



**NANAIMO LADYSMITH PUBLIC SCHOOLS
BOARD OF EDUCATION
PUBLIC MEETING
ACTION SHEET**

DATE: February 25, 2026
 TO: Board of Education
 FROM: Mark Walsh, Secretary-Treasurer, on behalf of the Policy Committee
 SUBJECT: Policy – Trustee Orientation and Criminal Record Check

Recommendation

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the draft revised Policy – Trustee Orientation and Criminal Record Check and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 210 – Policy Development.

Background

This action sheet introduces a largely new policy that outlines the requirements for trustee orientation following an election.

Discussion

It should be noted that this policy is coming directly to the Board. The reason for this approach is that an election-related policy was to be approved for consultation earlier in this meeting. Bringing this policy directly to the Board will allow for alignment with that consultation process. This does not prevent the policy from returning to the Strategic Directions Committee later if further discussion is required. With respect to substantive changes, the entire policy, aside from the criminal record check requirement, is new.

The orientation component of the policy is relatively straightforward and provides guidance to staff in supporting the new Board in key areas of its work, including governance, strategic planning, expectations of conduct, meeting procedures, and other related matters.

The Policy Committee determined that, based on experience, the policy is sufficiently prescriptive to ensure trustees receive a robust orientation. In addition, the policy includes reference to ongoing education.

Appendix A: Policy – Trustee Orientation and Criminal Record Check