



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE REGULAR BOARD MEETING**

**September 27, 2023**

Trustees	G. Keller, Chair N. Bailey T. Brzovic L. Lee	C. Morvay L. Pellegrin T. Rokeby M. Robinson
Absent	C. McKay, Vice Chair	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:02 pm.

**2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA**

There were none.

**3. ADDITIONS**

There were none.

**4. DELETIONS**

There were none.

**5. CHANGE IN ORDER**

There was no change.

**6. APPROVAL OF THE AGENDA**

R23/09/27-01

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Pellegrin

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

7. **APPROVAL OF THE MINUTES**

R23/09/27-02

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Brzovic

That the minutes from the Regular Board of Education meeting held on August 30, 2023, be adopted.

**CARRIED UNANIMOUSLY**

8. **SECTION 72(3) REPORT**

8.1 **Section 72(3) Report**

R23/09/27-03

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Morvay

That the Section 72(3) Report from the Closed Board of Education meeting on August 30, 2023, and the Special Closed Board of Education meeting on September 12, 2023, be received.

**CARRIED UNANIMOUSLY**

9. **ANNOUNCEMENTS AND REMINDERS**

Education Committee Meeting: October 4, 2023

Business Committee Meeting: October 11, 2023

Board of Education Meeting: October 25, 2023

Statutory Holiday: October 1, 2023 (*Observed for T&R*)

10. **PRESENTATIONS** - There were no presentations.

11. **CORRESPONDENCE**

11.1 **Ministry of Education and Child Care - Deputy Minister, Christina Zacharuk**

Re: Pay Equity

R23/09/27-04

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from the Ministry of Education and Child Care to be received and filed.

**CARRIED UNANIMOUSLY**

11.2 NALT

Re: NLPS Support of the School Water Stewards Program

R23/09/27-05

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from NALT to be received and filed.

**CARRIED UNANIMOUSLY**

11.3 Office of the Ombudsperson

Re: Quarterly Reports: July 1, 2022 - March 31, 2023

R23/09/27-06

IT WAS MOVED BY Trustee Rokeby

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from the Office of the Ombudsperson to be received and filed.

**CARRIED UNANIMOUSLY**

11.4 D. Glendenning

Re: Education Assistant and Community Support Program

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Pellegrin

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from D. Glendenning to staff for response.

R23/09/27-07

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Rokeby

**Motion to Amend:**

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from D. Glendenning to staff for response and that a copy be provided to Trustees.

**CARRIED UNANIMOUSLY**

R23/09/27-08

**On the Motion as Amended:**

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from D. Glendenning to staff for response and that a copy be provided to Trustees.

**CARRIED UNANIMOUSLY**

**12. NEW BUSINESS**

12.1 Mark Walsh, Secretary-Treasurer and KPMG

Re: Audited Financial Statements

Mark Walsh presented the Audited Financial Statements for the board's review and consideration. An Action Sheet, together with the Audited Financial Statements is attached to the Agenda.

R23/09/27-09

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Pellegrin

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive and approve the 2022-2023 Audited Financial Statements.

12.2 Greg Keller, Board Chair

Re: Board Annual Work Plan

Greg Keller outlined the Board's Annual Workplan for the 2023-24 year as per policy 2.5 – Board Committees Representation and Annual Workplan. An Action Sheet, together with the Board's Annual Workplan, is attached to the Agenda.

R23/09/27-10

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Robinson

That the board of education of School District no. 68 (Nanaimo- Ladysmith), direct the superintendent to direct staff to present at January's 2024, Education Meeting, a review of all the educational programming including alternative learning programs within the school district as it pertains to the budget and the boards current strategic plan of Inclusion and Student success.

**DEFEATED**

R23/09/27-11

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District no. 68 (Nanaimo- Ladysmith), direct the Superintendent to direct staff to present at January's 2024, Education Committee Meeting, a review of all the alternative learning programming within the school district as it pertains to the budget and the boards current strategic plan of Inclusion and student success.

**CARRIED UNANIMOUSLY**

R23/09/27-12

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Board's 2023-2024 Annual Work Plan as amended.

**CARRIED UNANIMOUSLY**

**13. SENIOR STAFF REPORTS**

13.1 Mark Walsh, Secretary-Treasurer

Re: Amended Capital Bylaw

Mark Walsh advised that the Ministry of Education and Child Care provided us with an amended Capital Plan Response Letter and Annual Program Funding Agreement for funding for electric bus(s) and kitchen equipment for Woodlands Secondary School (phase 1). An Action Sheet is attached to the Agenda.

R23/09/27-13

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Morvay

That the Board of Education approve the amendment to Capital Bylaw No. 2023/24-CPSD68-01 to read Capital Bylaw No. 2023/24-CPSD68-03, reflecting the Ministry of Education and Child Care's amendment to the Annual Programs Funding Agreement.

**CARRIED UNANIMOUSLY**

13.2 Mark Walsh, Secretary-Treasurer and Taunia Sutton, Associate Secretary-Treasurer

Re: Revised 2022-2023 Surplus Allocation

Mark Walsh and Taunia Sutton presented an amended Surplus Allocation for the Board's consideration. An Action Sheet is attached to the Agenda.

R23/09/27-14

IT WAS MOVED BY Trustee Pellegrin

IT WAS SECONDED BY Trustee Bailey

That the Board of Education of School District No. 68 (Nanaimo- Ladysmith) approve the recommendations contained in this Action Sheet to allocate the unrestricted surplus to support the Board's goals.

OPPOSED: Trustee Robinson

**CARRIED**

**14. COMMITTEE REPORTS**

14.1 Business Committee

R23/09/27-15

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Morvay

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the recommended 2023-24 Multi Year Financial Plan.

**CARRIED UNANIMOUSLY**

R23/09/27-16

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Pellegrin

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Policy – Public Interest Disclosure Policy and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

**CARRIED UNANIMOUSLY**

R23/09/27-17

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Lee

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Executive Compensation Report as information and direct the Board Chair to sign an Attestation letter acknowledging compensation paid to executive staff during the 2022/2023 fiscal year.

**CARRIED UNANIMOUSLY**

R23/09/27-18

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Lee

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the 2022/2023 Enhancing Student Learning Report and submit to the Ministry of Education and Child Care by September 30, 2023.

**CARRIED UNANIMOUSLY**

14.2 Education Committee

15. **UNFINISHED BUSINESS**

16. **FOR INFORMATION**

16.1 Board Motions Report

The Board Motions Report was received as information.

16.2 Trustee Committee Reports

Trustee Committee Reports were received as information.

17. **QUESTION PERIOD**

There were no questions.

18. **ADJOURNMENT**

The meeting adjourned at 7:03 pm.

R23/09/27-19

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Brzovic

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

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Mark Walsh, Secretary-Treasurer

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Greg Keller, Chair

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