



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING**

September 11, 2024

Trustees L. Lee, Chair
 M. Robinson, Vice Chair
 T. Brzovic
 N. Bailey
 G. Keller
 C. Morvay
 L. Pellegrin
 T. Rokeby

Staff M. Walsh, Secretary-Treasurer
 L. Tait, Interim Superintendent
 K. Matthews, Manager Admin. Services
 G. Robinson, Ex. Director of Communications

Representatives CUPE Representative: Jeff Virtanen
 DPAC Representative: Jessica Krog-Irving
 NDTA Representative: Joanna Cornthwaite
 NSAA Representative: Lisa Frey

1. **CALL TO ORDER**
 The Chair called the meeting to order at 6:02 pm.
2. **ADDITIONS TO THE AGENDA**
 There were no additions.
3. **DELETIONS TO THE AGENDA**
 There were no deletions.
4. **CHANGE IN ORDER**
 There was no change in order.

5. **APPROVAL OF THE AGENDA**

B24/09/11-01

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Morvay

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. **APPROVAL OF THE MINUTES**

B24/09/11-02

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Rokeby

That the minutes of the Business Committee meeting held on June 12, 2024, be approved.

CARRIED UNANIMOUSLY

7. **PRESENTATIONS**

There were none.

8. **SENIOR STAFF REPORTS**

8.1 Mark Walsh, Secretary-Treasurer and Gillian Robinson, Executive Director of Communications and Privacy

Re: Rutherford Elementary Re-opening - Consultation Feedback

Mark Walsh and Gillian Robinson outlined the results of the consultations process and provided final recommendations based on feedback from the community and District operational needs. An action sheet is attached to the agenda.

B24/09/11-03

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Bailey

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the 11 recommendations for the re-opening of Rutherford Elementary including the redrawn boundaries and transfer of students in the newly created Rutherford and Frank J. Ney boundaries.

CARRIED UNANIMOUSLY

8.2 Mark Walsh, Secretary-Treasurer

Re: Bowers District Rezoning Application

Mark Walsh advised that staff have received a request for comment on the proposed Bowers District Rezoning Application. Mark Walsh further advised that staff have taken a number of steps to determine the impact of the project and the Board's ability to respond to the development. An action sheet is attached to the agenda.

B24/09/11-04

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Bailey

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to provide response to the City of Nanaimo with respect to the Bowers District Rezoning Application, that the District anticipates it will be able to support student enrollment associated with the project.

CARRIED UNANIMOUSLY

8.3 Mark Walsh, Secretary-Treasurer

Re: Multi-Year Financial Plan

Mark Walsh presented the 2024-/25 - 2026/27 multi-year financial plan for the Board's approval. An action sheet is attached to the agenda.

B24/09/11-05

IT WAS MOVED BY Trustee Pellegrin

IT WAS SECONDED BY Trustee Morvay

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the recommended 2024/25 - 2026/27 Multi-Year Financial Plan.

CARRIED UNANIMOUSLY

8.4 Mark Walsh, Secretary-Treasurer

Re: Exempt Compensation Reporting

B24/09/11-06

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Brzovic

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Executive Compensation Report as information and direct the Board Chair to sign an Attestation letter (attached as Appendix C) acknowledging compensation paid to executive staff during the 2023/2024 fiscal year.

CARRIED UNANIMOUSLY

8.5 Mark Walsh, Secretary-Treasurer

Re: Amendment to Policy 2.5 - Board Committees Representation and Annual Work Plan and Policy 2.6 Board Meeting Procedures

Mark Walsh presented draft revisions to Policy 2.5 and Policy 2.6 that provide for the combination of the Board's Education and Business committees into a single Committee of the Whole. An action sheet is attached to the agenda. This item will be brought back to a future meeting for further discussion.

8.6 Mark Walsh, Secretary-Treasurer and Taunia Sutton, Associate Secretary-Treasurer

Re: Surplus Allocation Recommendations with Financial Statement Discussion & Analysis and Audited Financial Statements

Mark Walsh and Taunia Sutton presented staff's recommendations with respect to the allocation of unrestricted surplus funds. An action sheet, together with the Financial Statement Discussion and Analysis report and Audited Financial Statements are attached to the agenda.

B24/09/11-07

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Morvay

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo- Ladysmith) approve the recommendations contained in this Action Sheet to allocate the unrestricted surplus to support the Board's goals.

OPPOSED: Trustee Robinson

CARRIED

8.7 Mark Walsh, Secretary-Treasurer

Re: Child Care Policy - Consultation Feedback

Mark Walsh presented the consultation feedback on the Child Care Policy and a suggested amendment to the draft policy. An action sheet with the amended draft policy is attached to the agenda.

B24/09/11-08

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Rokeby

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt Policy - Child Care Services and Early Years Programs as amended.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

There was none.

12. **FOR INFORMATION**

13. **QUESTION PERIOD**

There were no questions this evening.

14. **ADJOURNMENT**

The meeting adjourned at 8:22 pm.

B24/09/11-09

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Rokeby

That the meeting be adjourned.

CARRIED UNANIMOUSLY