



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING**

November 8, 2023

Trustees	T. Brzovic L. Lee, Chair N. Bailey G. Keller C. McKay C. Morvay L. Pellegrin M. Robinson T. Rokeby
Staff	M. Walsh, Secretary-Treasurer L. Tait, Deputy Superintendent D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Jessica Krog-Irving NDTA Representative: Joanna Cornthwaite NSAA Representative: Lisa Frey

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B23/11/08-01
IT WAS MOVED BY Trustee Keller
IT WAS SECONDED BY Trustee Morvay

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B23/11/08-02
IT WAS MOVED BY Trustee Bailey
IT WAS SECONDED BY Trustee McKay

That the minutes of the Business Committee meeting held on October 11, 2023, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were none.

8. SENIOR STAFF REPORTS

8.1 Mark Walsh, Secretary-Treasurer and Pete Sabo, Executive Director Planning & Operations

Re: Architectural Award for Ladysmith Intermediate School

Mark Walsh proposed an Architectural Award for the Ladysmith Intermediate School seismic mitigation project. An Action Sheet is attached to the Agenda.

B23/11/08-03
IT WAS MOVED BY Trustee McKay
IT WAS SECONDED BY Trustee Keller

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve to award KMBR Architects Planners Inc. the development of the Project Definition Report (PDR) of the Ladysmith Intermediate School (LIS) Seismic Mitigation Project, based on the anticipated approval from MoEcc to proceed with the replacement of the school.

CARRIED UNANIMOUSLY

8.2 Mark Walsh, Secretary-Treasurer and Pete Sabo, Executive Director Planning & Operations

Re: Architectural Award for Ladysmith Primary School

Mark Walsh proposed an Architectural Award for the Ladysmith Primary School expansion project. An Action Sheet is attached to the Agenda.

B23/11/08-04

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Robinson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve to award KMBR Architects Planners Inc. the development of the Project Definition Report (PDR) of the Ladysmith Primary School (LPS) Expansion Project.

CARRIED UNANIMOUSLY

8.3 Mark Walsh, Secretary-Treasurer

Re: Randerson Ridge Parking Update

Mark Walsh and Pete Sabo provided an update on the Randerson Ridge Elementary School Safer Schools Drop off Zone submission. An Information Sheet is attached to the Agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re Policy 2.18 - Trustee Remuneration Professional Development and Expenses

Mark Walsh proposed changes to Policy 2.18 for the committee's consideration. An Action Sheet is attached to the Agenda.

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Robinson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the amendments to Policy 2.18 – Trustee Remuneration and Professional Development Expenses.

B23/11/08-05

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Brzovic

Motion to Amend:

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the amendments to Policy 2.18 - Trustee Remuneration and Professional Development Expenses subject to public consultation utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

OPPOSED: Trustees Bailey, Morvay, Rokeby

B23/11/08-06

On the Motion as Amended:

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the amendments to Policy 2.18 - Trustee Remuneration and Professional Development Expenses subject to public consultation utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

OPPOSED: Trustee McKay

CARRIED

8.5 Mark Walsh, Secretary-Treasurer

Re: Administrative Procedures 318 and 401

Mark Walsh recommended the deletion of AP 318 - Travel Assistance to National Competitions and AP 401 - Early Retirement Incentive Plan. An Information Sheet is attached to the Agenda.

8.6 Mark Walsh, Secretary-Treasurer

Re: First Quarter Financial Report

Mark Walsh and Taunia Sutton provided the financial results of the first quarter of the 2023-24 school year. Overall, the District is in a positive financial position and in line with expectations. An Information Sheet is attached to the Agenda.

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

There was none.

10. UNFINISHED BUSINESS

There was none.

11. NEW BUSINESS

There was none.

12. FOR INFORMATION

13. QUESTION PERIOD

There were no questions this evening.

14. **ADJOURNMENT**

The meeting adjourned at 7:28 pm.

B23/11/08-07

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Morvay

That the meeting be adjourned.

CARRIED UNANIMOUSLY