



**NANAIMO LADYSMITH PUBLIC SCHOOLS  
BOARD OF EDUCATION  
ACTION SHEET**

DATE: January 16, 2023  
TO: Board of Education  
FROM: Mark Walsh, Secretary-Treasurer  
SUBJECT: Amendment to Minor Capital Plan

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**Recommendation:**

*That the Board of Education of School District No. 68 (Nanaimo-Ladysmith), in accordance with provisions under section 142(4) of the School Act, hereby approves the amended proposed Five-Year Capital Plan (Minor Capital Programs) for 2022/2023, as provided on the Five-Year Capital Plan Summary for 2022/23 submitted to the Ministry of Education and Child Care.*

**Background:**

On January 11, 2023, the Ministry of Education and Child Care agreed to provide \$30,000 for each electric bus the District purchases through the Ministry's Bus Acquisition Program. The additional amount will be automatically revised on the District's current BUS Certificate of Approval. No action is required by the Board to receive this funding.

In addition to the above, the Ministry will provide additional funding for charging and infrastructure/charging stations through the Carbon Neutral Capital Program. This funding can also be utilized towards the funding of the cost of the electric bus(es). The amount supported by the Ministry is \$70,900. To obtain this funding, a few steps are required, starting with the above resolution supporting an official amendment to the capital plan submission. This resolution is required to be attached in the software at the time of the submission – no later than January 18, 2023.

Subsequent to the submission and Ministry approval, the Ministry will send an amended Annual Program Funding Agreement and the Board will be asked to amend the capital bylaw which will reflect the changes and forward it to the Ministry. Once approved by the Minister's designate, the Ministry will then provide final completed, signed copy of the APFA along with the Certificate of Approval allowing the District to draw funds for incurred project expenses.

Funding will assist with the purchase of two zero-emission busses and the installation of charging stations. The supplier indicates that the busses should arrive by February 2023. The stations have been designed and approved for construction and will be operational when the busses arrive.

**Appendices:**

Appendix A: Submission Summary Dated January 11, 2023