



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68**

**MINUTES OF THE BUSINESS COMMITTEE MEETING**

**APRIL 14, 2021**

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair L.M. Barron T. Brzovic (arrived at 6:46 pm) S. Higginson	C. McKay B. Robinson J. Stanley E. Wilkinson
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Rob Zver DPAC Representative: Leanne Lee NSAA Representative: Diane McGonigle NDTA Representative: Denise Wood	

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:02 pm.

**2. ADDITIONS TO THE AGENDA**

There were no additions.

**3. DELETIONS TO THE AGENDA**

There were no deletions.

**4. CHANGE IN ORDER**

That the motions listed under Item 11.2 be discussed in reverse order.

**5. APPROVAL OF THE AGENDA**

B21/04/07-01

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee McKay

That the Agenda be approved.

**CARRIED UNANIMOUSLY**

6. **APPROVAL OF THE MINUTES**

B21/04/07-02

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee O'Neill

That the minutes of the Business Committee meeting held on March 3, 2021, be approved.

**CARRIED UNANIMOUSLY**

7. **PRESENTATIONS**

There were none.

8. **SENIOR STAFF REPORTS**

8.1 **Secretary-Treasurer Mark Walsh**

Re: Board Ad Hoc Committee Report

Secretary-Treasurer Mark Walsh presented the Ad Hoc Committee's Report on Trustee Remuneration. The Action Sheet is attached to the Agenda.

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) accept and implement the recommendations from the Ad Hoc Committee and receive the draft Policy 2.18 – Trustee Remuneration, Professional Development and Expenses and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development.

B21/04/07-03

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Stanley

**Motion to Amend:** Recommendation #7 to be changed as follows:

That a trustee allowance equivalent to the employer's cost of benefits for an individual plan be instituted until all ~~"grandfathered" trustees are no longer serving and~~ the end of the 2018-2022 term when BCPSEA extended benefits for trustees will cease to be applied to all trustees.

**Opposed:** Trustee Stanley

**CARRIED**

B21/04/07-04  
IT WAS MOVED BY Trustee Stanley  
IT WAS SECONDED BY Trustee McKay

**Motion to Amend:** Recommendation #5 (as shown on the Action Sheet) to include:

"and other accessibility-related transportation and accommodation (e.g., barrier free accommodations) costs"

**CARRIED UNANIMOUSLY**

B21/04/07-05  
IT WAS MOVED BY Trustee O'Neill  
IT WAS SECONDED BY Trustee McKay

**On the Motion as Amended:**

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) accept and implement the recommendations from the Ad Hoc Committee and receive the draft Policy 2.18 – Trustee Remuneration, Professional Development and Expenses and circulate as a notice of motion for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7 – Policy Development, **as amended.**

**Opposed:** Trustee Higginson

**CARRIED**

8.2 Secretary-Treasurer Mark Walsh

Re: 2021-22 Budget Discussion

Secretary-Treasurer Mark Walsh highlighted a number of issues associated with the 2021-22 budget. Secretary-Treasurer Walsh also recommended the unrestricting of \$500,000 from the amended 2020-21 budget to be used in the 2021-22 budget. The Action Sheet is attached to the Agenda.

B21/04/07-06  
IT WAS MOVED BY Trustee McKay  
IT WAS SECONDED BY Trustee Higginson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) unrestrict \$500,000 from the 2020-21 amended budget to allow for the unrestricted amount to be used in the 2021-22 budget.

**CARRIED UNANIMOUSLY**

8.3 Secretary-Treasurer Mark Walsh and Executive Director of Communications Dale Burgos

Re: Long Range Facility Plan - Consultation Feedback

Secretary-Treasurer Mark Walsh presented the consultation feedback from the Long Range Facilities Plan. The Board of Education will now meet to review and consider feedback. A final draft of the LRFP will be brought forward to the Business Committee meeting in May.

9. **CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING**

There was none.

10. **UNFINISHED BUSINESS**

There was none.

11. **NEW BUSINESS**

11.1 Chair McKay and Secretary-Treasurer Mark Walsh

Re: Naming of School Facilities or Parts of Facilities

Chair McKay and Secretary-Treasurer Mark Walsh presented a draft Policy - Naming of School Facilities or Parts of Facilities. This policy would replace Administrative Procedure 502 - Naming of School Facilities. An Action Sheet is attached to the Agenda.

B21/04/07-07

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

District No. 68 (Nanaimo-Ladysmith) delete Administrative Procedure 502 – Naming of School Facilities and create a Policy in its place and that the draft Policy – Naming of School Facilities or Parts of Facilities circulate as a notice of motion The Business Committee recommends that the Board of Education of School for 30 days, utilizing the consultation process as per Board Governance, Section 1, 2.7.

**CARRIED UNANIMOUSLY**

11.2 Trustee Keller

Re: Transportation Route Review

Trustee Keller turned the Chair over to Trustee O'Neill and proposed the following motions with respect to the Transportation Route Review.

B21/04/07-08

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Barron

The Business Committee recommends that the Board of Education of School District No.68 (Nanaimo-Ladysmith) request staff to amend Administrative Procedure 512 (AP512) to incorporate an appropriate opportunity for meaningful public input in accordance with Board Policy 2.17 – Public Participation.

**CARRIED UNANIMOUSLY**

IT WAS MOVED BY Trustee Keller  
IT WAS SECONDED BY Trustee Stanley

The Business Committee recommends that the Board of Education of School District No.68 (Nanaimo-Ladysmith) request staff to amend Administrative Procedure 512 (AP512) with respect to the Route Review Process to clarify the decision making process and specify that the addition, elimination, or significant changes to bus routes will be recommended through a Board resolution.

**Motion to Amend:**

IT WAS MOVED BY Trustee Higginson  
IT WAS SECONDED BY Trustee McKay

That the Business Committee recommends that the Board of Education of School District No.68 (Nanaimo-Ladysmith) request staff to amend Administrative Procedure 512 (AP512) with respect to the Route Review Process to clarify the decision making process. ~~and specify that the addition, elimination, or significant changes to bus routes will be recommended through a Board resolution.~~

Chair O'Neill ruled that this motion was not allowed pursuant to Policy 2.5.1P, 2.15.

**On the main motion:**

B21/04/07-09

The Business Committee recommends that the Board of Education of School District No.68 (Nanaimo-Ladysmith) request staff to amend Administrative Procedure 512 (AP512) with respect to the Route Review Process to clarify the decision making process and specify that the addition, elimination, or significant changes to bus routes will be recommended through a Board resolution.

Opposed: Trustees McKay, Wilkinson, Higginson, O'Neill, Robinson

**DEFEATED**

**12. FOR INFORMATION**

**13. QUESTION PERIOD**

There were no questions this evening.

14. **ADJOURNMENT**

The meeting adjourned at 8:52 pm.

B21/04/07-10

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Wilkinson

That the meeting be adjourned.

**CARRIED UNANIMOUSLY**

DRAFT