

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE STRATEGIC DIRECTIONS COMMITTEE MEETING**

**March 5, 2025**

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| Trustees        | M. Robinson, Co-Chair<br>T. Rokeby, Co-Chair (Chaired Meeting)<br>N. Bailey<br>T. Brzovic<br>T. Harris<br>G. Keller<br>L. Lee<br>C. Morvay<br>L. Pellegrin |
| Staff           | R. Gray, Superintendent/CEO<br>M. Walsh, Secretary-Treasurer<br>P. Sled, Executive Assistant<br>G. Robinson, Ex. Dir. Communications                       |
| Representatives | CUPE Representative: Jeff Virtanen<br>NDTA Representative: Joanna Cornthwaite<br>NSAA Representative: Lisa Frey & Lindsay Watford                          |

**1. CALL TO ORDER**

The Chair called the meeting to order at 5:00 pm.

**2. ADDITIONS TO THE AGENDA**

There were no additions.

**3. DELETIONS TO THE AGENDA**

There were no deletions.

**4. CHANGE IN ORDER**

There was no change in order.

**5. APPROVAL OF THE AGENDA**

SD25/03/05-01

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Morvay

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**6. APPROVAL OF THE MINUTES**

SD25/03/05-02

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Harris

That the minutes of the Strategic Directions Committee meeting held on February 12, 2025, be approved.

**CARRIED UNANIMOUSLY**

**7. PRESENTATIONS**

There were none.

**8. SENIOR STAFF REPORTS**

**8.1 Don Balcombe, Assistant Superintendent**

Re: Presentation on the Board Goal: Student & Employee Wellness

Don Balcombe shared information about the District's strategy to support student and employee wellness. An information sheet is attached to the agenda.

**8.2 Laura Tait, Assistant Superintendent**

Re: 2025/2026 Local School Calendar

Laura Tait presented an amended 2025/26 local school calendar for the committee's consideration. Ms. Tait also presented draft local school calendars for 2026/27, 2027/28 and 2028/29, for consideration and feedback. An action sheet is attached to the agenda.

SD25/03/05-03

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Morvay

The Strategic Directions Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the attached revised 2025/2026 Local School Calendar.

**CARRIED UNANIMOUSLY**

SD25/03/05-04

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Harris

The Strategic Directions Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) make the attached three-year draft Local School Calendars for 2026/27, 2027/28 and 2028/29 available to the public for 30 days utilizing the consultation process as per Board Governance, Section 1, 2.17 and to report back at the May Strategic Directions Committee meeting with recommendations.

**CARRIED UNANIMOUSLY**

8.3 Pete Sabo, Executive Director of Planning & Operations and Tracy Mowat, Transportation Manager

Re: Annual Route Review

Pete Sabo and Tracy Mowat presented the annual route review. An information sheet is attached to the agenda.

8.4 Mark Walsh, Secretary Treasurer and Pete Sabo, Executive Director of Planning & Operations

Re: Annual Facilities Grant

Mark Walsh and Justin Taylor presented the Annual Facilities Grant. An information sheet is attached to agenda.

8.5 Mark Walsh, Secretary-Treasurer

Re: Revised Policy 218 – Role of Chair and Vice Chair

Mark Walsh presented an amended Policy 281 - Role of Chair and Vice Chair for discussion and consideration. An action sheet is attached to the agenda.

SD25/03/05-05

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Bailey

The Strategic Directions Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Policy 218 Role of Chair and Vice Chair and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

**CARRIED UNANIMOUSLY**

8.6 Mark Walsh, Secretary-Treasurer & Policy Committee

Re: Policy Recommendations

Mark Walsh presented two draft policies and one draft Bylaw and the rationale for changes. Two of the Policies are new policies in alignment with the Board's approved new Policy Framework. The Bylaw is an edit of an existing Bylaw. An action sheet is attached to the agenda.

SD25/03/05-06

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Pellegrin

The Strategic Directions Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Policy 403 – Board Recognition and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

**CARRIED UNANIMOUSLY**

SD25/03/05-07

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Harris

The Strategic Directions Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Draft Policy 505 - School Catchment and Student Enrolment and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

**CARRIED UNANIMOUSLY**

SD25/03/05-08

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Harris

The Strategic Directions Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) read the Draft Bylaw 502 Parent-Student Appeals for a first and second time and then circulate a notice of third reading for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

**CARRIED UNANIMOUSLY**

**9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

**10. UNFINISHED BUSINESS**

**10.1 Mark Walsh, Secretary-Treasurer**

Re: Revised Policy 205 - Trustee Code of Conduct and Conflict Resolution

SD25/03/05-09

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Lee

The Strategic Directions Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt Revised Policy 205 – Trustee Code of Conduct and Conflict Resolution.

**CARRIED UNANIMOUSLY**

**11. NEW BUSINESS**

There was no New Business.

**12. FOR INFORMATION**

There was none.

**13. QUESTION PERIOD**

There were no questions this evening.

**14. ADJOURNMENT**

The meeting adjourned at 7:09 pm.

SD25/03/05-10

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Lee

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**