



Student Voice Committee Terms of Reference

Committee Name

Student Voice Committee (SVC)

Type

Board Ad-Hoc Committee – This committee is temporary in nature.

Purpose

The Student Voice Committee (SVC) was established to promote student representation, engagement, and leadership within School District 68 (SD68). The SVC will act as an advisory committee to the SD68 Board of Education, providing input and recommendations to enhance student participation and perspectives in district-wide decision-making.

Scope

The committee's primary focus will be to encourage student engagement, leadership opportunities, and diverse perspectives at SD68 schools. This includes but is not limited to, enhancing formal and informal channels for student involvement, ensuring students' voices are heard, and reviewing the effectiveness of student voice strategies. The SVC will provide input related to student training for membership roles and any changes requested by the Academic Council.

Authority

The committee reports directly to the SD68 Board of Education. The Student Voice Committee may establish subgroups or sub-committees to fulfill its work plan and objectives. The committee will aim to achieve consensus-based recommendations. In cases where consensus cannot be reached, the committee will vote on primary recommendations as necessary.

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Membership

Members of the committee are either invited by the Board Chair or appointed by their respective organization. The Committee will be chaired by the Trustee appointed to the committee, or in their absence the alternate.

The committee will be comprised of the following members:

- Trustee (2)
- Indigenous Rights Holders
- Secretary-Treasurer (1)
- Assistant Superintendent (1)
- CUPE Representative (1)
- NDTA Representatives (1)
- NSAA Representatives (1)
- Student Representative (South)
- Student Representative (North)

Meeting Arrangements

It is anticipated that this committee will meet 3 – 4 times in total.

Additional meetings may be scheduled, as needed, to ensure the committee meets to fulfill their mandate and annual work plan.

Guest speakers may be invited to share information from the community that would be of benefit to NLPS and the Student Voice Committee.

Agendas will be prepared and sent to members with a copy of the meeting notes the Friday prior to each meeting date. The agenda-setting committee will consist of 1 chair, Superintendent or designate, and administrative support staff.

Members may request agenda items by emailing the committee chair.

Meeting location arrangements will be made by the NLPS administrative support staff member (in-person or online).

Process



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The committee will also provide actionable recommendations and general feedback to the SD68 Board of Education. The committee may participate in projects requiring their input as identified by the Board of Education.

The committee will be dissolved following the final report to the Board of Education as per Policy 2.5, section 3.5 unless otherwise directed by the Board of Education.

Reporting

The Student Voice Committee will report its progress and meeting notes to the SD68 Board of Education through the Committee Chair. The committee will also provide a final report with its recommendations to the Board of Education.

Review

The committee's terms of reference will be reviewed as needed

This Terms of Reference outlines the purpose, scope, authority, membership, frequency, quorum, and reporting procedures for the Student Voice Committee in School District 68, ensuring that it can effectively promote student representation and engagement at the district level.