



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE REGULAR BOARD MEETING**

**June 26, 2024**

Trustees	G. Keller, Chair N. Bailey, Vice Chair T. Brzovic L. Lee	C. Morvay L. Pellegrin T. Rokeby M. Robinson
Staff	M. Walsh, Secretary-Treasurer L. Tait, Interim Superintendent	K. Matthews, Manager Admin. Services

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:00 pm. Chair Keller reminded everyone that June is Pride month and reaffirmed the district's commitment and support for the LGBTQ2S+ community. Chair Keller also congratulated to the graduating class of 2024.

**2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA**

There were none.

**3. ADDITIONS**

There were no additions.

**4. DELETIONS**

There were no deletions.

**5. CHANGE IN ORDER**

There was no change in order.

**6. APPROVAL OF THE AGENDA**

R24/06/26-01  
IT WAS MOVED BY Trustee Robinson  
IT WAS SECONDED BY Trustee Morvay  
  
That the Agenda be approved.

**CARRIED UNANIMOUSLY**

7. **APPROVAL OF THE MINUTES**

R24/06/26-02

IT WAS MOVED BY Trustee Rokeby

IT WAS SECONDED BY Trustee Robinson

That the minutes from the Regular Board of Education meeting held on May 22, 2024, be adopted.

**CARRIED UNANIMOUSLY**

8. **SECTION 72(3) REPORT**

8.1 Section 72(3) Report

R24/06/26-03

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Robinson

That the Section 72(3) Report from the Closed Board of Education meeting on May 22, 2024, and the Special Closed Board Meetings on May 29, 2024, June 5, 2024 and June 12, 2024, be received.

**CARRIED UNANIMOUSLY**

9. **ANNOUNCEMENTS AND REMINDERS**

School Re-opens: September 3, 2024

Education Committee Meeting: September 4, 2024

Business Committee Meeting: September 11, 2024

Board of Education Meeting: September 25, 2024

Statutory Holiday: September 30, 2024

10. **PRESENTATIONS**

There were none.

11. **CORRESPONDENCE**

There was none.

12. **COMMITTEE REPORTS**

12.1 Education Committee

R24/06/26-04

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the following courses as Board/Authority Authorized Course (BAA) as per Ministry Policy: Financial Literacy 12, Forensic Science 11 Immersion, Indigenous Cultural Connections 10, 11, 12.

**CARRIED UNANIMOUSLY**

12.2 Business Committee

R24/06/26-05

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Policy – Child Care Services and Early Years Programs and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

**CARRIED UNANIMOUSLY**

R24/06/26-06

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) in accordance with provisions under section 142(4) of the School Act, approve the proposed Five-Year Major Capital Plan for 2025/2026 as outlined in the June 12, 2024, Business Committee Action Sheet.

**CARRIED UNANIMOUSLY**

R24/06/26-07

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) in accordance with provisions under section 142(4) of the School Act, approve the proposed Minor Capital plan for 2025/2026, as outlined in the attached Amended Action sheet dated June 26, 2024.

**CARRIED UNANIMOUSLY**

R24/06/26-08

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) set aside any decision on changing the tagline until after the Strategic Plan is passed by the Board of Education.

**CARRIED UNANIMOUSLY**

**13. SENIOR STAFF REPORTS**

13.1 Mark Walsh, Secretary-Treasurer

Re: Trustee By-Election

Mark Walsh highlight the options for the Board to consider in determining its next steps with respect to a by-election.

R24/06/26-09

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) appoint Secretary-Treasurer Mark Walsh as the Chief Electoral Officer pursuant to Section 36(3)(a) to organize and implement a by-election created by the resignation of Trustee McKay and notify the Minister of Education and Child Care as required by Section 36(3)(c).

**CARRIED UNANIMOUSLY**

13.2 Mark Walsh, Secretary-Treasurer

Re: Extension License

Chair Keller declared a conflict and passed the chair to Vice Chair, Bailey. Chair Keller did not participate in the conversation or vote on this item. Mark Walsh presented a Licence of Use and Occupation for the Regional District of Nanaimo for the Board's consideration.

R24/06/26-10

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Lee

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the Licence of Use and Occupation for Regional District of Nanaimo for the use of Extension School parcels for community use subject to final execution by Secretary-Treasurer.

**CARRIED UNANIMOUSLY**

13.3 Mark Walsh, Secretary-Treasurer

Re: Amendment to Capital Plan Bylaw

Mark Walsh advised that the Ministry of Education and Child Care has agreed to fund the purchase of a bus to provide, what is to the Ministry, a new route to service Qwam Qwum Stuwixwulh School (QQS). Currently the route is provided utilizing a bus owned by Snuneymuxw First Nation that the District operates and maintains. An Action Sheet is attached to the Agenda.

R24/06/26-11

IT WAS MOVED BY Trustee Rokeby

IT WAS SECONDED BY Trustee Morvay

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the amendment to Capital Bylaw No. 2024/25-CPSD68-01 to read Capital Bylaw No. 2024/25-CPSD68-02, reflecting the Ministry of Education and Child Care's amendment to the Annual Programs Funding Agreement.

**CARRIED UNANIMOUSLY**

13.4 Mark Walsh, Secretary-Treasurer

Re: Chase River Statutory Right of Way

Mark Walsh advised that the City of Nanaimo has requested access to a portion of the Chase River Elementary School Daycare, located at 1503 Cranberry Avenue, for the purpose of checking and maintaining a new sanitary sewer manhole. An Action Sheet is attached to the Agenda.

R24/06/26-12

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) give the Chase River Elementary School Sanitary Manhole Right-of-Way Bylaw, 2024 all three readings at one meeting, today this 26<sup>th</sup> day of June, 2024.

**CARRIED UNANIMOUSLY**

R24/06/26-13

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Lee

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Chase River Elementary School Sanitary Manhole Right-of-Way Bylaw, 2024, being a Bylaw that provides the City of Nanaimo with a Right-of-Way associated with access to a sanitary sewer manhole at the Chase River Elementary School site, pursuant to Section 65(5) of the School Act, R.S.B.C. 1996, c.412.

Read a first time this 26<sup>th</sup> day of June 2024.

**CARRIED UNANIMOUSLY**

R24/06/26-14

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Chase River Elementary School Sanitary Manhole Right-of-Way Bylaw, 2024, being a Bylaw that provides the City of Nanaimo with a Right-of-Way associated with access to a sanitary sewer manhole at the Chase River Elementary School site, pursuant to Section 65(5) of the School Act, R.S.B.C. 1996, c.412.

Read a second time this 26<sup>th</sup> day of June 2024.

**CARRIED UNANIMOUSLY**

R24/06/26-15

IT WAS MOVED BY Trustee Rokeby

IT WAS SECONDED BY Trustee Pellegrin

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Chase River Elementary School Sanitary Manhole Right-of-Way Bylaw, 2024, being a Bylaw that provides the City of Nanaimo with a Right-of-Way associated with access to a sanitary sewer manhole at the Chase River Elementary School site, pursuant to Section 65(5) of the School Act, R.S.B.C. 1996, c.412.

Read a third time and adopted, this 26<sup>th</sup> day of June 2024.

**CARRIED UNANIMOUSLY**

13.5 Mark Walsh, Secretary-Treasurer

Re: Georgia Avenue Statutory Right-of-Way

Mark Walsh advised that the City of Nanaimo has requested access to a portion of the Georgia Avenue Elementary School Daycare, located at 625 Georgia Avenue, for the purpose of checking and maintaining a new Water Meter. An Action Sheet is attached to the Agenda.

R24/06/26-16

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Lee

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) give the Georgia Avenue Community School Waterworks Right-of-Ways Bylaw, 2024 all three readings at one meeting, today this 26<sup>th</sup> day of June, 2024.

**CARRIED UNANIMOUSLY**

R24/06/26-17

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Georgia Avenue Community School Waterworks Right-of-Ways, 2024, being a Bylaw that provides the City of Nanaimo with Right-of-Ways associated with access to a water meter at the Georgia Avenue Community School site, pursuant to Section 65(5) of the School Act, R.S.B.C. 1996, c.412.

Read a first time this 26<sup>th</sup> day of June 2024.

**CARRIED UNANIMOUSLY**

R24/06/26-18

IT WAS MOVED BY Trustee Bailey

IT WAS SECONDED BY Trustee Lee

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Georgia Avenue Community School Waterworks Right-of-Ways, 2024, being a Bylaw that provides the City of Nanaimo with Right-of-Ways associated with access to a water meter at the Georgia Avenue Community School site, pursuant to Section 65(5) of the School Act, R.S.B.C. 1996, c.412.

Read a second time this 26<sup>th</sup> day of June 2024.

**CARRIED UNANIMOUSLY**

R24/06/26-19

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the Georgia Avenue Community School Waterworks Right-of-Ways, 2024, being a Bylaw that provides the City of Nanaimo with Right-of-Ways associated with access to a water meter at the Georgia Avenue Community School site, pursuant to Section 65(5) of the School Act, R.S.B.C. 1996, c.412.

Read a third time and adopted, this 26<sup>th</sup> day of June 2024.

**CARRIED UNANIMOUSLY**



13.6 Laura Tait, Interim Superintendent

Re: Strategic Plan

Laura Tait presented the Strategic Plan 2024-2028 for the Board's consideration.  
An Action Sheet is attached to the Agenda.

R24/06/26-20

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Rokeby

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith)  
adopt the 2024-2028 Strategic Plan.

**CARRIED UNANIMOUSLY**

14. **UNFINISHED BUSINESS**

There was none.

15. **NEW BUSINESS**

There was none.

16. **FOR INFORMATION**

16.1 Board Motions Report

The Board motion report was received as information.

16.2 Trustee Committee Reports

There were none.

17. **QUESTION PERIOD**

There were no questions this evening.

18. **ADJOURNMENT**

The meeting adjourned at 7:00 pm.

R24/06/26-21

IT WAS MOVED BY Trustee Rokeby

IT WAS SECONDED BY Trustee Bailey

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

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Mark Walsh, Secretary-Treasurer

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Greg Keller, Chair

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