



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68  
MINUTES OF THE EDUCATION COMMITTEE MEETING**

**December 7, 2022**

Trustees	T. Brzovic G. Keller N. Bailey, Chair L. Pellegrin L. Lee T. Rokeby C. Morvay, Vice Chair M. Robinson
Absent	C. McKay
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	DPAC Representative: Jessica Krog-Irving NDTA Representative: Chris Perrier-Evely

**1. CALL TO ORDER**

The Chair called the meeting to order at 4:02 pm.

**2. ADDITIONS TO THE AGENDA**

Bayview Gift Store be added as item 11.1 under New Business.

**3. DELETIONS TO THE AGENDA**

There were no deletions.

**4. CHANGE IN ORDER**

There was no change in order.

**5. APPROVAL OF THE AGENDA**

E/22/12/07-01

IT WAS MOVED BY Trustee Rokeby

IT WAS SECONDED BY Trustee Brzovic

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**6. APPROVAL OF THE MINUTES**

E/22/12/07-02

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Brzovic

That the minutes from the Education Committee meeting held on October 5, 2022, be approved.

**CARRIED UNANIMOUSLY**

**7. PRESENTATIONS**

There were no presentations.

**8. SENIOR STAFF REPORTS**

8.1 Department of Learning Services

Presentation on the Board Goal: Continuous Improvement of Instruction and Assessment

- Objective: Increase leadership capacity and excellence.
- Strategies: Facilitate educational leader growth plan and evaluation process. Facilitate data review and implementation of the school plan process.

School Presentations by Dover Bay Secondary School and Chase River Elementary School

Don Balcombe and Jacquie Poulin, Assistant Superintendents presented on the Board's Goal of Continuous Improvement of Instruction and Assessment. School Administrators and staff from Dover Bay Secondary and Chase River Elementary shared how the Board's goal is being implemented at the school level. An Information Sheet is attached to the Agenda.

8.2 Laura Tait, Deputy Superintendent

Re: Local Three-Year Calendar

Don Balcombe, Assistant Superintendent, provided information on the Board's authority to set local school calendars and some background on the local School Calendar Committee. The local School Calendar Committee has provided draft local school calendars for the 2023/24, 2024/25 and 2025/26 for consideration. An Action Sheet, together with the draft calendars, are attached to the Agenda.

E/22/12/07-03

IT WAS MOVED BY Trustee Morvay  
IT WAS SECONDED BY Trustee Brzovic

The Education Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) make the attached three-year draft Local School Calendar for 2023/24, 2024/25 and 2025/26 available to the public for 30 days utilizing the consultation process as per Board Governance, Section 1, 2.17 and to report back at the February Education Committee meeting with recommendations.

**CARRIED UNANIMOUSLY**

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

There was none.

11.1 Trustee Rokeby

Re: Bayview Gift Store

Trustee shared that Bayview Elementary's Christmas Store is looking for donations. Donations can be dropped off at Bayview Elementary School by Friday, December 9, 2022.

12. **QUESTION PERIOD**

There were no questions this evening.

13. **ADJOURNMENT**

The meeting adjourned at 5:28 pm.

E/22/12/07-04

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Keller

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

DRAFT