

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

November 9, 2022

Trustees	G. Keller, Chair T. Brzovic C. McKay N. Bailey L. Tait, Deputy Superintendent L. Pellegrin L. Lee M. Robinson C. Morvay T. Rokeby
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen NDTA Representative: Jo Cornthwaite NSAA Representative: Theresa Kraeker DPAC Representative: Jessica Krog-Irving

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B22/11/23-01

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Pellegrin

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B22/11/23-02

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee McKay

That the minutes of the Business Committee meeting held on October 12, 2022, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were none.

8. SENIOR STAFF REPORTS

8.1 Dale Burgos, Executive Director of Communications

Re: Award of Merit - Recognition of LRFP

Dale Burgos shared that the District's Communication Department was recently awarded with a BRAVO! Award of Merit for its Long Range Facilities Plan and engagement strategy for that Plan. An Information Sheet is attached to the Agenda.

8.2 Mark Walsh, Secretary-Treasurer

Re: Randerson Ridge PAC Traffic Team Proposal

Mark Walsh advised of the work being done on the Active School Travel Plan for Randerson Ridge and steps being taken to address emerging concerns and the Randerson Ridge PAC Traffic Team recommendations. An Information Sheet is attached to the Agenda.

8.3 Shawn Johnston, Executive Director of HR

Re: Administrative Procedure - Remote Work

Shawn Johnston outlined a newly created Administrative Procedure regarding remote work arrangements (RMAs). An Information Sheet, together with the new AP is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: Paper Reduction Strategy

Mark Walsh outlined the District's paper reduction strategy as required by the Environment Stewardship Action Plan, as well as highlighted the strategy's potential positive impact on GHG emissions. An Information Sheet is attached to the Agenda.

8.5 Mark Walsh, Secretary-Treasurer

Re: 1st Quarter Financial Report

Mark Walsh presented the District's first quarter financial results as compared to the 2022-23 Preliminary Annual Budget submitted to the Ministry of Education and Child Care in June 2022. An Information Sheet is attached to the Agenda.

8.6 Mark Walsh, Secretary-Treasurer

Re: Draft Budget Calendar

Mark Walsh presented the proposed Budget Calendar. An Information Sheet, together with the Budget Calendar, is attached to the Agenda.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

There was none.

12. **FOR INFORMATION**

13. **QUESTION PERIOD**

There were no questions this evening.

14. **ADJOURNMENT**

The meeting adjourned at 8:10 pm.

B22/11/23-03

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Pellegrin

That the meeting be adjourned.

CARRIED UNANIMOUSLY

DRAFT