cilaire Parking Lot	50,000	-	-
TBD Randerson Drainage Support	200,000	-	-
LC66C Pleasant Valley HVAC Support	125,000	-	-
TBD LIS/NDSS Capacity and Seismic Capital Contribution	-	-	-
LC999 Contingent Reserve	-	100,000	101,520
Total Projects/Expenses	6,955,538	4,365,000	4,516,520
<u>Fund Balance</u>	1,295,520	362,520	-

Note 1: The current allocations are subject to change if emergent needs arise

The alternate Local Capital Schedule below reflects the current projects as well as any applicable prior year expense which is recorded as Work in Progress (WIP), and the current year expenses between the period of July 1st and September 30th

Local Capital - Quarterly Financial Update				
<i>September 30, 2022</i>				
<u>Revenue</u>	<i>WIP - Work in Progress (Prior Yr)</i>	2022-23 Budget	Expenses to Sept 30 (Q1)	Budget Remaining
Deferred Revenue per Financial Statements		7,221,058		
School Site Acquisition Charge - North		-		
School Site Acquisition Charge - South		-		
Investment Income		30,000		
Total		7,251,058		
<u>Add, Operating Fund and/or Accumulated Surplus Transfers</u>				
<i>Transfer necessary to fund three year planning</i>		-		
Technology / Infrastructure Upgrades		1,000,000		
Total Local Capital Revenue		8,251,058		
<u>Planned Local Capital Projects</u>				
Board Goal - Continuous improvement of instruction and assessment				
LC035 Equitable Access to Technology (Wi-Fi)	755,643	1,500,000	326,901	1,173,099
LC609 Technology Plan		1,000,000	29,977	970,023
LC800 Learning Studios		275,000	9,468	265,532
Board Goal - To be a leader in environmental stewardship and sustainability				
LC682 Solar Panel Project	4,193	250,000	5,094	244,906
LC683 Landscape Sustainability Project		10,000	-	10,000
LC723 Environmental Upgrades - General	33,159	775,000	656,573	118,427
LC724 E-Bus		225,000	-	225,000
LC561 Outdoor Learning Fund	88,245	300,000	47,187	252,813
Board Goal - Safe, caring and healthy learning and working environment that is inclusive of the diversity of our entire learning community				
LC681 Accessibility		40,000	19,062	20,938
LC750 School Enhancement Projects	21,000	88,000	15,747	72,253
Board Goal - Truth and Reconciliation				
LC203 Syeyutsus Support	8,257	175,000	7,416	167,584
Long Range Facilities Plan (LRFP)				
LC580 Vehicle Replacement Program/AMP		381,179	81,179	300,001
LC581/LC823 District Equipment/Signage	11,945	200,000	-	200,000
LC997 Enrollment Growth Space Needs	1,524	250,000	171,283	78,717
LCSSA School Site Acquisition Fund		400,000	-	400,000
LCCAP Support of Pending/New Capital Projects		211,359	28,288	183,071
LCTFR Turf Field Reserve		500,000	-	500,000
LC324 Cilaire Parking Lot		50,000	5,873	44,127
TBD Randerson Drainage Support		200,000	-	200,000
LC66C Pleasant Valley HVAC Support		125,000	65,758	59,242
TBD LIS/NDSS Capacity and Seismic Capital Contribution		-	-	-
LCXXX Residual Prior Yr. Project Expense		-	7,230	(7,230)
LC999 Reserve to Fund 3 year Local Capital Schedule		1,295,520	-	1,295,520
Total Projects/Expenses	923,964	8,251,058	1,477,037	6,774,021

Note 1: The current allocations are subject to change if emergent needs arise

Note 2: WIP (Work in progress) is equal to the costs incurred in previous years for projects not yet complete at the end of 2021/22.

District Investments:

As reflected in the 2022-23 Operating Fund Revenue and Expense Schedule, the district has received almost the full amount of the anticipated/budgeted investment income. We will update the budget prior to completing and submitting the 2022-23 Amended Annual Budget, but prior to that wanted to provide the Board with an update on our investment portfolio.

The district's total investments are summarized below:

Investment	Purchase Date	Rate	Total Investment
Central Deposit Program (CDP)	<i>historical balance</i>	4.45%	12,615,832.29
Royal Bank of Canada - GIC - 2 year with quarterly payouts	01-Dec-21	1.31%	2,000,000
Coast Capital Savings - GIC - 1 year fixed	28-Apr-22	3.15%	2,500,000
Coast Capital Savings - GIC - 4 year fixed	03-Nov-22	5.45%	4,000,000
First West Credit Union - GIC - 1 year cashable after 90 days	03-Nov-22	4.60%	3,613,084

Note 1 - the RBC GIC has been maturing every 3 months and now holds a value of \$1,256,124

Note 2 - The CDP rate fluctuates based on the Bank of Canada interest rate announcements

The Bank of Canada has increased interest rates by 350 basis points since March 2022 resulting in a significant increase in rates not only in the district's current Operating and Central Deposit Program (CDP) accounts but also in the rates available on Guaranteed Investment Certificates (GIC's).

Given the spike in interest rates, a \$4 million, 4-year fixed GIC was recently purchased to allow us to secure a high rate for several years. This investment will provide us with \$218,000/year (\$872,000 over the 4-year term). The majority of the remaining GIC's will be maturing early in 2023. At that time, we will evaluate the market environment and re-invest those funds.

Summary

Between now and the Ministry of Education and Child Care's announcement of our revised Operating Grants, based on actual student enrolment and confirmed per student and per supplement funding rates, finance staff will be analyzing current budgeted figures to determine where adjustments may be required. For instance, we budget for teacher salaries calculated as the annual average of all teachers which is based on estimates in the Preliminary Annual Budget but then updated per actual costs in the fall as salaries are paid and the current year average can be confirmed. Historically there is an adjustment of approximately \$1 Million dollars (+/-), as well, the districts benefit, and replacement costs will also be analyzed to ensure preliminary budgeted rates are adequate for this fiscal year. These and any other necessary adjustments will be incorporated into the 2022-23 Amended Annual Budget, being offset by the additional revenue that will be announced late December 2022 and presented to the Board in February 2023.

Appendix A – AS 2021-22 Surplus Allocation

Appendix B – IS 2021-22 Summary of Accumulated Operating Surplus