

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

September 13, 2023

Trustees	T. Brzovic, Vice Chair L. Lee, Chair N. Bailey G. Keller C. Morvay L. Pellegrin M. Robinson T. Rokeby
Absent	C. McKay
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer L. Tait, Deputy Superintendent D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Jessica Krog-Irving NDTA Representative: Joanna Cornthwaite NSAA Representative: Lisa Frey

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B23/09/13-01

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Morvay

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B23/09/13-02

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Morvay

That the minutes of the Business Committee meeting held on June 14, 2023, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were none.

8. SENIOR STAFF REPORTS

8.1 Scott Saywell, Superintendent

Re: Enhancing Student Learning (ESL) Report (Draft)

Scott Saywell presented the Enhancing Student Learning Report. The purpose of this report is to provide a summary of the Ministry of Education and Child Care data related to the Enhancing Student Learning Reporting Order (M302/20). The report, together with an Action Sheet, is attached to the Agenda.

B23/09/13-03

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Keller

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the 2022/2023 Enhancing Student Learning Report and submit to the Ministry of Education and Child Care by September 30, 2023.

CARRIED UNANIMOUSLY

8.2 Shawn Johnston, Executive Director of HR

Re: Public Interest Disclosure Policy

Shawn Johnston provided the Board with an update on NLPS' Public Interest Disclosure Policy and accompanying Procedures and reporting forms, in advance of our December 1, 2023, deadline for implementation. An Action Sheet is attached to the Agenda.

B23/09/13-04

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Keller

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Policy – Public Interest Disclosure Policy and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

CARRIED UNANIMOUSLY

8.3 Mark Walsh, Secretary-Treasurer & Pete Sabo, Ex. Director Planning & Operations

Re: Facilities Summer Work

Mark Walsh and Pete Sabo provided an update on work that was completed by the facilities department during the summer break. An Information Sheet is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: Exempt Compensation Report

Mark Walsh presented the Public Sector Executive Compensation Report and Disclosure for 2022-2023. An Action Sheet with the reports are attached to the Agenda.

B23/09/13-05

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Pellegrin

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Executive Compensation Report as information and direct the Board Chair to sign an Attestation letter (attached as Appendix C) acknowledging compensation paid to executive staff during the 2022/2023 fiscal year.

CARRIED UNANIMOUSLY

8.5 Mark Walsh, Secretary-Treasurer

Re: Financial Year End - Surplus Allocation

Mark Walsh presented the 2022-2023 year-end surplus and recommended surplus allocation for the Board's consideration. An Action Sheet is attached to the Agenda.

B23/09/13-06

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Pellegrin

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo- Ladysmith) approve the recommendations contained in this Action Sheet to allocate the unrestricted surplus to support the Board's goals.

CARRIED UNANIMOUSLY

8.6 Mark Walsh, Secretary-Treasurer

Re: Multi-Year Financial Plan

Mark Walsh presented the 2023-24 Multi-Year Financial Plan for the Board's consideration. The Financial Plan, together with an Action Sheet, is attached to the Agenda.

B23/09/13-07

IT WAS MOVED BY Trustee Pellegrin

IT WAS SECONDED BY Trustee Robinson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the recommended 2023-24 Multi Year Financial Plan.

CARRIED UNANIMOUSLY

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. UNFINISHED BUSINESS

10.1 Greg Keller, Board Chair

Re: Strategic Plan Update

Greg Keller provided an update on the planning for the new Strategic Plan. An Information Sheet is attached to the Agenda.

11. NEW BUSINESS

There was none.

12. FOR INFORMATION

13. QUESTION PERIOD

There were no questions this evening.

14. ADJOURNMENT

The meeting adjourned at 7:42 pm.

B23/09/13-08

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Robinson

That the meeting be adjourned.

CARRIED UNANIMOUSLY