

**NANAIMO LADYSMITH PUBLIC SCHOOLS  
BUSINESS COMMITTEE  
PUBLIC MEETING  
INFORMATION SHEET**

**DATE:** December 7, 2022  
**TO:** Business Committee  
**FROM:** Mark Walsh, Secretary-Treasurer  
**SUBJECT:** Prom Ceremonies

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**Background:**

This Information Sheet is intended to provide some background and context to the District's lack of participation in prom events.

**Discussion:**

There is not a specific prohibition against the District participating in proms. However, Policy 3.5 – Protection of Assets and Risk Management states as follows:

The Superintendent shall ensure human, financial, capital and reputational assets are protected; procedures and practices are regularly monitored; and risks are identified, eliminated or mitigated and shall:

...

4. Ensure the District, Board or staff are not unnecessarily exposed to claims of liability or loss.

A District sanctioned and organized event like prom attracts a host of potential liabilities from issues associated with transportation and supervision to ensuring sufficient volunteers and/or paying staff to participate.

We are unaware of what practices Districts around the province have with respect to prom, however, we believe that several local District's practices are aligned with our own.

With respect to advertising and fundraising we do our best to separate the event from our schools to not confuse our community. This is based on guidance from our insurer. The issue becomes that if schools are seen as condoning events by the use of facilities or email distribution lists the District increases its risk of being associated with the event.