

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE REGULAR BOARD MEETING

June 23, 2021

Trustees	C. McKay, Chair L.M. Barron T. Brzovic S. Higginson	G. Keller B. Robinson C. O'Neill E. Wilkinson
Absent	J. Stanley, Vice-Chair	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services

1. CALL TO ORDER

The Chair called the meeting to order at 6:03 pm.

2. TRANSFER OF ITEMS TO OPEN MEETING AGENDA

There were none.

3. ADDITIONS

There were no additions.

4. DELETIONS

There were no deletions.

5. CHANGE IN ORDER

There was no change in order.

6. APPROVAL OF THE AGENDA

R21/06/23-01

That the Agenda be approved.

CARRIED UNANIMOUSLY

7. APPROVAL OF THE MINUTES

R21/06/23-02

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Keller

That the minutes from the Regular Board meeting held on May 26, 2021, be adopted.

CARRIED UNANIMOUSLY

8. SECTION 72(3) REPORT

8.1 Section 72(3) Report - May 26, 2021 and June 16, 2021

R21/06/23-03

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Wilkinson

That the Section 72(3) Report from the Closed Board meeting on May 26, 2021, and the Special Closed Board meeting on June 16, 2021, be received.

CARRIED UNANIMOUSLY

9. ANNOUNCEMENTS AND REMINDERS

Statutory Holiday: September 6, 2021

Schools Re-open: September 7, 2021

Education Committee Meeting: September 8, 2021

Business Committee Meeting: September 15, 2021

Board of Education Meeting: September 29, 2021

10. PRESENTATIONS

10.1 Nanaimo Ladysmith Schools Foundation

Dan Morris, NLSF President, and Crystal Dennison, Executive Director of the Nanaimo-Ladysmith Schools Foundation, provided an overview of the many important initiatives that support students across the district. The presentation is attached to the Agenda.

11. CORRESPONDENCE

11.1 Departure Bay Eco School Parents

Re: Elementary Band Programs

R21/06/23-04

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence regarding Elementary Band Programs to the Board Chair for response.

CARRIED UNANIMOUSLY

12. COMMITTEE REPORTS

12.1 Business Committee

R21/06/23-05

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Brzovic

That that Board of Education of School District No. 68 (Nanaimo-Ladysmith) give all three readings of the Capital Bylaw No. 2021/22-CPSD68-01 in one meeting.

CARRIED UNANIMOUSLY

R21/06/23-06

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee O'Neill

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 68 (Nanaimo-Ladysmith) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

(a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;

- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 2. The Capital Bylaw of the Board for the 2021/22 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated May 13, 2021, is hereby adopted.
- 3. This Bylaw may be cited as School District No.68 (Nanaimo-Ladysmith) Capital Bylaw No. 2021/22-CPSD68-01.

READ A FIRST TIME THE 23rd DAY OF JUNE, 2021;

CARRIED UNANIMOUSLY

R21/06/23-07

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee O'Neill

- 1. The Capital Bylaw of the Board for the 2021/22 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated May 13, 2021, is hereby adopted.
- 2. This Bylaw may be cited as School District No.68 (Nanaimo-Ladysmith) Capital Bylaw No. 2021/22-CPSD68-01.

READ A SECOND TIME THE 23rd DAY OF JUNE, 2021.

CARRIED UNANIMOUSLY

R21/06/23-08

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Keller

1. The Capital Bylaw of the Board for the 2021/22 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated May 13, 2021, is hereby adopted.

2. This Bylaw may be cited as School District No.68 (Nanaimo-Ladysmith) Capital Bylaw No. 2021/22-CPSD68-01.

READ A THIRD TIME, PASSED AND ADOPTED THE 23rd DAY OF JUNE, 2021.

CARRIED UNANIMOUSLY

R21/06/23-09

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith), in accordance with provisions under section 142(4) of the School Act, approve the proposed Five-Year Capital Plan for 2022/2023, as provided on the Five-Year Capital Plan Summary for 2022/2023 submitted to the Ministry of Education.

CARRIED UNANIMOUSLY

12.2 Education Committee

No Reports

13. SENIOR STAFF REPORTS

13.1 Assistant Superintendent Don Balcombe

Re: Board/Authority Authorized Courses

R21/06/23-10

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Keller

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the following courses as Board/Authority Authorized

Course (BAA) as per Ministry Policy: Peer Tutoring 10 French Immersion;
Peer Tutoring 11 French Immersion; Peer Tutoring 12 French Immersion;
Westcoast Wilderness 11; Westcoast Wilderness 12

CARRIED UNANIMOUSLY

13.2 Superintendent Scott Saywell

Re: [District Review Story 2021- DRAFT](#)

Superintendent Scott Saywell shared the District Review Story. The District Review Story will be posted on the District's website and will also be brought forward in September.

14. UNFINISHED BUSINESS

14.1 Chair McKay and Secretary-Treasurer Mark Walsh

Re: Policy - Naming of School Facilities or Parts of Facilities

R21/06/23-11

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) delete Administrative Procedure 502 – Naming of School Facilities and adopt draft Policy – Naming of School Facilities or Parts of Facilities.

CARRIED UNANIMOUSLY

14.2 Secretary-Treasurer Mark Walsh

Re: Policy - Trustee Remuneration, Professional Development and Expenses

R21/06/23-12

IT WAS MOVED BY Trustee Barron

IT WAS SECONDED BY Trustee Keller

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) adopt draft Policy 2.18 – Trustee Remuneration, Professional Development and Expenses.

CARRIED UNANIMOUSLY

15. NEW BUSINESS

There was no New Business.

16. FOR INFORMATION

16.1 Board Motions Report

The Board Motions Report was received as information.

16.2 Trustee Committee Reports

There Trustee Committee Reports were received as information.

17. QUESTION PERIOD

There were no questions this evening.

18. ADJOURNMENT

The meeting adjourned at 7:15 pm.

R21/06/23-13

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Higginson

That the meeting be adjourned.

CARRIED UNANIMOUSLY

Mark Walsh, Secretary-Treasurer

Charlene McKay, Chair