

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68  
MINUTES OF THE STRATEGIC DIRECTIONS COMMITTEE MEETING

April 9, 2025

Trustees	M. Robinson, Co-Chair T. Rokeby, Co-Chair ( <i>Chaired Meeting</i> ) N. Bailey T. Brzovic G. Keller L. Lee C. Morvay L. Pellegrin
Absent	T. Harris
Staff	R. Gray, Superintendent/CEO M. Walsh, Secretary-Treasurer K. Matthews, Manager Admin. Services G. Robinson, Ex. Dir. Communications
Representatives	CUPE Representative: Jeff Virtanen NDTA Representative: Joanna Cornthwaite NSAA Representatives: Lisa Frey & Brett Hancock

1. **CALL TO ORDER**

The Chair called the meeting to order at 5:00 pm.

2. **ADDITIONS TO THE AGENDA**

There were no additions.

3. **DELETIONS TO THE AGENDA**

There were no deletions.

4. **CHANGE IN ORDER**

There was no change in order.

**5. APPROVAL OF THE AGENDA**

SD25/04/09-01

IT WAS MOVED BY Trustee Lee

IT WAS SECONDED BY Trustee Bailey

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**6. APPROVAL OF THE MINUTES**

SD25/04/09-02

IT WAS MOVED BY Trustee Morvay

IT WAS SECONDED BY Trustee Lee

That the minutes of the Strategic Directions Committee meeting held on March 5, 2025, be approved.

**CARRIED UNANIMOUSLY**

**7. PRESENTATIONS**

There were none.

**8. SENIOR STAFF REPORTS**

**8.1 Don Balcombe, Assistant Superintendent**

Re: Priority Population Student Success/Graduation Rates

School presentation by: Qwam Qwum Stuwixwulh

Don Balcombe shared information about the district's strategy to support our priority population learners and provided an update on the district's data dashboard. An information sheet is attached to the agenda.

Sean Walsh and Joanne Hobday from Qwam Qwum Stuwixwulh shared student success stories and how they are aligned with the Board's goals.

**8.2 Kerri Steel, Director of Instruction**

Re: Administrative Procedure 223 - Learning Resources

Kerri Steel presented the updated Administrative Procedure 223 - Learning Resources, which has also been amalgamated with AP 223 - Selection of Learning Resources, AP 244 - Reconsideration of Learning Materials and AP 515 - Withdrawal and Disposal of Learning Resources. An information sheet, together with the updated AP, is attached to the agenda.

8.3 Jacquie Poulin, Assistant Superintendent

Re: Updated Administrative Procedure 531 - Naming/Permanent Recognition

Jacquie Poulin presented the updated Administrative Procedure 531 - Naming/Permanent Recognition. The revised language now encompasses the interior of all district facilities, in addition to the exterior of buildings and school grounds. An information sheet, together with the updated AP, is attached to the agenda.

8.4 Mark Walsh, Secretary-Treasurer and Jacquie Poulin, Assistant Superintendent

Re: Student and Family Affordability Fund Update

Mark Walsh and Jacquie Poulin provided an update on the district's allocation of the Student and Family Affordability funds. An information sheet is attached to the agenda.

8.5 Mark Walsh, Secretary-Treasurer

Re: Capital Plan Bylaw No. 2025/26-CPSD68-01

Mark Walsh presented the Capital Bylaw No. 2025/26 CPSD68-01 for discussion and consideration. An action sheet, together with the draft bylaw, is attached to the agenda.

SD25/04/09-03

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Brzovic

The Strategic Directions Committee recommend that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) give all three readings of the Capital Bylaw No. 2025/26-CPSD68-01 in one meeting and adopt Capital Plan Bylaw No. 2025/26-CPSD68-01.

**CARRIED UNANIMOUSLY**

8.6 Mark Walsh, Secretary-Treasurer

Re: LRFP Update

Mark Walsh provided a report outlining the progress on the Board's Long Range Facilities Plan. The report, together with an information sheet, is attached to the agenda.

8.7 Gillian Robinson, Executive Director of Communications, Privacy and Community Engagement

Re: 2025-2026 Community Budget Feedback

Gillian Robinson shared recent community feedback on the district's budget. An information sheet is attached to the agenda.

8.8 Mark Walsh, Secretary-Treasurer and Taunia Sutton, Associate Secretary-Treasurer

Re: 2025-26 Preliminary Annual Budget Overview

Mark Walsh and Taunia Sutton provided an overview as to how the 2025/26 Preliminary Annual Budget was created, and how it compares to the 2024/25 Amended Annual Budget. The overview provides enrolment, funding, staffing and expense adjustments and assumptions as well as highlights any gaps in information that may remain that could have an impact on the actual preliminary budget. An information sheet is attached to the Agenda.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

There was none.

12. **FOR INFORMATION**

May's Strategic Directions Committee has been moved to May 7<sup>th</sup> from May 14<sup>th</sup>.

13. **QUESTION PERIOD**

There were no questions.

14. **ADJOURNMENT**

The meeting adjourned at 7:01pm.

SD25/04/09-04

IT WAS MOVED BY Trustee Pellegrin

IT WAS SECONDED BY Trustee Morvay

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**