

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**  
**MINUTES OF THE BUSINESS COMMITTEE MEETING**

**March 3, 2021**

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair L.M. Barron T. Brzovic S. Higginson	C. McKay B. Robinson J. Stanley E. Wilkinson
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Rob Zver DPAC Representative: Leanne Lee NDTA Representative: Denise Wood NSAA Representative: Diane McGonigle DASG Representative: Ramona McLean	

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:14 pm.

**2. ADDITIONS TO THE AGENDA**

There were no additions.

**3. DELETIONS TO THE AGENDA**

There were no deletions.

**4. CHANGE IN ORDER**

There was no change in order.

**5. APPROVAL OF THE AGENDA**

B21/03/03-01

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Barron

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

**6. APPROVAL OF THE MINUTES**

B21/03/03-02

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Brzovic

That the minutes of the Business Committee meeting held on February 10, 2021, and the Special Business Committee meeting held on February 17, 2021, be approved.

**CARRIED UNANIMOUSLY**

**7. PRESENTATIONS**

There were no presentations.

**8. SENIOR STAFF REPORTS**

8.1 Executive Director of Planning & Operations, Pete Sabo and Energy Manager, Rob Lumsden

Re: Environmental Update

Energy Manager, Rob Lumsden provided an update on the use of the Environmental Upgrade Funds and district initiatives on carbon reduction and advancement of energy savings opportunities.

8.2 Manager of Transportation Dave Prevost

Re: Transportation Route Review

Manager of Transportation, Dave Prevost presented the 2020/21 Annual Bus Route Review, which included a recommendation for Route 16 to be eliminated. The Annual Bus Route Review is attached to the Agenda.

B21/03/03-03

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Brzovic

The Business Committee recommends that the Board of Education of School District No.68 (Nanaimo-Ladysmith) include bus route #16 as a regular route in its transportation busing plan; and that this route will remain a regular route until such time that the annual transportation review identifies a ridership below 50% of bus capacity.

**CARRIED UNANIMOUSLY**

8.3 Secretary-Treasurer Mark Walsh

Re: Annual Facilities Grant

Executive Director of Planning and Operations, Pete Sabo and Assistant Director of Planning and Operations, Brian Hackwood presented the 2021-22 Annual Facilities Grant. This presentation is attached to the Agenda.

8.4 Secretary-Treasurer Mark Walsh

Re: Child Care Planning

Secretary-Treasurer, Mark Walsh provided an overview of the current status and next steps of the district's childcare strategy.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

That was none.

11. **NEW BUSINESS**

There was none.

12. **FOR INFORMATION**

There was none.

13. **QUESTION PERIOD**

There were no questions

14. **ADJOURNMENT**

The meeting adjourned at 8:11 pm.

B21/03/03-04

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Stanley

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**