



**NANAIMO LADYSMITH PUBLIC SCHOOLS  
EDUCATION COMMITTEE  
PUBLIC MEETING  
INFORMATION SHEET**

DATE: November 1, 2023  
TO: Education Committee  
FROM: Nicole Davey, Director of Instruction  
SUBJECT: New K-12 Reporting Policy and Assessment

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**Overview: Connection to Operational Plan**

**Goal:** Continuous improvement in students with complex and unique abilities, Indigenous and overall student population on student achievement

**Objective:** Continuous Improvement in support for students with diverse abilities and disabilities, Indigenous and overall student population on student achievement. (Assessment and reporting update)

**Strategy:** Create opportunities for PVP and educators to fully implement the new K-12 reporting policy and assessment.

**Background:**

The BC Ministry of Education has updated the K-12 Student Reporting Policy: Communicating Student Learning Guidelines to be implemented for the 2023-24 school year. The new reporting policy was created to better reflect the redesigned curriculum that was published in 2016. Over the past 5 years, NLPS was part of a pilot project designed to explore changes to the current reporting policy. The innovative and thoughtful work done by teachers during this time created a solid foundation for the district. Last year, an elementary district assessment group and a secondary district assessment group was created comprised of teachers, coordinators, principals/ vice-principals, along with myself. We deeply explored the new policy and how it would impact our current guidelines. By the end of the year, we updated our district guidelines and began communicating out to schools and teachers what changes to expect once the new policy was fully implemented. This year we are supporting PVP and educators with not only deeply understanding the changes to the reporting policy, but with the adoption of evidence-based, robust assessment practices and pedagogy.

## Key Features of the New Reporting Policy

### Meaningful Communication

Researchers stress the importance of ongoing, comprehensive, and timely communication with parents and caregivers.

Effective communication between home and school has a positive impact on student learning

### Focus on Proficiency

Assessment that is focused on student proficiency in relation to the established learning standards leads to improved reliability of assessment results and increased student engagement.

### Self-Assessment

Student self-assessment leads to an increase in student confidence in their abilities, greater responsibility for their own learning, greater student satisfaction.

## **Supporting the full implementation of the K-12 Student Reporting Policy: Communicating Student Learning Guidelines**

### PVP Meetings and Communications

- Regular updates during our PVP meetings (elementary and secondary) at least monthly
  - Ongoing “Frequently Asked Questions” tailored to our district
- Regular Reporting Snapshots: PowerPoint/ videos going deeper into different aspects of the updated policy available for PVP to share with teachers
  - October: Descriptive Feedback
  - November: Insufficient Evidence
- Individual questions/ requests for support
  - Staff meetings
  - Emails, Teams, Calls, Learning Line

### Educator Resources and Learning Opportunities

- NLPS Learns: new elementary and secondary guidelines, assessment and reporting resources
- Learning Coordinators: meet with schools; working with teachers
- Professional learning opportunities: district and school
- Town Halls before each reporting period to support teachers with ongoing reporting

### Parent Communication

- Provincial, district and school communications shared with families
- DPAC: regular attendance sharing Assessment and Reporting Updates
- Regular Reporting Snapshots created for PACs

### District Assessment Focus Group

- Secondary: comprised of teachers, coordinators, PVP and Director of Instruction, Learning and Innovation; meets 3 times a year; exploring innovative and best practice and pedagogy; learning series with Leyton Schnellert and learning rounds; resource development, creation and sharing; incorporating culturally responsive assessment practices

- Elementary: comprised of teachers, coordinators, PVP and Director of Instruction, Learning and Innovation; meets 3 times a year; exploring innovative and best practice and pedagogy; book club exploring the work of Trevor MacKenzie; professional learning; resource development, creation and sharing; incorporating culturally responsive assessment practices

Reporting and Technology

- MyEd: platform used for secondary. MyEd Committee works to ensure the reporting platforms supports the new reporting policy. Supports and resources are provided for teachers to ensure optimal use and ease of MyEd.
- Spaces: electronic portfolio that supports the communication of student learning with families. Learning Coordinators are planning training sessions and providing resources to support teachers with the use of Spaces.
- ERC: platform used for elementary. We have implemented changes in the ERC to ensure it meets the reporting policy. Supports and resources are provided for teachers to ensure optimal use and ease of ERC.

Additional Resources:

- K-12 Student Reporting Policy: Communicating Student Learning Guidelines (attached)
- District Elementary Student Reporting Guidelines (attached)
- District Secondary Student Reporting Guidelines (attached)
- [K-12 Student Reporting One Pager for Parents and Caregivers \(PDF\)](#)
- [Brochure for families \(PDF\)](#)

