

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE REGULAR BOARD MEETING**

**May 26, 2021**

Trustees	C. McKay, Chair	G. Keller
	J. Stanley, Vice-Chair	B. Robinson
	L.M. Barron	C. O'Neill
	T. Brzovic	E. Wilkinson
	S. Higginson	
Staff	S. Saywell, Superintendent/CEO	D. Burgos, Ex. Dir. of Communications
	M. Walsh, Secretary-Treasurer	K. Matthews, Manager Admin.
	T. Davie, Deputy Superintendent	Services

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:03 pm.

**2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA**

There were none.

**3. ADDITIONS**

Trustee Barron Re: Letter of Support be added as Item 15.1

Superintendent Saywell Re: 2021/22 Budget Recommendation be added as Item 12.1

**4. DELETIONS**

There were no deletions.

**5. CHANGE IN ORDER**

There was no change in order.

**6. APPROVAL OF THE AGENDA**

R21/05/26-01

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**7. APPROVAL OF THE MINUTES**

R21/05/26-02

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Barron

That the minutes from the Regular Board meeting held on April 28, 2021, be adopted.

**CARRIED UNANIMOUSLY**

**8. SECTION 72(3) REPORT**

8.1 Section 72(3) Report - April 28, 2021

R21/05/26-03

IT WAS MOVED BY Trustee Wilkinson

IT WAS SECONDED BY Trustee O'Neill

That the Section 72(3) Report from the Closed Board meeting on April 28, 2021, be received.

**CARRIED UNANIMOUSLY**

**9. ANNOUNCEMENTS AND REMINDERS**

Education Committee Meeting: June 2, 2021

Business Committee Meeting: June 9, 2021

Board of Education Meeting: June 23, 2021

Non-Instructional Day (Administration Day): June 30, 2021

**10. PRESENTATIONS**

**11. CORRESPONDENCE**

11.1 Cedar Elementary PAC

Re: Road Safety for Cedar Elementary Students

R21/05/26-04

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from Cedar Elementary PAC to staff for response.

**CARRIED UNANIMOUSLY**

11.2 Community School Coordinator Positions

- R. Han and T. Stiven, Public Health Association of BC
- A. Martinflatt, VIU
- H. Campbell, Harewood Neighbourhood Association
- C. Edwards, Pacific Sport
- J. Skogland
- Dr. Allison
- M. Peoples

R21/05/26-05

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence regarding Community School Coordinator positions to the Board Chair for response.

**CARRIED UNANIMOUSLY**

11.3 L. Kropinak Broombusters Nanaimo

RE: 2021 Broombuster Report

R21/05/26-06

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from Broombusters Nanaimo to be received and filed.

**CARRIED UNANIMOUSLY**

11.4 D. Fraser

Re: Unacceptable Graduation Plan

R21/05/26-07

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Keller

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from D. Fraser to the Board Chair for response.

**CARRIED UNANIMOUSLY**

11.5 Mireille K.

RE: Learning with Syeyutsus TRC #57 - Speaker series

R21/05/26-08

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee O'Neill

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from Mireille K. to the Board Chair for response.

**CARRIED UNANIMOUSLY**

11.6 NDTA

Re: NDTA Executive Committee 2021/22

R21/05/26-09

IT WAS MOVED BY Trustee Wilkinson

IT WAS SECONDED BY Trustee Barron

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from the NDTA to the Board Chair for response.

**CARRIED UNANIMOUSLY**

12. **COMMITTEE REPORTS**

12.1 Superintendent Saywell

Re: 2021/22 Budget Recommendation

R21/05/26-10

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Higginson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt the recommendation of the Superintendent to maintain the community school coordinator staff levels for the 2021/22 budget at 202/21 levels.

**CARRIED UNANIMOUSLY**

12.2 Education Committee

R21/05/26-11

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Higginson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) begin the process of creating a Childcare Policy pursuant to Policy 2.7 – Policy Development.

**CARRIED UNANIMOUSLY**

12.3 Business Committee

R21/05/26-12

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Stanley

The Board of Education of School District No. 68 (Nanaimo-Ladysmith) request that the Superintendent review the issue of access to resources to classrooms, including consulting with school based staff, and report back to the Board in September. If additional funds are required to support access to classroom resources, to present alternative solutions, including the use of any potential surplus, and to resolve any issues associated with resources.

**CARRIED UNANIMOUSLY**

R21/05/26-13

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No.68 (Nanaimo-Ladysmith) give the School District No. 68 (Nanaimo-Ladysmith) 2021/22 Budget Bylaw, all three readings at one meeting, today, the 26<sup>th</sup> of May 2021.

**CARRIED UNANIMOUSLY**

R21/05/26-14

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Brzovic

The Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve and adopt the Long Range Facilities Plan and that a Long Range Facilities Plan Advisory Committee be struck.

**CARRIED UNANIMOUSLY**

**13. SENIOR STAFF REPORTS**

**14. UNFINISHED BUSINESS**

**14.1 Secretary-Treasurer Mark Walsh**

Re: 2021/22 Budget

R21/05/26-15

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee O'Neill

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 68 (NANAIMO-LADYSMITH) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/22 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the annual budget adopted by this
2. This bylaw may be cited as School District No. 68 (Nanaimo-Ladysmith) Annual Budget Bylaw for fiscal year 2021/22.
3. The attached "Statement 2" showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$172,730,020 for the 2021/22 fiscal year was prepared in accordance with the
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/22.

READ FOR A FIRST TIME THIS 26<sup>th</sup> DAY OF MAY, 2021.

**CARRIED UNANIMOUSLY**

R21/05/26-16

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Stanley

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 68 (NANAIMO-LADYSMITH) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/22 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

READ FOR A SECOND TIME THIS 26<sup>th</sup> DAY OF MAY, 2021.

**CARRIED UNANIMOUSLY**

R21/05/26-17

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Higginson

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 68 (NANAIMO-LADYSMITH) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/22 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

READ FOR A THIRD TIME AND ADOPTED THIS 26<sup>th</sup> DAY OF MAY, 2021.

**CARRIED UNANIMOUSLY**

**15. NEW BUSINESS**

**15.1 Trustee Barron**

Re: Request for a Letter of Support

R21/05/26-18

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Stanley

The Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct the Board Chair to write a letter of support for the Plan H Public Health Community Grant application written in partnership between Snuneymuxw First Nations and the Nanaimo Community Health Network.

**CARRIED UNANIMOUSLY**

**16. FOR INFORMATION**

**16.1 Board Motions Report**

The Board Motions Report was received as information.

**16.2 Trustee Committee Reports**

The Trustee Committee Reports were received as information.

**17. QUESTION PERIOD**

There were no questions this evening.

18. **ADJOURNMENT**

The meeting adjourned at 6:51 pm.

R21/05/26-19

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Barron

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

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Mark Walsh, Secretary-Treasurer

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Charlene McKay, Chair