



**NANAIMO LADYSMITH PUBLIC SCHOOLS
BUSINESS COMMITTEE
PUBLIC MEETING
INFORMATION SHEET**

DATE: November 8, 2023
TO: Business Committee
FROM: Mark Walsh, Secretary-Treasurer
Pete Sabo, Executive Director of Planning and Operations
SUBJECT: Randerson Ridge Parking Lot Update

Background:

On September 28, 2022 at the Regular Board Meeting, The Parent Advisory Committee Traffic Team at Randerson Ridge presented their report to improve the drop-off and pick-up process at the school. At that time the Board recommended that the NLPS Staff review the Randerson Ridge Elementary School Safer Schools Drop off Zone submission and provide an action sheet to the Business Committee outlining the potential next steps.

Discussion:

A stakeholders meeting was held on October 24, 2022 at the school. In attendance were:

- NLPS Facilities Staff
- Randerson Ridge Principal
- Assistant Superintendent Elementary Schools
- City of Nanaimo
- PAC Traffic Committee Team member

During this meeting 2 different methods were concluded from the PAC Traffic Team and the AST Plan:

1. The AST plan promotes lessening the number of vehicles arriving to the school:
 - “Identifies and prioritizes engineering, encouragement, and enforcement actions aimed at creating a safer and more comfortable environment for students and their families to walk, bike, and roll to school.”
2. The PAC Traffic Team Plan attempts to:
 - “Identify problems associated with the drop off and pick up of students at school, and identify engineering, enforcement, education and encouragement solutions to these problems”

This conflict of methods was discussed at the meeting and agreed that the principles of the AST should be the priority but items in the PAC proposal could be considered if it supports the AST plan for Randerson Ridge.

Urban Systems retained in late 2022:

Phase 1 report including:

- Meeting with stake holders
- Observing site
- Recommending improvements to the original plan

Phase 2 report developed May 2023 including;

- 7 improvements recommended
- Staff returned to stakeholders and during the meeting identified 5 recommendations to move forward with
- Parking lot line and signage improvements
- Identify new Drive to Five
- Update existing AST plan
- Work with City of Nanaimo to explore other opportunities
- Meeting with PAC to summarise work undertaken
- Urban Systems retained to move forward with developing the recommendations

Currently NLPS staff have:

- Developed a scope of works from the recommendations provided by Urban Systems for the Parking Lot Improvements – work underway
- Authorised the paving of the path on the Western edge of the school to allow for entry to the school site without entering the parking lot
- Urban Systems have currently developed a new Drive to Five strategy
 - Met with City of Nanaimo to go over recommendations and receive input
 - Staff met with school Administration and the PAC on October 16 and are returning comments to the consultant for further development

See [Active Transportation Link](#) for the following documents:

- Urban Systems:
 - Phase 1 Report – summary of findings
 - Phase 2 Report – Support Workplan
 - Signage and Pavement Markings recommendations
 - Draft Drive to 5 recommendations
- PAC Traffic Committee presentation