

**NANAIMO LADYSMITH PUBLIC SCHOOLS  
BOARD OF EDUCATION  
PUBLIC MEETING  
ACTION SHEET**

DATE: June 28, 2024  
TO: Board of Education  
FROM: Mark Walsh, Secretary-Treasurer  
SUBJECT: By-law 4.2 – Audit Committee Amended Bylaw No. 3-2202A  
Policy 2.5 – Board Committees Representation and Annual Workplan

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**Recommendation:**

***That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Revised Policy 2.5 – Board Committees Representation and Annual Workplan and delete Bylaw 4.2 – Audit Committee Amended Bylaw No. 3-2202A.***

**Background:**

On April 26, 2023, the Board of Education passed the following motion:

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Revised Policy 2.5 – Board Committees Representation and Annual Workplan and provide notice that Bylaw 4.2 – Audit Committee Amended Bylaw No. 3-2202A be deleted and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

This Action Sheet will show that there was no community feedback on the Policy and deletion of the Bylaw.

**Discussion:**

**Community Engagement Plan**

Utilize the community engagement webpage and include background information with instructions on how to participate during the consultation period: <https://www.sd68.bc.ca/board/community-engagement/>

Information on the community engagement period will be:

- Posted in district news
- Shared on social media (Facebook, Twitter and Instagram)

The consultation period began on April 26, 2023. The community had until May 26, 2023, to provide feedback by emailing [consultation@sd68.bc.ca](mailto:consultation@sd68.bc.ca).

**Timeline**

- Thursday, April 27, 2023
  - District news for staff
  - Social media posts
- Tuesday, May 16, 2023
  - Social media posts
- Thursday, May 18, 2023
  - District news for staff

**Messaging**

*Website:*

**Policy and Bylaw Review**

The Board of Education seeks feedback on draft revised [Policy 2.5](#) – Board Committees Representation and Annual Workplan and deletion notice of [Bylaw 4.2](#) – Audit Committee Amended Bylaw No. 3-2202A, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development. Read the [Action Sheet](#) as presented at the Business Committee held on April 12, 2023. Please provide [feedback via email](#) by May 26, 2023.

*Social media:*

Facebook/Twitter

The Board of Education is seeking feedback on a draft policy and the deletion of a Bylaw. You have until May 26, 2023, to share your feedback. More info: <https://www.sd68.bc.ca/board/community-engagement/>

**Appendix:**

Appendix A: Revised Policy 2.5

Appendix B: April 12, 2023, Business Committee Action Sheet

