



THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

February 8, 2023

Trustees	G. Keller T. Brzovic, Chair N. Bailey L. Pellegrin L. Lee, Vice Chair M. Robinson C. Morvay T. Rokeby
Absent	C. McKay
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services L. Tait, Deputy Superintendent
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Jessica Krog-Irving NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker

1. **CALL TO ORDER**

The Chair called the meeting to order at 6:06 pm.

2. **ADDITIONS TO THE AGENDA**

Trustee Robinson - Notice of Motion added as item 11.2

3. **DELETIONS TO THE AGENDA**

There were none.

4. **CHANGE IN ORDER**

There was no change in order.

5. APPROVAL OF THE AGENDA

B23/02/08-01

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Lee

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B23/02/08-02

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Pellegrin

That the minutes of the Business Committee meeting held on January 11, 2023, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

8. SENIOR STAFF REPORTS

8.1 Mark Walsh, Secretary-Treasurer

Re: Child Care Update

Mark Walsh provided an update on issues associated with childcare, specifically, an update on the status of capital projects funded by the Ministry of Education and Child Care to build childcare spaces on school sites. An update on the provision of a before and after school care pilot for September 2023 was also provided. An Information Sheet is attached to the Agenda.

8.2 Mark Walsh, Secretary-Treasurer

Re: Vandalism Update

Senior staff presented the semi-annual vandalism report which is intended to provide an update on Facilities' activities related to AP427. The report discusses vandalism from July 1, 2022, to December 31, 2022. An Information Sheet, together with the report, is attached to the Agenda.

8.3 Mark Walsh, Secretary-Treasurer and Taunia Sutton, Director of Finance

Re: Amended Annual Budget (Quarter 2 Report)

Mark Walsh, Secretary-Treasurer and Taunia Sutton, Director of Finance provided the second quarter financial results together with the 2022/2023 Amended Annual Budget. An Information Sheet is attached to the Agenda.

B23/02/08-03

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Lee

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) give all three readings of the 2022/2023 Amended Annual Budget Bylaw during the February 22, 2023, Regular Board Meeting.

CARRIED UNANIMOUSLY

B23/02/08-04

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Lee

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the 2022/2023 Amended Annual Budget Bylaw during the February 22, 2023, Regular Board Meeting.

CARRIED UNANIMOUSLY

8.4 Mark Walsh, Secretary-Treasurer

Re: Enrolment Projections

Mark Walsh, Secretary-Treasurer and Taunia Sutton, Director of Finance presented the 2023/24 Enrolment Projection. An Information Sheet is attached to the Agenda.

8.5 Mark Walsh, Secretary-Treasurer

Re: New Policy - Financial Planning and Reporting

Mark Walsh presented a draft Financial Planning and Reporting Policy as required by the Ministry of Education and Childcare and as discussed at the Policy Committee, with recommendation to circulate as a Notice of Motion for 30 days.

B23/02/08-05

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Robinson

That the Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Financial Planning and Reporting Policy and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

CARRIED UNANIMOUSLY

8.6 Mark Walsh, Secretary-Treasurer & Tracy Mowat, Transportation Manager

Re: Transportation Route Review

Mark Walsh, Tracy Mowat and Pete Sabo presented the 2022/23 Annual Bus Route Review and recommendations. An Information Sheet is attached to the Agenda.

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

9.1 Mark Walsh, Secretary-Treasurer

Re: K. Kurucz - Traffic Control

Mark Walsh provided some information on the crossing guard program in the District.

B23/02/08-06

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Morvay

The Business Committee recommends that the correspondence from K. Kurucz be referred to the Board Chair for response.

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS

11. NEW BUSINESS

11.1 Trustee Pellegrin

Re: Environmental Sustainability Action Plan

Trustee Pellegrin presented a motion to advocate for Ministry funding to assist the District in achieving our environmental goals.

B23/02/08-07

IT WAS MOVED BY Trustee Pellegrin

IT WAS SECONDED BY Trustee Robinson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Chair to write to relevant Ministries with respect to its relevant environmental targets, including GHG reduction goals, highlighting our efforts and recognizing Ministry support and requesting funding or other actions to assist the Board in overcoming barriers to meet its targets.

CARRIED UNANIMOUSLY

11.2 Trustee Robinson

Re: Notice of Motion

Trustee Robinson withdrew his notice of motion.

12. FOR INFORMATION

13. QUESTION PERIOD

There was one question this evening from: L.McKinnon

Did I hear correctly that an additional stop is being considered in the Mount Benson area or not being considered? If yes, where would that stop be? What about offering an after school only option for an additional stop? If there are three buses, how this not be considered?

Staff Answer: Yes, an additional stop is being considered (would drive up Meadow Drive and loop back down), would probably put in two stops. An after school option could be considered.

14. ADJOURNMENT

The meeting adjourned at 8:18 pm.

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Lee

That the meeting be adjourned.

CARRIED UNANIMOUSLY