

## NANAIMO LADYSMITH PUBLIC SCHOOLS

### BUSINESS COMMITTEE PUBLIC MEETING ACTION SHEET

DATE: April 14, 2021  
TO: Business Committee  
FROM: Charlene McKay, Board Chair and Mark Walsh, Secretary-Treasurer  
SUBJECT: Naming of School Facilities or Parts of Facilities

---

#### Recommendation

***The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) delete Administrative Procedure 502 – Naming of School Facilities and create a Policy in its place and that the draft Policy – Naming of School Facilities or Parts of Facilities circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7.***

#### Background

At the June 24, 2020 Board of Education meeting, staff advised that they would work on reviewing and updating Administrative Procedure 502 – Naming of School Facilities (the “AP”) and that the updated AP would be brought back to the Board in fall 2020.

Staff has reviewed the AP for currency in the anticipation of drafting changes if required. In reviewing the AP, staff determined that given the inherent political nature and the centrality of school naming to the communities the Board serves, that the Board should consider moving the AP into policy and creating any required edits.

The Policy Committee then drafted a Policy that provided for:

1. the inclusion of the Syeyutsus Policy Framework;
2. a mechanism for when and how a site or portion could be contemplated for re-naming;
3. the required partners and rights holders that must be consulted when contemplating a naming or renaming; and
4. a mechanism that would allow a site to be co-named.

The Policy Committee’s intention is to receive feedback from the Business Committee and update the final draft for public consultation prior to the recommendation being passed at the Regular Board Meeting on April 28, 2021. Should the Board pass the recommended motion, the final draft of the policy would then be put to our community for input and comment. The feedback would be reviewed by the Policy Committee and then returned to the Board for final approval.

**Appendix A:** Draft Policy XX – Naming of School Facilities or Parts of Facilities

**Appendix B:** Administrative Procedure 502 – Naming of School Facilities