

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

January 11, 2023

Trustees	T. Brzovic, Chair L. Lee, Vice Chair C. McKay N. Bailey L. Pellegrin G. Keller M. Robinson C. Morvay T. Rokeby
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer K. Matthews, Manager Admin. Services L. Tait, Deputy Superintendent
Representatives	CUPE Representative: Jeff Virtanen NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker

1. **CALL TO ORDER**

The Chair called the meeting to order at 6:00 pm.

2. **ADDITIONS TO THE AGENDA**

There were no additions.

3. **DELETIONS TO THE AGENDA**

There were no deletions.

4. **CHANGE IN ORDER**

There was no change in order.

5. APPROVAL OF THE AGENDA

B23/01/11-01

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee McKay

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B23/01/11-02

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee McKay

That the minutes of the Business Committee meeting held on December 7, 2022, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were none.

8. SENIOR STAFF REPORTS

8.1 Mark Walsh, Secretary-Treasurer

Re: Introduction to Emergency Operations Committee & Dover Bay Recognition

Mark Walsh provided the committee with background information on the District's Emergency Operations Committee as well as the District's response to the recent power outage at Dover Bay Secondary School. Mr. Walsh also recognized and thanked the district staff involved for bringing the school back online so quickly.

8.2 Shawn Johnston, Executive Director of HR

Re: Updates to Administrative Procedure 425 - Bullying and Harassment

Shawn Johnston provided an update on the process of updating Administrative Procedure 425 and the changes that resulted. An Information Sheet, together with the updated AP is attached to the Agenda. An Information Sheet is attached to the Agenda.

8.3 Shawn Johnston, Executive Director of HR

Re: Accessibility Committee Update

Shawn Johnston provided an update on the District's process and timeline for forming a staff-based Accessibility Committee. An Information Sheet is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: Updates to Administrative Procedure 506 - Acquisition and Use of Learning Studios

Mark Walsh reviewed Administrative Procedures 233,505 and 506, which are all associated with portables. These Administrative Procedures have now been combined into one AP - 506. An Information Sheet, together with the Administrative Procedures are attached to the Agenda.

8.5 Mark Walsh, Secretary-Treasurer

Re: Review of Administrative Procedures

- AP 347 - Sexual Orientation and Gender Identity
- AP 403 - Administration New Schools
- AP 407 - Coaching Students for Fees

Mark Walsh reviewed Administrative Procedures 347, 403 and 407. AP 347 had one minor change and both AP 403 and 407 were deleted. An Information Sheet, together with the Administrative Procedures are attached to the Agenda.

8.6 Mark Walsh, Secretary-Treasurer

Re: Funding Update

Mark Walsh provided a funding update on the District's Operating Grant. An Information Sheet is attached to the Agenda.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

11.1 Trustee Keller

Re: École North Oyster and Active School Travel

Trustee Keller spoke about the importance of improving Active School Travel and proposed a motion for the Business Committee's consideration.

B23/01/11-03

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Robinson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Chair to write a letter to the Ministry of Transportation and Infrastructure to formally request that the Ministry reconsider their decision to not support the recommendations put forward by the Stakeholder Committee in reference to the École North Oyster Active School Travel Project.

CARRIED UNANIMOUSLY

12. FOR INFORMATION

There was none.

13. QUESTION PERIOD

There were no questions this evening.

14. ADJOURNMENT

The meeting adjourned at 7:44 pm.

B23/01/11-04

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Rokeby

That the meeting be adjourned.

CARRIED UNANIMOUSLY