

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE SPECIAL BOARD MEETING

September 1, 2021

Trustees	C. McKay, Chair J. Stanley, Vice-Chair T. Brzovic S. Higginson	G. Keller B. Robinson C. O'Neill
Absent	L.M. Barron	E. Wilkinson
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services

1. CALL TO ORDER

The Chair called the meeting to order at 6:01 pm. Joan Brown, CAO of Snuneymuxw First Nation gave a heartfelt welcome to the families of Nanaimo Ladysmith Public Schools as we begin the 2021/22 school year.

2. ADDITIONS

Question Period be added as item 9.

3. DELETIONS

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

S21/09/01-01

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. CORRESPONDENCE

6.1 Minister of Education, Jennifer Whiteside

Re: COVID-19 Funding

S21/09/01-02

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Keller

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from Minister Whiteside to be received and filed.

CARRIED UNANIMOUSLY

6.2 K. Charters

Re: Back to School Plan 2021

S21/09/01-03

IT WAS MOVED BY Trustee Robinson

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the above correspondence from K. Charters to the Board Chair for response.

CARRIED UNANIMOUSLY

7. **SENIOR STAFF REPORTS**

7.1 Deputy Superintendent Tim Davie

Re: Amendment to the 2021/2022 Local School Calendar

S21/09/01-04

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Higginson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the attached revised 2021/2022 Local School Calendar.

CARRIED UNANIMOUSLY

7.2 Secretary-Treasurer Mark Walsh

Re: Administrative Procedure 524 - Surplus

Secretary-Treasurer Mark Walsh presented suggested changes to Administrative Procedure 524 - Operating Surplus and Deficit. The changes in the AP have been made to ensure compliance with Board Policy 2.16 and Ministry of Education reporting requirements. An Information Sheet and draft AP 524 are attached to the Agenda.

7.3 Secretary-Treasurer Mark Walsh

Re: Financial Year End - Surplus Allocation

Secretary-Treasurer Mark Walsh provided information on the 2020/21 Surplus and Allocation Recommendation. This matter will be brought forward to the September Business Committee meeting for further discussion. An Information Sheet is attached to the Agenda.

7.4 Superintendent Scott Saywell

Re: School Start Up

Superintendent Scott Saywell provided a brief outline of the District's plans for school start up. A more fulsome update will be provided at next week's Education Committee meeting.

8. **FOR INFORMATION**

8.1 Chair McKay

Re: Trustee Zone Assignments

Chair McKay shared the Trustees' Family of School Assignments for the 2021/22 School Year.

9. **QUESTION PERIOD**

There were no questions.

10. **ADJOURNMENT**

The meeting adjourned at 7:15 pm.

S21/09/01-05

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Keller

That the meeting be adjourned.

CARRIED UNANIMOUSLY

Mark Walsh, Secretary-Treasurer

Charlene McKay, Chair