

NANAIMO LADYSMITH PUBLIC SCHOOLS
STRATEGIC DIRECTIONS COMMITTEE
PUBLIC MEETING
INFORMATION SHEET

DATE: January 14, 2025
TO: Strategic Directions Committee
FROM: Mark Walsh, Secretary-Treasurer
SUBJECT: Administrative Procedure Updates

Background

As part of our ongoing review of our Administrative Procedures to ensure currency, staff have reviewed 3 APs. This Information Sheet will outline the results of that review.

Discussion

301.2AP - Active Transportation – New

Rationale – The recently updated Policy 301 – Transportation to and from School and the Board's LRFP – supports active transportation. This AP is intended to provide a public facing transparent outline of the existing process with respect to the creation of active transportation plans for schools. It also supports school infrastructure that encourages active transportation, subject to available resources.

602.15AP – Student Illness/Injury/Concussion - Updated

Rationale – The changes to the AP are intended to align it with modern practices, particularly with respect to potential head injuries. The AP also provides clear direction to schools with respect to actions to be taken, including in certain circumstances calling an ambulance. The previous AP was out-dated, and practices have outpaced it. Finally, the focus on head injuries and the addition of a concussion protocol is not appended to the AP.

503.10AP – Second Language Instruction - Deleted

Rationale – The AP, presumably originally a policy, does not align with the district's practice. Moreover, there is some question whether the AP is at odds with the strategic plan in limiting language instruction in certain circumstances. As an example, despite the limitations of the AP, a number of elementary schools offer both hul'q'umi'num instruction in addition to French. Moreover, it provides a school wide voting process to determine what second language will be taught and reference a modern languages department.

The removal of the AP will not change current practice. Further, in staff's opinion the AP does not serve a function and direction to the system on second language instruction is no longer required in an AP.

Appendix A: Administrative Procedure 301.2AP – Active Transportation (New)

Appendix B: Administrative Procedure 602.15AP – Student Illness/Injury/Concussion (Revised)

Appendix C: Administrative Procedure 602.15AP – Student Accidents or Serious/Injury (OLD)

Appendix D: Administrative Procedure 503.10AP – Second Language Instruction (Deleted)

