

NANAIMO LADYSMITH PUBLIC SCHOOLS

BUSINESS COMMITTEE PUBLIC MEETING

INFORMATION SHEET

DATE: March 8, 2023
TO: Business Committee
FROM: Mark Walsh, Secretary – Treasurer
Pete Sabo, Executive Director Planning & Operations
Brian Hackwood, Assistant Director of Planning & Operations
SUBJECT: 2023/24 Annual Facility Grant (AFG)

Background:

Each year the Ministry of Education announces the amount of the AFG, to be used by the District for projects that meet the Ministry of Education Policy 3.115.1.

Discussion:

The District is planning for 'status quo' AFG funding for 2023/24 in the value of \$2,849,677. The grant is typically reduced by a contribution of \$47,298 toward the continuing implementation of *Capital Asset Management Services*, leaving an allocatable balance of \$2,802,379. CAMS is the process by which FCI scores are determined and maintained. The net amount of the grant is expected to remain equal to the funding received in 2022/23.

Plans for the expenditure of the AFG funding were developed considering the following:

- AFG criteria
- Facilities condition reports
- Reported facilities issues and building element planning
- 5-year School/Department Project Planning submitted June 30, 2022
- Alignment to support Energy Management activities
- Alignment with the NLPS Operational Plan
- Alignment with Learning Services priorities
- Alignment with Ministry Capital Submissions and planning
- Alignment with the *Long Range Facilities Plan Update*
- Alignment with the *Environmental Stewardship Policy*

Generally, AFG projects are completed using NLPS staff (Plan A) but resourcing and/or scheduling issues may result in Public Tenders being issued (Plan B).

You will note that an overall program contingency is not apparent in the summary listed below. In accordance with Ministry reporting procedures, the contingency shown on the detailed project plan is apportioned to the projects listed on the sheet. This also applies to the administration item.

The incorporation of an overall contingency allows staff to be flexible with project budgets and allows room for further alignment with other programs as well as room for the addition of emergent projects as they arise. One such example is an asbestos removal project that is in the evaluation stage currently. Once final funding numbers are determined, an emergent project can be created for 2023/24.

Long Range Facilities Plan Recommendation #29 states: *When applicable, review contemplated legislated changes with respect to accessibility and pursue an accessibility audit that reflect current legislation.*

- The BC Government passed a new provincial law in June 2021, the Accessible B.C. Act. and is now in effect.
- AFG planning funding has been set aside to allow staff to prepare data to support the work of the District Accessibility Committee.

Projects in this year's plan that contribute to GHG reduction and resource conservation include:

- 3 Portable HVAC electrification upgrades – low carbon electrification project
- 1 DDC controls upgrade – HVAC efficiency project
- Roof replacements consider upgrading roofing insulation – GHG reduction
- NLPS Strategic Energy Management Plan (SEMP) – recommissioning program will reduce GHG

Many of the projects include some design and construction and that the budgets, in some cases are notional. This would see the project estimate include expected soft costs, design contingency and construction contingency and may not be reflective of the final 'construction only' cost.

No AFG funding has been directed to Minor Technology Infrastructure Upgrades as in previous years. NLPS is undertaking a significant IT infrastructure upgrade and has captured the costs which would typically be funded from AFG.

IMPLICATIONS:

The table below summarizes planned spending by Ministry AFG category:

Category #	AFG Eligible Category	Budget	% of Budget
1	Roof Replacements	\$ 778,504	27.8%
2	Mechanical System Upgrade	\$ 652,558	23.3%
3	Electrical System Upgrade	\$ -	0.0%
4	Facility Upgrades	\$ 466,563	16.6%
5	Loss Prevention	\$ 75,659	2.7%
6	Functional Improvements	\$ 135,556	4.8%
7	Technology Infrastructure Upgrade	\$ -	0.0%
8	Site Upgrade	\$ 18,915	0.7%
9	Accessibility Upgrades	\$ 182,842	6.5%
10	Asbestos Abatement	\$ -	0.0%
11	Health & Safety Upgrades	\$ 113,488	4.0%
12	Site Servicing	\$ 378,294	13.5%
	Total 2022-23 AFG Budget	\$ 2,802,379	100.0%
	CAMS (VFA)	\$ 47,298	
	Total 2022-23 AFG Funding	\$ 2,849,677	

*Please note that soft costs (contingency and administration) have been apportioned to each category.

RECOMMENDATION

To be received for information only.

Reference:

- 2023-24 AFG Plan (attached)