



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING**

November 13, 2024

- Trustees
- L. Lee, Chair
 - M. Robinson, Vice Chair
 - T. Brzovic
 - N. Bailey
 - G. Keller
 - C. Morvay
 - L. Pellegrin
 - T. Rokeby
 - T. Harris
- Staff
- P. Langstraat, Superintendent/CEO
 - M. Walsh, Secretary-Treasurer
 - K. Matthews, Manager Admin. Services
- Representatives
- CUPE Representative: Jeff Virtanen
 - DPAC Representative: Angie Haslam
 - NDTA Representative: Joanna Cornthwaite
 - NSAA Representative: Lisa Frey

- CALL TO ORDER**
The Chair called the meeting to order at 6:00 pm.
- ADDITIONS TO THE AGENDA**
There were no additions.
- DELETIONS TO THE AGENDA**
There were no deletions.
- CHANGE IN ORDER**
There was no change in order.

5. **APPROVAL OF THE AGENDA**

B24/11/13-01

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Keller

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. **APPROVAL OF THE MINUTES**

B24/11/13-02

IT WAS MOVED BY Trustee Harris

IT WAS SECONDED BY Trustee Rokeby

That the minutes of the Business Committee meeting held on October 9, 2024, be approved.

CARRIED UNANIMOUSLY

7. **PRESENTATIONS**

8. **SENIOR STAFF REPORTS**

8.1 Mark Walsh, Secretary-Treasurer & Tania Sutton, Associate Secretary-Treasurer

Re: 1st Quarter Financial Report

Mark Walsh and Tania Sutton provided the financial results of the first quarter of the 2024-25 school year. Overall, the District is in a positive financial position and in line with expectations. An Information Sheet is attached to the Agenda.

8.2 Mark Walsh, Secretary-Treasurer & Gillian Robinson, Executive Director of Communications

Re: Rutherford Re-Opening – Catchment Boundary Minor Review

Mark Walsh advised that staff have reviewed some minor catchment boundary anomalies and presented some minor changes for the Committee's consideration. An action sheet is attached to the agenda.

B24/11/13-03
IT WAS MOVED BY Trustee Pellegrin
IT WAS SECONDED BY Trustee Bailey

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the recommended minor catchment boundary changes as shown below in this Action Sheet.

CARRIED UNANIMOUSLY

8.3 Mark Walsh, Secretary-Treasurer

Re: Public Interest Disclosure Act: Annual Report

Mark Walsh presented the district's Public Interest Disclosure Report. An information sheet, together with the report is attached to the agenda.

8.4 Mark Walsh, Secretary-Treasurer

Re: Administrative Procedure 513 - Purchasing (Update)

Mark Walsh presented an updated AP 513 - Purchasing for the Committee's information. The AP has been updated to reflect recommendations from the District's Auditors. An information sheet, together with the updated AP 513 is attached to the agenda.

8.5 Piet Langstraat, Interim Superintendent

Re: Inclement Weather

Piet Langstraat presented on inclement weather and how the district plans for the possibility of snow events. An information sheet is attached to the agenda.

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

There was none.

10. UNFINISHED BUSINESS

There was no Unfinished Business.

11. NEW BUSINESS

11.1 Greg Keller, Board Chair

Re: Notice of Motion - Policy 2.1

B24/11/13-04
IT WAS MOVED BY Trustee Keller
IT WAS SECONDED BY Trustee Harris

That the Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) amend the policy committee work plan to include the review and update of Policy 2.1, Role of the Board.

CARRIED UNANIMOUSLY

12. **FOR INFORMATION**

13. **QUESTION PERIOD**

There were no questions.

14. **ADJOURNMENT**

The meeting adjourned at 7:13 pm.

B24/11/13-05

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Keller

That the meeting be adjourned.

CARRIED UNANIMOUSLY