



NANAIMO LADYSMITH PUBLIC SCHOOLS

BUSINESS COMMITTEE PUBLIC MEETING ACTION SHEET

DATE: November 8, 2023
TO: Business Committee
FROM: Mark Walsh, Secretary-Treasurer and
Pete Sabo, Executive Director of Planning and Operations
SUBJECT: Ladysmith Primary – Architectural Award for PDR

Recommendation

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve to award KMBR Architects Planners Inc. the development of the Project Definition Report (PDR) of the Ladysmith Primary School (LPS) Expansion Project.

Background

Based on the enrolment projections and the NLPS 5-year capital plan submission for 2023/24, the Ministry of Education and Child Care (MoEcc) has supported a LPS expansion to proceed to a PDR.

The LPS PDR will coincide with the expected LIS PDR, looking at catchments, enrolments, and potentially a grade reconfiguration to convert LPS into an elementary school, based on the MoEcc direction to proceed with LIS. Options will include:

- Option 1 – Grade reconfiguration and 8 classroom expansion project
- Option 2 – 5 classroom expansion project

Both options will result in portables being moved off site, and investigation into the indoor/outdoor space required for the new school size. Attention will be put into meeting the Board goals around inclusion, accessibility, and GHG reduction.

As directed in AP 513, NLPS went out for a public Request for Proposals (RFP) to select an Architectural firm to draft the PDR and five firms responded. An evaluation committee scored each proposal based on a pre-determined criteria and KMBR scored the highest, with portion of the evaluation being a fee of \$44,000. This is being brought to the board for award because the Ladysmith projects have been deemed “significant”, as per AP 501.

Discussion

KMBR Architects Planners Inc. (KMBR) have been developing the Concept Plan for LIS since September 2022, have knowledge around the options for LPS, and have a full understanding of the South end catchment pressures and needs. Their experience within the Education Sector is extensive and have a lot of experience in producing PDRs.

KMBR have demonstrated effective communication, foresight, collaboration, and professionalism throughout the development of the LIS Concept Plan, as well as other successful projects within SD68. With KMBR being awarded both the LPS and LIS PDR projects, there will be some efficiencies between the two, as well as some cost savings. The intention would be to carry KMBR through the design phase of the project, should MoEcc support the project to go to construction.

Schedule

Board approval of the award to KMBR in November will allow NLPS staff, KMBR, and stakeholders, to deliver a final draft of the PDR to MoEcc in April of 2024.

Approximate Schedule:

- PDR submission – April 2024
- PDR approval – Summer 2024
- Design completion – Summer 2025
- Construction completion – Summer 2027
- School start – September 2027

