DATE: February 12, 2020
TO: Business Committee
FROM: Pete Sabo, Executive Director of Planning & Operations
      Kelsey Bakewell, Facilities Planning Manager
SUBJECT: Woodlands Secondary School – Supplemental Project to Cilaire Seismic Mitigation Project – Appointment of Architect

Recommendation:

That the Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to award the contract to Bradley Shuya Architect Inc., for the design and construction supervision for the Woodlands Secondary School renovations, supplementary to the Seismic Mitigation Project - Cilaire Elementary School, subject to funding approval and the successful negotiation of a Service Agreement.

Reference:

Forthcoming Ministry response to the Project Definition Report submission, dated December 2019.

Background:

Bradley Shuya Architect (BSA) were retained as the Architect and led the team that developed a Project Definition Report (PDR) for the Ministry supported Seismic Mitigation Project. The PDR included a thorough site/building analysis along with estimated project cost. BSA specifically produced the architectural scope required for the Woodlands Secondary School swing space renovation, completed in December 2019.

Discussion:

The scope of the Cilaire Elementary School Seismic Mitigation Project will include the design and renovation of Woodlands Secondary School, to be managed as a supplemental project. Woodlands would then be used as a swing space for this and future Seismic Mitigation Projects.

In consideration of District Administrative Procedure 513 (Purchasing) and AP501 (Selection of Architect), staff recommends a variance to the tendering requirements for the sole sourcing of a Consultant by engaging the services of BSA to provide a prime consulting role for the Woodlands Secondary School renovation. Given that BSA was the architect who prepared the initial PDR, the District will realize consistency of the design team and project efficiencies by continuing with this firm through the design and construction.

BSA would assume the role of Prime Consultant and lead a team of qualified sub-consultants in preparing the construction drawings, issued for tender documents and construction supervision.